



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

#### Validity period of the agreement

Timeframe	Academic Year
Start of validity	[2021/2022]
End of validity	[2028/2029]

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
<b>Leiden University</b> Faculty of Science  <a href="#">Department of Industrial Ecology</a>	NL LEIDEN01	Coordinator Science International Office  Tess Hoppenbrouwers, MA <a href="mailto:incoming@science.leidenuniv.nl">incoming@science.leidenuniv.nl</a> <a href="mailto:outgoing@science.leidenuniv.nl">outgoing@science.leidenuniv.nl</a>	General: <a href="http://www.universiteitleiden.nl">Home - Leiden University (universiteitleiden.nl)</a>  Faculty/faculties: <a href="http://www.universiteitleiden.nl">Faculty of Science - Leiden University (universiteitleiden.nl)</a>  Course catalogue: <a href="#">Prospectus - Universiteit Leiden</a>
<b>UNIVERSITY OF MESSINA</b>  Represented by Prof. Salvatore Cuzzocrea, Rector  address: Piazza S. Pugliatti, 1 98123 MESSINA (ITALY)  <a href="#">Department of Chemical, Biological, Pharmaceutical and Environmental Sciences</a>  <a href="#">Department of Economics</a>	I MESSINA01	<b>Erasmus Institutional Coordinator</b> Dott. Giuseppe Lucchese, PhD Head of International Mobility Unit  <a href="mailto:glucchese@unime.it">glucchese@unime.it</a>  <b>Academic Coordinator:</b>  prof.ssa Chiara GENOVESE  <a href="mailto:chiara.genovese@unime.it">chiara.genovese@unime.it</a>  prof. Ioppolo Giuseppe  <a href="mailto:gioppolo@unime.it">gioppolo@unime.it</a>	<a href="https://www.unime.it/">https://www.unime.it/</a> <a href="https://international.unime.it/">https://international.unime.it/</a>   <a href="https://www.unime.it/it/dipartimenti/chibiofaram">https://www.unime.it/it/dipartimenti/chibiofaram</a>  <a href="https://www.unime.it/didattica/corsi-di-laurea-triennali-e-ciclo-unico/sostenibilita-ed-innovazione-ambientale">https://www.unime.it/didattica/corsi-di-laurea-triennali-e-ciclo-unico/sostenibilita-ed-innovazione-ambientale</a>   <a href="https://archivio.unime.it/it/dipartimenti/economia/didattica">https://archivio.unime.it/it/dipartimenti/economia/didattica</a>

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies  [total number of students]	Student mobility for Studies  [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

NL LEIDEN 01	I MESSINA 01	0521 -	Environmental sciences		2nd	1	5		
I MESSINA 01	NL LEIDEN 01	0521 -	Environmental sciences		2nd	1	5		

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
NL LEIDEN 01	I MESSINA01	0521 -	Environmental sciences	To be discussed	To be discussed		
I MESSINA01	NL LEIDEN01	0521 -	Environmental sciences	To be discussed	To be discussed		

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
NL LEIDEN01		English		C1 (recommended)	C1
I MESSINA01		Italian		B1 (recommended)	B2

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
NL LEIDEN01	March 1	September 15
I MESSINA01	June, 15 <sup>th</sup>	November, 15 <sup>th</sup>

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
NL LEIDEN01	April 1	October 15
I MESSINA01	June, 30 <sup>th</sup>	November, 30 <sup>th</sup>

### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
NL LEIDEN01	<a href="mailto:exchange@sea.leidenuniv.nl">exchange@sea.leidenuniv.nl</a>	<a href="http://www.universiteit.leiden.nl/study-abroad/exchange-admission-and-application">Study abroad/exchange admission and application - Leiden University (universiteit.leiden.nl)</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/">https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
LEIDEN01	Academic requirements Motivation letter Transcript of Records		<a href="http://www.universiteit.leiden.nl/study-abroad/exchange-admission-and-application">Study abroad/exchange admission and application - Leiden University (universiteit.leiden.nl)</a>
I MESSINA01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed  - Subject area code – ISCED  - EQF level	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>

The receiving institution will send its decision **no later than 5 weeks**.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
NL LEIDEN01	- Reduced mobility - Hearing impairments - Visual impairments		<a href="mailto:fenestra@plexus.leidenuniv.nl">fenestra@plexus.leidenuniv.nl</a>	<a href="http://www.universiteitleiden.nl">Studying with a disability - Leiden University (universiteitleiden.nl)</a>
I MESSINA01	- Reduced mobility - Hearing impairments - Visual impairments		<a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>	<a href="https://www.unime.it/it/ateneo/servizidd">https://www.unime.it/it/ateneo/servizidd</a>

## F. Information

### 1. Housing

#### 2.

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL LEIDEN01	<a href="mailto:housing@sea.leidenuniv.nl">housing@sea.leidenuniv.nl</a>	<a href="http://www.universiteitleiden.nl">Housing - Leiden University (universiteitleiden.nl)</a>
I MESSINA01	Erasmus Mobility Office +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See "Services&Facilities" )

### 3. Visa

#### 4.

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL LEIDEN01	<a href="mailto:exchange@sea.leidenuniv.nl">exchange@sea.leidenuniv.nl</a>	<a href="http://www.universiteitleiden.nl">Visa and residence permit - Leiden University (universiteitleiden.nl)</a>
I MESSINA01	Erasmus Mobility Office +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Residence Permit" )

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL LEIDEN01	<a href="mailto:exchange@sea.leidenuniv.nl">exchange@sea.leidenuniv.nl</a>	<a href="http://www.universiteitleiden.nl">Insurance and healthcare - Leiden University (universiteitleiden.nl)</a>
I MESSINA01	Erasmus Mobility Office +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Health Care" )

### **5. Additional information**


Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
NL LEIDEN01			<a href="http://www.universiteitleiden.nl">EC and grading information - Leiden University (universiteitleiden.nl)</a>
I MESSINA01	ECTS Guide	<a href="https://www.unime.it/it/international/contatti">https://www.unime.it/it/international/contatti</a>	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

## Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX vwill only take effect as of 1 September 2027+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
NL LEIDEN01	Ms. Tess Hoppenbrouwers MA Coordinator Science International Office	02/02/23	
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		Firmato digitalmente da: Salvatore Cuzzocrea Motivo: Rettore Luogo: Università degli Studi di Messina Data: 01/02/2023 08:49:13

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<sup>5</sup> Scanned signatures are accepted