



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2022

between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade de Coimbra Faculdade de Medicina	P COIMBRA01	<i>Institutional Coordinator</i> Liliana Moreira dri@uc.pt <i>Departmental Coordinator</i> Prof. Joana Barbosa de Melo grii@fmed.uc.pt	
	I MESSINA01	<i>Erasmus Institutional Coordinator</i> Dott. Giuseppe Lucchese, PhD Head of International Mobility Unit glucchese@unime.it	www.unime.it https://internation

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSITA DEGLI STUDI DI MESSINA			al.unime.it/
		Academic Coordinator <u>Department of Biomedical, Dental, Morphological and Functional Imaging Sciences</u> Prof. G. SANTORO giuseppe.santoro@unime.it	https://www.unime.it/it/cds/medicine-and-surgery

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies <i>[total number of months of the study periods or average duration*]</i>	Student Mobility for Traineeships *
P COIMBRA01	I MESSINA01	0912	Medicine	2 nd	2 students x 10 months each	2 students X 5 months each
I MESSINA01	P COIMBRA01	0912	Medicine	2 nd	2 students x 10 months each	2 students X 5 months each

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P COIMBRA01	I MESSINA01	0912	Medicine	1 x 5	1 x 5
I MESSINA01	P COIMBRA01	0912	Medicine	1 x 5	1 x 5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P COIMBRA01		Portuguese	English (where available)	Portuguese: B1 (min) English: B2 (min)	English: B2 (min)
I MESSINA01		Italian	English	Italian B1 English B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.] Our faculty has facilities for students and staff with physical disabilities, namely ramps and elevators.

I MESSINA01: Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability. Please refer to <https://www.unime.it/it/ateneo/servizidd>

P COIMBRA01:

Master students need to send a bachelor certificate OR a transcript of records with 180 ECTS credits to the Student Exchange Office.

PhD students need to send a master certificate to the Student Exchange Office. PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.

It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.

The University of Coimbra offers counselling for students with disabilities and chronic diseases. We assist with finding suitable accommodation (wheelchair users are advised to apply for accommodation as early as possible), we provide information about public transport, access to health care, and about financial support in case of additional disability expenditure on the part of the student. The Office for Students with Special Needs moreover gives information concerning the accessibility of university buildings and helps to move a class to another room, if needed. Accommodated study and exam conditions, e.g. additional study papers for blind and visually impaired students, or extra time to use technical devices during exams can also be arranged.

Contact: **Support for Students with Special Educational Needs**

Colégio de S. Jerónimo, Largo de D. Dinis, 3000-143 Coimbra

Tel: +351 239 857000, E-mail: nia@sas.uc.pt

http://www.uc.pt/en/sasuc/Quick_search/Integration_Counselling/nee

Incoming teaching staff must be individually accepted by a member of staff of the host Faculty/Department.

Incoming non-teaching staff must be individually accepted by the department

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
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[Erasmus code]	[month]	[month]
P COIMBRA01	Deadline to submit online applications: July, 15	Deadline to submit online applications: December, 15
I MESSINA01	15 th June	15 th November

[to be adapted in case of a trimester system]*

P COIMBRA01

- Partner institutions should send nominations to Regina Freitas dri.intstudy@uc.pt
- Online applications at: <http://www.uc.pt/en/driic/estudantesIN/CandidatIN/>

2. The receiving institution will send its decision within 4 to 6 weeks after receiving the proposed Learning Agreement.

3. A Transcript of Records will be issued by the receiving institution no later than 5 [five] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

ECTS grades: individual calculation (for each subject) based on the 3 [three] previous years' distribution of grades.

P COIMBRA01: http://www.uc.pt/en/ects/info_inst/sg-ma/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA01	dri.intstudy@uc.pt	http://www.uc.pt/en/driic/mobilidade/ap/

I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	https://international.unime.it (see "Living in Messina – Residence Permit")
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA01	dri.intstudy@uc.pt	http://www.uc.pt/en/ects/info_caracter_geral/
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina Italy +39 090 676 8534/8532 erasmus@unime.it	https://international.unime.it (see "Living in Messina – Health Care")

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA01	Núcleo de Alojamentos (Social Services of UC) Tel.: +351 239 101 282 E-mail: alojamentos@sas.uc.pt	International and mobility students may book their own accommodation at the students' residences of the UC or private lodging offers included in the online accommodation platform of the University of Coimbra available at www.uc.pt/go/accommodation
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41	https://international.unime.it (see

	Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
P COIMBRA01	Prof. João Nuno Calvão da Silva Vice-Rector		
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		Firmato digitalmente da: CUZZOCREA SALVATORE Motivo: Rettore Data: 30/01/2021 12:04:10

⁶Scanned signatures are accepted