



UNIVERSITA' DEGLI STUDI DI MESSINA

CALL FOR APPLICATIONS FOR VISITING PROFESSOR 2022

Decrees

Art. 1 – Subject of the Call

1. A selection procedure is launched to support the mobility at UniME of scholars or **experts** with a high **scientific** qualification **belonging** to non-Italian Universities, research or higher education Institutions, who will carry out didactic activity within the structured training offer of UniME, as *Visiting Professor* in the academic year 2022/23.

Art. 2 – Definitions, recipients and general requirements

1. "**Proposing Professor**" means a UniME Professor or Researcher, who submits an application to invite a foreign *Visiting Professor* to carry out didactic activities at a UniME. The Proposer can submit only one application on this Call.
2. "**Visiting Professor**" (VP) means a scholar or expert with a high scientific qualification called to carry out educational training activities (lectures, seminars, conferences, etc.) as part of a course of study activated at UniME.
3. "**Host Structure**" means the UniMe Department where the Visiting person will carry out his/her activity (in case of didactic activities, also having an interdisciplinary nature, the hosting structures may be two or more).
4. Those who for the same period are already beneficiaries of a Visiting assignment at other Universities cannot be recipients of funding.

Art. 3 – Type and duration of the visit

1. Limited to this call, the minimum period of stay of the *Visiting Professor* (hereinafter VP) is fixed in 30 days, to be carried out continuously. For VP carrying out didactic activities in the CUN 06-07 areas, the minimum stay period is 10 days to be carried out continuously. Travel days will not be counted in the duration of the visit.
2. The activity of the VP will consist in the performance of didactic modules that form an integral part of one or more degree courses, master's degree and/or single-cycle master's degree, first and/or second level university masters, specialization courses and courses of PhD programs included in the UniME training offer.
3. The visits must take place in the period between **1st October 2022 and 30th June 2023** (except for periods of suspension of didactic activities), and must coincide with a period of the academic calendar during which didactic activities are planned.
4. The VP is recognized as having the rights and duties referred to in art. 5 of the "Regulations relating to the teaching and research activities of Visiting Professors and Researchers".
5. The VP, upon arrival, will have to demonstrate to have appropriate health insurance coverage (valid in Italy for the entire period of stay) and for accidents, if not provided by his/her institution. Visitings are covered by the University's Civil Liability policy for damage caused to third parties, including Personal Liability.



Art. 4 – Methods and deadlines for submitting the application

1. The VP application is presented by one or more UniME proposers to their respective Department, by completing **annex 1.a** to this call in its entirety.
2. The UniME Department Council, having assessed the quality and impact of the proposed research, is called upon to comment on the applications received from one or more proposers regarding the advisability of the visit and the allocation of funding to the VP. In case of impossibility of convening the Department Council in time for the presentation of the candidacy, the application may be accompanied by the Department Director's Decree, which will be ratified by the Department Council at the first useful meeting. The Department Management will have to transmit through the "Titulus" computer protocol system (classification III/14) the resolution of the Department Council or the Decree of the Director complete with applications to VP to the U. Op. International Cooperation - D.A. Scientific Research and Internationalization **no later than** 11:59 p.m. on the 30th day following the publication of this call.
3. In case of acceptance of the request, the proposer will ensure that at the Host Structure are guaranteed to VP adequate space and equipment for the performance of the planned activities, access to computer resources and libraries. The U. Op. International Cooperation will take care of the logistic assistance and the support for the entrance procedures.

Art. 5 – Commission and selection procedures

1. The merit evaluation of the candidacies will be carried out by a selection Commission specifically appointed by Rector's Decree.
2. The Commission will evaluate the applications received in the manner and within the terms set out in Article 4 of this call, according to the criteria established in art. 3 of the "Regulations relating to teaching and research activities of Visiting Professors and Researchers", and assigning the scores referred to in the All. 1a:
 - a) *curriculum vitae* and scientific personality of the VP;
 - b) didactic and scientific reasons represented by the requesting structures and the program of didactic activities that the VP himself/herself will be called upon to carry out at UniME, with particular reference to the interdisciplinary nature of the proposed activities (understood as the involvement of multiple training courses and/or Departments);
 - c) Type of visit (cycle of lectures, seminars).
3. The Commission will formulate a ranking for the assignment of the contribution to candidates worthy of funding until all available funds are exhausted. The ranking formulated by the Commission will be approved by Rector's Decree.
4. The Commission reserves the right to assign a lower number of contributions than the budget available, if the applications presented do not meet the required excellence requirements. If the funds made available for carrying out the didactic activity are not entirely assigned, the Commission may allocate, in whole or in part, these additional resources for the financing of applications and the carrying out of research activities pursuant to art. 1 paragraph 1 of the Call for Visiting Researcher 2022. In case of renunciation or impossibility to carry out the visit, the proposer will promptly notify the U. Op. International Cooperation, which will arrange for any scrolling of the ranking.



