



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2021/27² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Universitat Politècnica de Catalunya (UPC-Barcelona Tech) Escola Tècnica Superior d'Enginyers de Camins, Canals i Ports de Barcelona (Civil Engineering School)	E BARCELO 03	<u>For questions related to the international affairs policy, institutional collaboration and the content of the Erasmus agreement :</u> Ana Andrés (International Relations) C/Jordi Girona, 1-3, building C2 1st floor 08034 Barcelona, SPAIN Tel: +34 934017082 E-mail: rrii.camins@upc.edu <u>For questions related to the mobility of students (admissions, learning agreements, registration, transcripts of records, certificates, etc):</u> Eila Guerola (Academic Secretariat) c/ Jordi Girona 1-3, building C2. Ground Floor. 08034 Barcelona, SPAIN.	http://www.camins.upc.edu/ http://www.camins.upc.edu/foreign-students

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Tel: +34 934017968 Fax: +34 934012535 E-mail: mobilitystudents.camins@upc.edu	
UNIVERSITÀ DEGLI STUDI DI MESSINA represented by Prof. Salvatore Cuzzocrea, Rector address: Piazza S.Pugliatti,1 98123 MESSINA (ITALY)	I MESSINA A01	Institutional Erasmus coordinator Dott. Giuseppe Lucchese glucchese@unime.it Head of International Relations Unit	www.unime.it https://international.unime.it/

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E BARCELO 03	I MESSINA01	0582 (070)	Civil Engineering	Bachelor and master	2x10 or 4x5 (20 months in total) + 1x5 (thesis research only)	0
I MESSINA01	E BARCELO 03	0582 (070)	Engineering, Manufacturing and Construction	Bachelor and master	2x10 or 4x5 (20 months in total) + 1x5 (thesis research only)	2

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO			Number of staff mobility periods
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⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<i>Subject area code</i> * [ISCED]	<i>Subject area name</i> *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	<i>Staff Mobility for Training</i> *
E BARCELO 03	I MESSINA01	0580582 (070)	Civil Engineering	2 x 5 days (Min 2 days)	1 x 5 days (Min 2 days)
		Faculty interested in doing a teaching staff mobility at Escola de Camins have to find themselves a professor in the same field of knowledge at Escola de Camins who is willing to host him/her.			
I MESSINA01	E BARCELO 03	0582 (070)	Civil Engineering	2 x 5 days (Min 2 days)	1 x 5 days (Min 2 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E BARCELO 03	Civil Engineering	Spanish	English Catalan	For <u>Erasmus students</u> : A2 Spanish recommended	
I MESSINA01	Civil Engineering	Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

You can check the list of courses in English at the following link: <http://www.camins.upc.edu/foreign-students>

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.

FROM	TO
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]
E BARCELO 03	I MESSINA01

STUDY PLANS Issue	Question
Final PROJECT (research)	<p>LINK OR ADDITIONAL INFO</p> <p>1) Final PROJECT (research): Are our students accepted to undertake their research at your institution?:</p> <ul style="list-style-type: none"> • TFG (Bachelor thesis): yes • TFM (Master thesis): yes <p>2) If so: How many ECTS has your:</p> <ul style="list-style-type: none"> • TFG (Bachelor thesis): 9 • TFM (Master thesis): 18 <p>Are the following done individually (not in groups):</p> <ul style="list-style-type: none"> • TFG (Bachelor thesis): yes • TFM (Master thesis): yes <p>Defence (<i>soutenance</i>)</p> <ul style="list-style-type: none"> • Is it a public defense in front of a tribunal? yes • Do international students get a numerical mark? yes • Which date do students present and defend the final Project?: There are four graduation sessions in: July, October, December and March • Can our students have their qualifications of their TFG before end July? yes
Number of years of bachelor and master	<p>At our School (Escola de Camins) is 4+2 (bachelor + master)</p> <p>At UniMe: <i>is 3+2 (bachelor + master)</i></p>
Bachelors	<p>Do you accept our incoming students coming from these Bachelors at our school? yes</p> <ul style="list-style-type: none"> • <i>Civil Engineering:</i> • <i>Public Works Engineering (former Construction):</i> • <i>Geological Engineering:</i>
Master	<p>Do you accept our Master incoming students coming from these scientific areas? yes</p> <ul style="list-style-type: none"> • <i>Civil Engineering:</i> • <i>Structural and Construction Engineering:</i> • <i>Geotechnical Engineering:</i> • <i>Environmental Engineering</i> • <i>Master in Numerical Methods in Engineering</i>
PHD (doctorate)	<p>Do you accept PHD students to pursue research for 6 months, as a preparation for their doctorate thesis? yes</p>

