Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/2018-2020/2021
between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli studi di Messina (UNIME)	I MESSINA01	Dott. Giuseppe Lucchese **Institutional Coordinator** Head of Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina – ITALY glucchese@unime.it erasmus@unime.it **Academic Coordinator** Prof. Eugenio Cucinotta Dipartimento di Patologia umana dell'adulto e dell'età evolutiva "G.Barresi" eugenio.cucinotta@unime.it	http://www.unime.it/unime_internatio nal http://www.unime.it/dipartimenti/pato logiaumanadetev

| MEDICAL UNIVERSITY - VARNA | BG VARNA03 | Prof. Todorka Kostadinova
Institutional Erasmus Coordinator
kostadinova@mu-varna.bg
+359 52 677 089

Svetlana Panayotova
Administrative contact
erasmus@mu-varna.bg
+359 52 677 020 | http://www.mu-varna.bg/EN |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
I MESSINA01	BG VARNA03	0912	Medicine	1st+2nd * *:(5-year Master's Degree)	2 x 10	2x4
BG VARNA03	I MESSINA01	0912	Medicine	1st, 2nd	2 x 10	2x4

Staff Mobility (STA & STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
I MESSINA01	BG VARNA03	0912	Medicine	1 x 5 days	1 x 5 days
BG VARNA03	I MESSINA01	0912	Medicine	1 x 5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01		Italian	English	B1	B2
BG VARNA03		Bulgarian	English	B1	B2

D. Additional requirements

Institution	Additional requirements	Website for information
BG VARNA03	The digitized library collection is accessible to people with disabilities through the development of appropriate infrastructure and implementation of assistive technology software for screen readers, speech synthesizer and a desktop scanner and reading in real time.	For any further information, see: http://mu-varna.bg/EN
I MESSINA01	Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.	For any further information, see: http://relint.unime.it/en/mo bilita-in-entrata/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG VARNA03	May 30th	November 30th
I MESSINA01	15th May – nomination 30th May – Application	15th October – nomination 30th October - Application

2. The receiving institution will send its decision within 3-4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions

Institution	Grading system
BG VARNA03	http://www.mu-varna.bg/EN/InternationalActivity/Pages/grading_system.aspx
I MESSINA01	http://relint.unime.it/it/internazionalizzazione/diploma-supplement/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the **Erasmus Handbook**- Italian immigration rules.
BG VARNA03	erasmus@mu-varna.bg	http://www.mfa.bg/en/pages/109/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information

I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the **Erasmus Handbook**
BG VARNA03	erasmus@mu-varna.bg	http://mu-varna.bg/EN/Students/Pages/health-insurance.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VARNA03	erasmus@mu-varna.bg	http://mu-varna.bg/EN/AboutUs/Pages/Hostels.aspx
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-inentrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
BG VARNA03	Prof. Todorka Kostadinova, PhD Vice Rector International relations, Accreditation and Quality According to Letter of Authority №246/22.01.2015	15/12/2016	
I MESSINA01	Prof. Pietro Navarra, Rector of the University of Messina	27.12.2016	

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