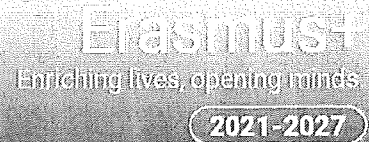




EUROPEAN UNION



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information in highlight are instructions and should be deleted before signing the agreement.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2022]
End of validity	To be renewed online via the EWP as soon as possible and until academic year 2028/2029	[2027]

* One of the two options should be selected.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
AGH University of Science and Technology - PL KRAKOW02			
Departmental Coordinator	PL KRAKOW02	Ph. D. Maciej Woźniak, Faculty of Management, Gramatyka 10, 30-067 Kraków, Phone: 12 617 42 17, email: mwozniak@zarz.agh.edu.pl	www.agh.edu.pl
Institutional Coordinator	PL KRAKOW02	Ph.D. Eng Tadeusz Pająk, Faculty of Mechanical Engineering and Robotics, Al. Mickiewicza 30, 30-059 Kraków Phone: +48 12 617 30 79, e-mail: pajak@agh.edu.pl	www.agh.edu.pl
Name and Erasmus Code of partner university			
Departmental Coordinator	I MESSINA 01	Dott. Giuseppe Lucchese, PhD Head of Organisational Unit International Mobility glucchese@unime.it	https://www.unime.it/ / https://international.unime.it/
Institutional Coordinator	I MESSINA 01	prof.ssa Elvira Tiziana LA ROCCA (Isced 041) tlarocca@unime.it Prof. Roberta SALOMONE (Isced 041) roberta.salomone@unime.it	https://archivio.unime.it/it/dipartimenti/economia

		prof. Gustavo BARRES ((iscd 0311) gustavo.barresi@unime.it	
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
PL KRAKOWO 2	I MESSINA A 01	0311	Economics	to be filled	2 nd	2	10 months	1	4 months
		041	Business and administration		2 nd	2	10 months	2	4 months
I MESSINA 01	PL KRAKOW 02	0311	Economics	to be filled	2 nd	2	10 months	1	4 months
		041	Business and administration		2 nd	2	10 months	2	4 months

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
PL KRAKOW02	I MESSINA 01	0311	Economics	2	5	1	5
		041	Business and administration	2	5	1	5
I MESSINA 01	PL KRAKOW02	0311	Economics	2	5	1	5
		041	Business and administration	2	5	1	5

[Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KRAKOW02		English	Polish	English B2	English B2
I MESSINA 01		Italian	English*	Italian B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution <https://intstudies.agh.edu.pl/>;

*if applicable

D. Calendar

1. Academic Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	https://www.international.agh.edu.pl/eng/centre-for-international-students/faq/academic-calendar/	https://www.international.agh.edu.pl/eng/centre-for-international-students/faq/academic-calendar/
I MESSINA 01	https://archivio.unime.it/it/dipartimenti/economia/calendario-didattico-aa-2022-2023	https://archivio.unime.it/it/dipartimenti/economia/calendario-didattico-aa-2022-2023

2. **Nominations** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	https://www.international.agh.edu.pl/en/exchange-programmes/application-dates/	https://www.international.agh.edu.pl/en/exchange-programmes/application-dates/
I MESSINA 01	June 15th	November 15th

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. **Applications** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/	https://www.international.agh.edu.pl/eng/exchange-programmes/application-form/
I MESSINA 01	June 30th	November 30th

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
PL KRAKOW02			https://www.international.agh.edu.pl/eng/exchange-programmes/required-documents/
I MESSINA 01			https://www.unime.it/it/international/ects-e-diploma-supplement-0

The receiving institution

PL KRAKOW02 will send its decision within **5 weeks** after submitting all required documents

