



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

*Information in highlight are instructions and should be deleted before signing the agreement.*

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.



<p><b>UNIVERSITY OF MESSINA</b>          Represented by Prof. Salvatore Cuzzocrea, Rector          address: Piazza S.Pugliatti,1          98123 MESSINA (ITALY)</p> <p>Dipartimento di Scienze politiche e giuridiche</p>	<p>I MESSINA01</p>	<p><b>Erasmus Institutional Coordinator</b>          Dott. Giuseppe Lucchese, PhD          Head of International Mobility Unit  <a href="mailto:glucchese@unime.it">glucchese@unime.it</a></p> <p><b>Academic Coordinator</b>          Prof A.Astone  <a href="mailto:antonina.astone@unime.it">antonina.astone@unime.it</a>          prof.ssa Adele Marino  <a href="mailto:admarino@unime.it">admarino@unime.it</a></p>	<p><a href="https://www.unime.it/">https://www.unime.it/</a>  <a href="https://international.unime.it/">https://international.unime.it/</a></p> <p><a href="https://www.unime.it/it/dipartimenti/scipog">https://www.unime.it/it/dipartimenti/scipog</a></p>
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## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
PL WARSAW 01	I MESSINA 01	0312, 0421	Polics and civics Law		1th,2nd	2	2x5=10		
I MESSINA 01	PL WARSAW 01	0312, 0421	Polics and civics Law		1th, 2nd	2	2x5=10		

Short-term blended mobility option for students

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED ]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days ]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
PL WARSAW01	I MESSINA01	0312, 0421		3	7	2	7
I MESSINA01	PL WARSAW01	0312, 0421	Polics and civics Law	3	7	2	7

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WARSAW01		English or language of instruction		B2	C1

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

		of the specific programme			
I MESSINA01		Italian	English *	B1	B2

\*only if provided

#### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL WARSAW01	May 15th	November 15th
I MESSINA01	June, 15 <sup>th</sup>	November, 15th

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL WARSAW01	May 15th	November 15th
I MESSINA01	June, 30 <sup>th</sup>	November, 30th

**Application procedure for incoming students**

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
	Klementyna KIELAK Erasmus incoming students Address: International Relations Office, Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 24 070; e-mail: iro.incoming@adm.uw.edu.pl	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a> <a href="http://www.mobility.uw.edu.pl">www.mobility.uw.edu.pl</a>
I MESSINA01	erasmus@unime.it	<a href="https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/">https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
PL WARSAW01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	<a href="http://www.mobility.uw.edu.pl">www.mobility.uw.edu.pl</a>
I MESSINA01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	<a href="https://international.unime.it/#">https://international.unime.it/#</a>

**Decision Response:** As receiving institution the University of Warsaw (PLWARSZAW01) will send its decision within 8 weeks.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
PL WARSAW01	- Reduced mobility - Hearing impairments - Visual impairments - ...		International Relations Office  Office for Persons with Disabilities	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a>  <a href="http://www.bon.uw.edu.pl">www.bon.uw.edu.pl</a> ; <a href="http://www.bon.uw.edu.pl/en/univ4all/index.html">http://www.bon.uw.edu.pl/en/univ4all/index.html</a>
I MESSINA01	- Reduced mobility - Hearing		<a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>	<a href="https://www.unime.it/it/atenneo/servizidd">https://www.unime.it/it/atenneo/servizidd</a>

	impairments - Visual impairments			
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Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
PL WARSAW01	-Reduced mobility - Hearing impairments - Visual impairments - ...		International Relations Office  Office for Persons with Disabilities	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a>  <a href="http://www.bon.uw.edu.pl">www.bon.uw.edu.pl</a> ; <a href="http://www.bon.uw.edu.pl/en/univ4all/index.html">http://www.bon.uw.edu.pl/en/univ4all/index.html</a>
I MESSINA01			Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy  +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a> <a href="http://www.unime.it">www.unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See "Services&Facilities" )

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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PL WARSAW01	International Relations Office Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 20 487; e-mail: iro.incoming@adm.uw.edu.pl	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy  +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See "Services&Facilities" )

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL WARSAW01	International Relations Office  Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland  Phone: +48 22 55 24 070	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Residence Permit" )

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSAW01	International Relations Office  Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 24 070	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Health Care" )

#### **4. Additional information**


Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
PL WARSAW01		Erasmus incoming students Phone: +48 22 55 24 070; e-mail: <a href="mailto:iro.incoming@adm.uw.edu.pl">iro.incoming@adm.uw.edu.pl</a>	<a href="http://en.bwz.uw.edu.pl/">http://en.bwz.uw.edu.pl/</a>
I MESSINA01	ECTS Guide	<a href="https://www.unime.it/it/international/contatti">https://www.unime.it/it/international/contatti</a>	<a href="https://www.unime.it/it/international/e-diploma-supplement-0">https://www.unime.it/it/international/e-diploma-supplement-0</a>

A. Transcript of Records will be issued by the University of Warsaw (PL WARSZAW01) no later than five weeks after the assessment period has finished.

#### **Termination of the agreement**

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
PI WARSAW01	Mrs Monika SATAŁA ERASMUS+ Institutional Coordinator	27/10/2022	 Monika Satała
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		

<sup>5</sup> Scanned signatures are accepted