Study plans	Link to your study plans of bachelor/master where incoming mobility of our school is accepted: https://www.unime.it/it/offerta-corsi
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OTHER ISSUES	Question
APPLICATION PROCEDURE	Link or additional info: https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/
LANGUAGE REQUIREMENTS	Link or additional info (eg. language certificate required, if any; date to be provided, any other relevant information etc.): https://international.unime.it/wp-content/uploads/2019/09/Brochure_Incoming.pdf
OTHER REQUIREMENTS	Link or additional info (eg. GMAT, minimum ECTS per semester/year, semester mobility options, etc.):
ACADEMIC CALENDAR	Link or additional info (eg. extraordinary evaluation period for exams or research defence in september, etc.): https://international.unime.it/study-with-us/academic-calendar/
LANGUAGE OF INSTRUCTION	Link or additional info (eg. courses offered in English/local language, courses of local language, etc.): https://international.unime.it/services-and-facilities/learning-italian-2/

FROM	TO
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]
I MESSINA01	E BARCELO 03

STUDY PLANS Issue	Question
Final PROJECT (research)	<p>DEFENSE (<i>soutenance</i>)</p> <ul style="list-style-type: none"> How is the defense organized? <ul style="list-style-type: none"> Is it a public defense in front of a tribunal? Yes Do international students get a mark? Yes <p>Final PROJECT (research):</p> <ul style="list-style-type: none"> Are international students accepted to undertake their research at Escola de Camins institution?: <ul style="list-style-type: none"> TFG (Bachelor thesis): Yes TFM (Master thesis): Yes How many ECTS has your: <ul style="list-style-type: none"> TFG (Bachelor thesis) : 12 ECTS TFM (Master thesis): 25 ECTS Are the following done individually (not in groups): <ul style="list-style-type: none"> TFG (Bachelor thesis) : Yes TFM (Master thesis): Yes International students are welcome to perform a research work at our School. However, there is no service provided to match student requests with on-going research projects at the School. A student who wishes to carry out a research work must contact the research group or professor directly and make the arrangements with them before applying. After following these steps, the student can apply as an exchange student. More information: http://www.camins.upc.edu/foreign-students/application-admission/exchange-students

	<ul style="list-style-type: none"> • Evaluation of the research work: it is assessed by a Board of Examiners during a public and oral presentation.
Study plans	Link to our study plans of bachelor/master where incoming mobility of our school is accepted: http://www.camins.upc.edu/estudis