Art. 6 – Notification and acceptance of selection

1. This call and the Rector's Decree approving the selective procedure will be published on the University portal (<http://www.unime.it/it/international>).
2. The U. Op. International Cooperation will notify the VP of the awarding of the title and the allocation of the UniME funding, specifying the amount.
3. The VP must declare, also by e-mail, to accept the fund specifying the preferred tax regime within 15 days of the communication by the U. Op. International Cooperation and Didactics.

Art. 7 – Economic contribution

1. The contribution for the VP will be equal to:
 - € 3.000,00, gross of tax charges for visits lasting 30 days to be carried out continuously;
 - € 2.000,00, gross of tax charges for VPs, who will carry out their activities in the CUN 06-07 areas for visits lasting 10 days to be carried out continuously;
 - € 500,00, by way of reimbursement of expenses at the bottom of the list (airfare, food, accommodation) for VPs from European institutions;
 - € 1.000,00 by way of reimbursement of expenses at the bottom of the list (airfare, food, accommodation) for VPs from Non European institutions.
2. The remuneration payable, drawn from the funds allocated for this purpose by the Board of Directors, are subject to the tax, social security and welfare legislation in force.

Art. 8 – Method of disbursement of financing

1. The payment of the fund to the VP will take place in a single solution at the conclusion of the activity provided and following the delivery to the Department (or Departments) where the visit of the register of activities took place and of a final report that illustrates in an exhaustive manner the performed activity. The Department will transmit this documentation to the International Cooperation and Teaching Organizational Unit of the Administrative Scientific Research and Internationalization Department, to the Organization and Human Resources Management Department and to the Organization and Financial Resources Management Department for the disbursement of the contribution.
2. In any case, the payment of the remuneration will take place at the end of the month following the period of the activity by bank transfer to the current account in the name of the *Visiting*. There are no advances.
3. The amount paid as reimbursement of travel, board and lodging expenses must be duly documented, according to the procedures set out in art. 7-9 of the Regulations for the missions of the teaching and technical-administrative staff (Last modification: D.R. n.1395 of 27 May 2014).

Art. 9 – Information pursuant to Legislative Decree No. 101/2018

1. In accordance with the provisions of art. 13 of EU Regulation 2016/679 "General Regulation on the protection of personal data" (GDPR), the University will process personal data within its institutional purposes, exclusively for the purposes of this selection procedure. It is allowed the processing of data provided for the performance



of tasks of public interest, as well as to comply with any measures issued by the judicial authority, or by other bodies and/or administrative authorities.

2. The Data Controller is the University of Messina, Piazza S. Pugliatti No.1, 98122 Messina, e-mail: protocollo@pec.unime.it.
3. The processing of personal data will be carried out by means of paper and/or computerized exclusively by personnel authorized to the processing of data in relation to the tasks and tasks assigned and in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance and necessity.
4. The data may be disclosed to any other bodies whose involvement is necessary as required by current legislation.
5. The data will be kept for the period necessary to carry out the procedure and to fulfill all legal obligations.
6. The rights referred to in Articles 15 and ss. of the GDPR and, in particular, access to personal data, rectification, integration, cancellation, limitation as well as the right to oppose the processing. Without prejudice to the right to lodge a complaint with the Guarantor for the protection of personal data pursuant to art. 77 of the GDPR.
7. The information is available in the privacy section of the University, <https://www.unime.it/it/ateneo/privacy>, and it is an integral part of this call. By signing the application form, the candidate acknowledges having read the aforementioned information.

Art. 10 – Responsible for the procedure

The person in charge of the procedure, pursuant to law 241/90 and subsequent amendments and integrations, is Dr. Simona Fazio, Head of the Op. Unit of International Cooperation (simona.fazio@unime.it tel. 090-6768613).

All information and forms related to this Call will be published and constantly updated on the UniME website at the link <https://www.unime.it/it/ateneo/amministrazione/albo-online>.

Art. 11 – Final Rule

Although not expressly specified in this call, reference is made to the current legislation on the subject, to the Regulations relating to the teaching and research activities of Visiting Professors and Researchers, D.R. n. 1155 of 04 May 2020 ([link](#)), to Presidential Decree No.62/2013 containing the "Regulations containing the Code of Conduct for public employees and the" Code of Conduct adopted by the University "as well as the provisions contained in the "Code of Ethics" published at the link:

<https://www.unime.it/it/ateneo/amministrazione/normativa/codice-di-comportamento-dei> public employees and the Regulations for the missions of the teaching and technical-administrative staff (Last modification: D.R.n.1395 of 27 May 2014). This Call is published in the Official University Register, at the following link <https://www.unime.it/it/ateneo/amministrazione/albo-online>.

The presentation of the application for participation in the selection implies the acceptance by the candidate of the rules contained in this call and in the aforementioned regulations. Participation in the procedure implies, as previously acquired, consent to the release of the documents presented, in the event of a request by the other competitors, pursuant to the legislation on access to documents.