



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2022]
End of validity ✓	[2028/2029]	[2029]

\* One of the two options should be selected.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
<b>UNIVERSITY OF MESSINA</b> Represented by Prof. Salvatore Cuzzocrea, Rector address: Piazza S. Pugliatti,1 98123 MESSINA (ITALY)  <a href="#">Department of Economics</a>  <a href="#">Dipartimento di Ingegneria</a>	<b>I MESSINA1</b>	<b>Erasmus Institutional Coordinator</b>  <b>Dott. Giuseppe Lucchese, PhD</b> <b>Head of International Mobility Unit</b>  glucchese@unime.it  <b>Academic Coordinators at our department</b>  <b>Prof. Fabrizio Cesaroni</b>  fabrizio.cesaroni@unime.it  <b>Prof.ssa Marina Dolfin</b> <a href="mailto:marina.dolfin@unime.it">marina.dolfin@unime.it</a>  <b>prof.ssa Claudia ESPRO</b> espro@unime.it	<a href="https://www.unime.it/">https://www.unime.it/</a> <a href="https://international.unime.it/">https://international.unime.it/</a>  <a href="https://www.unime.it/it/dipartimenti/economia">https://www.unime.it/it/dipartimenti/economia</a>  <a href="https://www.unime.it/it/dipartimenti/ingegneria">https://www.unime.it/it/dipartimenti/ingegneria</a>
<b>ASSOCIATION LEONARD DE VINCI</b>	<b>F PARIS270</b>	<b>Director of International Relations</b> <b>Alain Ouvrieu</b> Tel.: +33 181 00 26 81, email: alain.ouvrieu@devinci.fr <b>Outgoing mobility</b> E-mail: <a href="mailto:outgoing@devinci.fr">outgoing@devinci.fr</a>  <b>Incoming mobility</b> Ambroise Courant E-mail: <a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>	<a href="https://www.devinci.fr/en/">https://www.devinci.fr/en/</a>

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		INTERNATIONAL RELATIONS OFFICE 12 Avenue Léonard de Vinci 92400 Courbevoie France	
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## B. Mobility numbers<sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods	
					Student Mobility for Studies  [total number of students]	Student mobility for for Training [total number of months]
I MESSINA01	F PARIS270	0410	Business studies and management	1st 2nd	2 x 6 month each	2 x 6 month each
		0412	Finance, Banking and Insurance	1st 2nd	2 x 6 month each	2 x 6 month each
		0710 0713 0715 0716 0722	Engineering	1st 2nd 3rd	6 x 6 month each	2 x 6 month each
F PARIS270	I MESSINA01	0710 0713 0715 0716 0722	Engineering	1st 2nd 3rd	6 x 6 month each	3 x 6 month each
		0412	Finance, Banking and Insurance	1st	4 x 6 month each	3 x 6 month each
				2nd		

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

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**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code <i>(optional)*</i> [ISCED]	Subject area name <i>(optional)*</i>	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of staff]</i>	Staff Mobility for Training <i>(optional)*</i> <i>[total number of days]</i>
I MESSINA01	F PARIS270	0410 0412 0719	Business studies and management  Finance, Banking and Insurance  Engineering and engineering trades, not elsewhere classified	1 x 5 days	1 x 5 days
F PARIS270	I MESSINA01	0710 0713 0715 0716 0722  0412	Engineering  Finance, Banking and Insurance	1x5 days	1x5 days

[\* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for

Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	F PARIS270	Italian	English*	B1 (recommended)	B2
F PARIS270	I MESSINA01	English	French*	B2	B2

\*if provided

### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 15th	November, 15th
F PARIS270	May 15th	November 1st

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 30th	November, 30th

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F PARIS270	June 1st	November 1st
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### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it	<a href="https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/">https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/</a>
F PARIS270	incoming@ddevinci.fr  FPARIS270 will send its decision within 4 weeks.	<a href="https://www.devinci.fr/en/international/exchange-students/">https://www.devinci.fr/en/international/exchange-students/</a>

### E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I MESSINA01	<ul style="list-style-type: none"> <li>- Academic requirements</li> <li>- CV</li> <li>- Motivation letter</li> <li>- Other</li> </ul>	<ul style="list-style-type: none"> <li>- Number of ECTS credits completed</li> <li>- Subject area code – ISCED</li> <li>- EQF level</li> </ul>	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>
F PARIS270	Prerequisites, Level of English, study level (Bachelor/Master)	Applying online is compulsory. Master students need to send a bachelor certificate OR a transcript of records with 180 ECTS credits. Language Proficiency Report requested. All buildings are accessible to students and staff with	

		<p>disabilities. Persons with special needs are advised to inform the International Relations Staff (<a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>) about the needs before arrival. Information concerning the health of students and staff is kept confidential.</p>	
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The receiving institution will send its decision within **no later than 5 weeks**.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I MESSINA01	<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments</li> <li>- ...</li> </ul>		<a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a> <a href="http://www.unime.it">.it</a>	<a href="https://www.unime.it/it/ateneo/servizidd">https://www.unime.it/it/ateneo/servizidd</a>
F PARIS270	Participants with special needs		Marie-Paule JICCIO <a href="mailto:handi@devinci.fr">handi@devinci.fr</a> +33 1 81 00 28 11	

## F. Information

## 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( See “Services&Facilities” )
F PARIS270	Ambroise Courant Incoming mobility office + 33 1 81 00 29 43 <a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>	<a href="https://www.devinci.fr/en/student-life/housing/">https://www.devinci.fr/en/student-life/housing/</a> <a href="https://www.devinci.fr/en/student-life/student-guide/">https://www.devinci.fr/en/student-life/student-guide/</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 34/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see “Living in Messina – Residence Permit” )
F PARIS270	Ambroise Courant Incoming mobility office	<a href="https://www.devinci.fr/en/student-life/student-guide/">https://www.devinci.fr/en/student-life/student-guide/</a>



	+ 33 1 81 00 29 43 <a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>	
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see “Living in Messina – Health care” )
F PARIS270	Ambroise Courant Incoming mobility office + 33 1 81 00 29 43 <a href="mailto:incoming@devinci.fr">incoming@devinci.fr</a>	<a href="https://www.devinci.fr/en/student-life/student-guide/">https://www.devinci.fr/en/student-life/student-guide/</a>

### **4. Additional information**

<b>Receiving institution [Erasmus code]</b>	<b>Information on recognition process / other useful information:</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I MESSINA01	The University of Messina follows the ECTS system.	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>
F PARIS270			


A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

**Any other information regarding the terms of the agreement (optional)**

**Termination of the agreement**

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2027 will only take effect as of 1 September 2028+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		
F PARIS270	Alain Ouvrieu Director of International Relations	03/02/22	



<sup>5</sup> Scanned signatures are accepted