I MESSINA 01 will send its decision within **5 weeks** (*to be filled*) **and no later than 5 weeks**.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
PL KRAKOW02	Special needs	Students and their home institution should highlight any disabilities at the application stage so that their needs and requirements can be addressed and	https://www.international.agh.edu.pl/ https://bon.agh.edu.pl/

		the right support assured prior to their acceptance.	
I MESSINA 01	Special needs		https://www.unime.it/didattica/servizi-e-agevolazioni/servizi-disabilita-e-dsa

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details	Website for information
PL KRAKOW02	AGH UST Campus ul. Józefa Rostafińskiego 7a, 30-072 Kraków tel.: +48(12) 617 34 71 fax:+48 (12) 637 24 16 e- mail: miasteczko@agh.edu.pl	https://akademik.agh.edu.pl/ http://www.miasteczko.agh.edu.pl/index_en.php?menu=spl http://www.miasteczko.agh.edu.pl/index_en.php https://international.agh.edu.pl/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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PL KRAKOW02	https://www.international.agh.edu.pl/eng/faq/visa-and-legalization-of-stay/
I MESSINA 01	https://international.unime.it/#

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	<p>https://international.agh.edu.pl/</p> <ul style="list-style-type: none"> The European Health Insurance Card (or EHIC) <p>is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit</p> <p>More details:</p> <p>www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/general-information-concerning-access-health-care-during-temporary-st</p> <p>Central Office of the National Health Fund - The Department of International Affairs Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej ul. Grójecka 186, 02-390 Warszawa tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19 e-mail: ca17@nfz.gov.pl</p>	
I MESSINA 01	https://international.unime.it/#	

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information

PL KRAKOW02	See description below		https://international.agh.edu.pl/
I MESSINA 01			https://international.unime.it/#

Issue of the **Transcript of Records**

PL KRAKOW02: *Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The AGH UST will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

Any other information regarding the terms of the agreement (optional)

1. Grading systems of the institutions

PL KRAKOW02: **AGH UST Study Regulations** <https://international.agh.edu.pl/>

1. The following grading scale shall be in force at the University:
 - 1) from 90% bardzo dobry (5.0) [*Polish equivalent of very good*];
 - 2) from 80% plus dobry (4.5) [*Polish equivalent of good plus*];
 - 3) from 70% dobry (4.0) [*Polish equivalent of good*];
 - 4) from 60% plus dostateczny (3.5) [*Polish equivalent of satisfactory plus*];
 - 5) from 50% dostateczny (3.0) [*Polish equivalent of satisfactory*];
 - 6) under 50% niedostateczny (2.0) [*Polish equivalent of unsatisfactory*].

A positive grade is a grade specified in the subsection 1-5.

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may recognize the course as completed using the descriptor "zaliczono (zal.)" (*Polish equivalent of "passed"*).

3. Grades shall be issued for compulsory classes and examinations, if provided in the study plan, subject to section 4.

4. Upon completing the physical education classes, due to specific nature of this course, the specific notations shall be made:

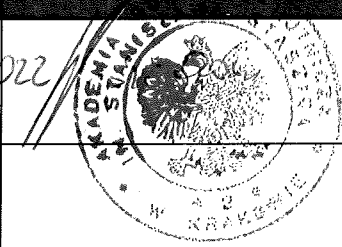
- 1) "zaliczono (zal.)" (*Polish equivalent of "passed"*) – for students who have achieved the minimum required to complete physical education classes,
- 2) "niezaliczono (nzal.)" (*Polish equivalent of "failed"*) – for students who have not achieved the minimum required to complete physical education classes,
- 3) "zaświadczenie lekarskie" (*Polish equivalent of "medical certificate"*).

5. The verbal descriptor "zal." (*Polish equivalent of "passed"*) shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the settlement period.

Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
PL KRAKOW02	Prof. dr hab. inż. Rafał Wiśniowski Vice-Rector for Cooperation	29/11/2022	
I MESSINA 01	Prof. Salvatore Cuzzocrea Rector of the University of Messina		

⁴ Scanned signatures are accepted