



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2022]
End of validity ✓	[2028/2029]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
UNIVERSITY OF MESSINA Represented by Prof. Salvatore Cuzzocrea, Rector address: Piazza S.Pugliatti,1 98123 MESSINA (ITALY) Department of Chemical, Biological, Pharmaceutical and Environmental Sciences	I MESSINA01	Erasmus Institutional Coordinator Dott. Giuseppe Lucchese, PhD Head of International Mobility Unit glucchese@unime.it Academic Coordinators: Prof. Nicola Micale nmicale@unime.it Prof. Anna Barattucci anna.barattucci@unime.it Prof. Cigala Rosalia Maria rosaliamaria.cigala@unime.it	https://www.unime.it/ https://international.unime.it/ https://www.unime.it/it/dipartimenti/chibiofaram
KU Leuven Faculty of Science	B LEUVEN01	Coordinator faculty: Ms Ine Buntinx Ms Bieke Dutoit exchange.science@kuleuven.be Institutional Coordinator: Elke Timmermans International Office Naamsestraat 63 B-3000 Leuven Elke.Timmermans@kuleuven.be +32 16 32 37 67	https://www.kuleuven.be/english/ https://www.kuleuven.be/english/application/instructions-exchange https://onderwijsaanbod.kuleuven.be/opleidingen/e/SC_51801801.htm

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
I MESSIN A01	B LEUVENO 1	0531	Chemistry		2nd	2	10	2	3
B LEUVENO 1	I MESSIN A01	0531	Chemistry		2nd	2	10	2	3

Blended mobility options for exchange students will be considered ad hoc

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

I MESSINA01	B LEUVEN01	0531	Chemistry	1	5	To be discussed	To be discussed
B LEUVEN01	I MESSINA01	0531	Chemistry	1	5	To be discussed	To be discussed

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	B LEUVEN01	Italian		B1 (recommended)	B2
B LEUVEN01	I MESSINA01	English	Dutch	B2	C1

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 15 th	November, 15 th

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

B LEUVEN0 1	1 April https://wet.kuleuven.be/formulieren/nomination_of_exchange_students	1 September https://wet.kuleuven.be/formulieren/nomination_of_exchange_students
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Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 30 th	November, 30 th
B LEUVEN01	30 April (this deadline doesn't apply for traineeships).	1 October (this deadline doesn't apply for traineeships)

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it	https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/
B LEUVEN01	Exchange-in@kuleuven.be	https://www.kuleuven.be/english/admissions/exchange/applicationprocedure

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I MESSINA01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code - ISCED - EQF level	https://www.unime.it/it/international/ect-supplement-0
B LEUVEN01	Please check the course list for exchange students on our website. On this webpage you can also find the academic requirements for the different courses. A (copy of the) Transcript of Records or other overview of completed courses will		https://onderwijsaanbod.kuleuven.be/opleidingen

	<p>also be asked.</p> <p>For students who are staying 1 semester, we recommend to take up 30 ECTS, if they stay a full academic year, we recommend 60 ECTS. It is possible to take 1 or 2 courses from another faculty after approval of the other faculty.</p> <p>Students who would like to do research, need to find a supervisor. More information about the research conducted at our Faculty can be found on https://wet.kuleuven.be/english/research</p>		
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The receiving institution will send its decision within **no later than 5 weeks**.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I MESSINA01	<ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments 		servizi.dd@unime.it	https://www.unime.it/it/ateneo/servizidd
B LEUVEN01			https://www.kuleuven.be/english/student-services/studentswithadisability/contact	https://www.kuleuven.be/english/student-services/studentswithadisability/index.html

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	https://international.unime.it (See "Services&Facilities")
B LEUVEN01	https://www.kuleuven.be/english/life-at-ku-leuven/housing/contact	https://www.kuleuven.be/english/life-at-ku-leuven/housing

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	https://international.unime.it (see "Living in Messina – Residence Permit")
B LEUVEN01	studentimmigration@kuleuven.be	https://www.kuleuven.be/english/life-at-ku-leuven/immigration-residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676	https://international.unime.it (see "Living in Messina – Health Care")

	8534/8532 erasmus@unime.it	
B LEUVEN01		https://www.kuleuven.be/english/life-at-ku-leuven/insurance-social-security/health-insurance/health-insurance-for-students

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I MESSINA01	ECTS Guide	https://www.unime.it/it/international/contatti	https://www.unime.it/it/international/ects-e-diploma-supplement-0
B LEUVEN01			https://www.kuleuven.be/english/education/ects/positioning (general KU Leuven) https://www.kuleuven.be/english/education/ects/positioning/perfaculty#wet (specific for faculty)


A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2027 will only take effect as of 1 September 2028+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		
B LEUVEN01	Prof. Philippe Muchez dean Faculty of Science	21.06. 2022	

Philippe Muchez
dean
Faculty of Science

⁵ Scanned signatures are accepted

