



Università degli Studi
di Messina

ESSE3 INSTRUCTIONS FOR OPERATIVE PROCEDURES

ADMISSION COMPETITION FOR Degree in Medicine and Surgery

Disability Declaration/SLD

To access the **Declaration of Disability/SLD** procedure, it is necessary to carry out the registration on the ESSE3 platform at this link: <https://unime.esse3.cineca.it/Home.do> (select “Registration” from the icon at the top right).

The procedure is available in the “Secretariat” submenu (last icon in the menu at the top right), in the candidate’s reserved area, which can be accessed by selecting either “Login or “Login with SPID” from the menu at the top right.

Each type of disability/SLD must be registered one at a time, repeating the insertion procedure for each one, taking care to fill in all required fields and uploading the **certification** in a **single file** for each type declared.

Candidates with medical certifications in foreign languages must upload 2 files: the document that certifies the type of invalidity, disability or SLD issued in the country of residence and the sworn translation of such document in Italian or English.

The certification must include **all of the pages** of the document and must be **in unmodifiable form**, either an ‘image’ or pdf.

Documents in .doc or .xls format or any other form of alterable format will not be accepted. You are advised to scan in black and white to limit the size of the attached documents.

The certifications must be issued from the competent public services.

It must be stated that the validity of the documents produced and that which is declared to the University of Messina by means of these IT documents are the sole responsibility of the candidate. Pursuant to art. 76 of the Presidential decree 45/2000, false declarations, false information in documents and falsified documents are punishable under the criminal code and special laws on the subject.

Please note that the procedure must be completed correctly within the deadline of the call, under penalty of ineligibility of the application.



Servizi
Disabilità
DSA

servizi.dd@unime.it

Palazzo Mariani - Via Consolato del Mare, 41 - 98122 Messina



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The University cannot guarantee requested assistance and/or special measures to candidates who do not complete their requests correctly within the stated deadline.

The candidate may be contacted by the SDD Unit for further information or clarification; it is requested that the candidates furnish their contact data carefully if it is necessary to contact them.

The “Disability/SLD Service Unit (SDD)” will contact the candidate by email, at the address provided in the registration phase on ESSE3 to inform the candidate about the services to be provided, or an explanation of any requests denied, and the reasons.

For questions regarding disabilities/SLD, the candidate can contact the SDD Unit, in Via Consolato del Mare, n° 41, 98122 Messina; telephone: 090 676 8333; email: ausiliddbandi@unime.it

The SDD offices are in Palazzo Mariani, on the mezzanine floor, at the end of the corridor on the left, immediately after the stairs at the entrance.



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