OTHER ISSUES	Question
APPLICATION PROCEDURE	<ul style="list-style-type: none"> • Online application form and admission requirements: <ul style="list-style-type: none"> ◦ Exchange students: http://www.camins.upc.edu/foreign-students/application-admission/exchange-students ◦ Double degree students: http://www.camins.upc.edu/foreign-students/application-admission/double-degree-students
LANGUAGE REQUIREMENTS	<ul style="list-style-type: none"> • For Erasmus students and DD students: A2 Spanish recommended
OTHER REQUIREMENTS	<ul style="list-style-type: none"> • Number of necessary credits per semester/year: <ul style="list-style-type: none"> ◦ For Erasmus students: 20/30 ECTS per semester; 40/60 ECTS per year. • If there is semestral mobility, can international students come at both semesters? Yes
ACADEMIC CALENDAR	<ul style="list-style-type: none"> • The studies at Escola de Camins are divided into two semesters. <ul style="list-style-type: none"> ◦ First semester: starts September/October; finishes January ◦ Second semester: starts January/February; finishes May/June/July • The exact academic calendar depends on the program (bachelor or master). Check http://www.camins.upc.edu/foreign-students/application-admission and http://www.camins.upc.edu/estudis for detailed information. • Information about registration: Once the students have been accepted, we will send an e-mail with detailed information about their registration.
LANGUAGE OF INSTRUCTION	<ul style="list-style-type: none"> • Information about courses in English, Spanish, Catalan: Please visit our website in order to find updated information. You can find the list of courses offered in English, the number of credits of each course and the semester they are taught at: http://www.camins.upc.edu/foreign-students • Language preparation courses are offered for international students, both in Catalan (http://www.upc.edu/slt/?set_language=en) and Spanish (http://www.meritschool.com/ca/?portfolio=upc-campus-nord-2)
STUDENTS AND STAFF WITH DISABILITIES	<ul style="list-style-type: none"> • UPC can provide some support to welcome students and staff with disabilities; depending on the individual cases, with prior agreement between both institutions. There is a service at UPC to give general orientation to people with disabilities; but no additional personnel or economic support is provided.
ORIENTATION WEEK FOR INTERNATIONAL STUDENTS	<ul style="list-style-type: none"> • UPC organizes an Orientation Week for international exchange students and/or Welcome sessions for international masters students at the beginning of their stay. Incoming students will receive information about it. The information is published at: http://www.upc.edu/sri/en/students/orientation-week.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E BARCELO 03	Beginning of June	End of October
	Please find all information related to application (enrolment criteria, admission procedure, confirmation of acceptance, academic calendar, etc.) at: http://www.camins.upc.edu/foreign-students/application-admission	
I MESSINA01	June, 30 th	November, 30 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4-5] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4-5] weeks after the assessment period has finished at the receiving HEI. Please note that some of our programs have only one annual academic assessment (in June), and thus, in such cases, incoming students coming for the first semester will only receive their Transcript of Records in July.

4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

Students enrolled as of the date of termination will be permitted to complete their studies.

F. Information

1. Grading systems of the institutions

UPC:

For information about the grading system, see:

<https://www.upc.edu/information/frequently-asked-questions/faqs-about-bachelors-degree-courses/#avalua>
<https://www.upc.edu/information/frequently-asked-questions/faqs-about-masters-degree-courses>
<http://doctorat.upc.edu/en/academic-management/frequently-asked-questions-faq>

The transcripts of records obtained reflect the name of the subjects in English, the ECTS grades and local grades.

In the case of Escola de Camins (ETSECCPB), the grading system for each Study will be specified in the specific section of the general regulations of the UPC, published on the following website:

<http://www.camins.upc.edu/estudis/normatives>

MESSINA

The University of Messina follows the ECTS system. Please refer to

<https://www.unime.it/it/international/ects-e-diploma-supplement-0>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	https://international.unime.it/ see “Living in Messina – Residence Permit”
E BARCELO03	International Students Office oficina.mobilitat.internacional@upc.edu telephone: (+34)- 93 401 69 37	https://www.upc.edu/sri/en/students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	https://international.unime.it/ see “Living in Messina – Health Care”
E BARCELO03	International Students Office oficina.mobilitat.internacional@upc.edu telephone: (+34)- 93 401 69 37	https://www.upc.edu/sri/en/students In concrete, for insurance: https://www.upc.edu/sri/en/students/international-students/before-coming-to-upc/health-insurance/health-insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	https://international.unime.it/ see “Services and Facilities – Housing”

E BARCELO03	In general: International Students Office oficina.mobilitat.internacional@upc.edu telephone: (+34)- 93 401 69 37	https://www.upc.edu/sri/en/students/international-students/before-coming-to-upc/accommodation
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
I MESSINA01	Prof. Salvatore Cuzzocrea Rector of University of Messina		
E BARCELO03	Prof. Esther Real Dean Barcelona School of Civil Engineering (Escola de Camins, ETSECCPB) UNIVERSITAT POLITÈCNICA DE CATALUNYA		

⁷Scanned signatures are accepted