



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

1 Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
I MESSINA01	E SEVILLA1	421	Law	-	1 st , 2 nd ,	2	20 (each of the 2 students can choose between a mobility of 5 or 10 months)	2	8 (4 months each)
E SEVILLA1	I MESSINA01	421	Law	-	1 st , 2 nd	2	20 (each of the 2 students can choose between a mobility of 5 or 10 months)	-	-

Short-term blended mobility option for students

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
I MESSINA01	E SEVILLA1	421	Law	2	5	1	5
E SEVILLA1	I MESSINA01	421	Law	2	5	1	5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	E SEVILLA1	Italian	English (where applicable)	B1	B2
ESEVILLA1	I MESSINA01	Spanish		B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 15th	November, 15th
E SEVILLA1	June, 30th	November, 30th

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 30th	November, 30th
E SEVILLA1	June, 30th	November, 30th

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it	https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/
E SEVILLA1	relint4@us.es	<p>Calendario Académico: https://www.us.es/calendario-academico En las universidades cuyo curso académico sea de enero a diciembre (año natural), los intercambios sólo se podrán realizar en el semestre de febrero a julio de cada curso escolar.</p>

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I MESSINA01	Academic requirements CV	- Number of ECTS	https://www.unime.it/it/international/ects-e-diploma-supplement-0

	Motivation letter Other	credits completed - Subject area code – ISCED	
E SEVILLE1	http://servicio.us.es/academica/normativa-documentacion http://servicio.us.es/secgral/sites/default/files/norma_evaluac_calif_asig.pdf		

The receiving institution will send its decision within [5] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
I MESSINA01	- Reduced mobility - Hearing impairments - Visual impairments	servizi.dd@unime.it	https://www.unime.it/it/ateneo/servizidd
E SEVILLA01	- Reduced mobility - Hearing impairments - Visual impairments	sacucapacidad@us.es	https://sacu.us.es/ne-programas-movilidad

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	https://international.unime.it (See “Services&Facilities”)
E SEVILLA01	sacualojamiento@us.es	https://sacu.us.es/spp-servicios-alojamiento

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	https://international.unime.it (see “Living in Messina – Residence Permit”)
E SEVILLA01	sacuextranjeros@us.es	incoming assistance visas https://sacu.us.es/extranjeria

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41	https://international.unime.it (see “Living in Messina – Healt Care”)

	Messina – Italy +39 090 676 8534/8532 erasmus@unime.it)
E SEVILLA01	relint3@us.es relint14@u.es relint21@us.es relint23@us.es	European sanitary card https://sacu.us.es/extranjeros-llegada

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I MESSINA01	The University of Messina follows the ECTS system.	erasmus@unime.it	https://www.unime.it/it/international/ects-e-diploma-supplement-0
E SEVILLA01			https://www.us.es/internacional/responsable-por-centros www.us.es/vivir-la-us/centros-y-departamentos http://centrointernacional.us.es/horario

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2022 will only take effect as of 1 September 2027+1. (1st of September for the next academic year). The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		
E SEVILLA1	VICERRECTORA DE PROYECCIÓN INSTITUCIONAL E INTERNACIONALIZACIÓN CARMEN VARGAS MACIAS Avda. Ciudad Jardín 20-22 41005 Sevilla	10/04/2022	