



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITE DE BOURGOGNE <i>(University of Burgundy)</i> <i>UFR Sciences & Techniques</i>	F DIJON01	Institutional Coordinator: Bénédicte FORTIER Head of International Office Administrative Contact: Université de Bourgogne Maison de l'Université Pôle International BP 27877 - 21078 Dijon Cedex FRANCE +33 380 39 50 17 cooperation@u-bourgogne.fr Departmental Coordinator: Michel MEYER Michel.meyer@u-bourgogne.fr	University webpage: www.u-bourgogne.fr Exchange Students Webpage: ub-link.u-bourgogne.fr/etudiants-internationaux/venir-dans-le-cadre-d-une-convention-de-cooperation.html Course catalogue: www.u-bourgogne.fr/formation.html
UNIVERSITÀ DEGLI STUDI DI MESSINA	I MESSINA01	Institutional Coordinator: Dott. Giuseppe Lucchese, PhD Head of Organisational Unit Students Services and International Engagement glucchese@unime.it Departmental Coordinator: Prof. Anna BARATTUCCI CHIBIOFARAM Department anna.barattucci@unime.it Prof. Demetrio MILEA CHIBIOFARAM Department demetrio.milea@unime.it	University webpage: www.unime.it Course Catalogue: http://www.unime.it/it/dipartimenti/chibiofaram

B. Mobility numbers per academic year

FROM	TO	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F DIJON 01	I MESSINA01	0531	Chemistry	1 st , 2 nd	2 students x 5 months each	-
I MESSINA01	F DIJON01	0531	Chemistry	1 st , 2 nd	2 students x 5 months each	
FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *	
F DIJON01	I MESSINA01	0531	Chemistry	1 teacher x 1 week (8 hours min.)	To be determined: will be agreed on upon request if there is a mutual interest.	
I MESSINA01	F DIJON 01	0531	Chemistry	2 teachers x 1 week each (8 hours min.)		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Traineeship [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F DIJON 01	Chemistry	French	-	B2	B2
I MESSINA01	Chemistry	Italian/English	English (teachers)	B1	B2

D. Additional requirement

F DIJON01:

Application could be preceded by nomination (not mandatory but recommended) to:

exchange.incoming.students@u-bourgogne.fr.

The University of Burgundy Exchange application form must be used for Erasmus+ student applications to the University.

This is an **ONLINE** application form:

www.service4mobility.com/europe/BewerbungServlet?identif=DIJON01&kz_bew_art=IN&kz_bew_pers=S&aust_prog=SMS&sprache=fr

Applications received after deadlines will not be accepted.

*** It is advisable that students should apply at the earliest opportunity following nomination so they can also apply for accommodation as soon as possible. ***

Incoming students: Learning agreement must be evaluated by the departmental coordinator during the application period. A copy should be uploaded to the online application platform to complete the process.

INFRASTRUCTURES TO WELCOME STUDENTS AND STAFF WITH DISABILITIES

F DIJON01:

Facilities for disabilities, please inform the International Office as soon as possible to discuss the available facilities: exchange.incoming.students@u-bourgogne.fr.

I MESSINA01:

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability. Please refer to <https://www.unime.it/it/ateneo/servizidd>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
F DIJON 01	Nomination: April 30 th Application: May 15 th	Nomination: October 30 th Application: November 15 th
I MESSINA01	Application: June 30 th	Application: November 30 th

F DIJON01:

For more info see: ub-link.u-bourgogne.fr/etudiants-internationaux/venir-dans-le-cadre-d-un-partenariat-avec-votre-universite-d-origine.html

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution **no later than 6 weeks** after the assessment period has finished at the receiving HEI.

F. Information

1. Grading systems of the institutions

F DIJON01:

Students’ performances are graded individually and not on a statistical basis. In general, the University of Burgundy uses the grading system charted below. For details please visit our webpage: http://www.u-bourgogne-formation.fr/IMG/pdf/referentiel_etudes_lmd.pdf

ECTS GRADES	DISTINCTION	POINTS (out of 20)
A	Excellent (excellent)	>= 18
B	Très bien (very good)	>= 16 et < 18
C	Bien (good)	>= 14 et < 16
D	Assez bien (quite good)	>= 12 et < 14
E	Passable (sufficient)	>= 10 et < 12
F	Ajourné (fail)	<10
F	Défaillant (fail)	The student has not taken the exam

I MESSINA01:

The University of Messina follows the ECTS system. Please refer to <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
F DIJON01	Incoming Student Office exchange.incoming.students@u-bourgogne.fr Tel: +33 380 39 38 04	ub-link.u-bourgogne.fr/etudiants-internationaux/venir-dans-le-cadre-d-une-convention-de-cooperation.html
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	international.unime.it (see "Living in Messina – Residence Permit")

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
F DIJON01	Incoming Student Office exchange.incoming.students@u-bourgogne.fr Tel: +33 380 39 38 04	ub-link.u-bourgogne.fr/etudiants-internationaux/venir-dans-le-cadre-d-une-convention-de-cooperation.html
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	international.unime.it (see "Living in Messina – Health Care")


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
F DIJON01	Incoming Student Office exchange.incoming.students@u-bourgogne.fr Tel: +33 380 39 38 04	ub-link.u-bourgogne.fr/etudiants-internationaux/venir-dans-le-cadre-d-une-convention-de-cooperation.html
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 erasmus@unime.it	international.unime.it (See "Services&Facilities")

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature (Scanned signatures are accepted)
F DIJON01	Pr. Alain BONNIN, MD Ph.D President of the University of Burgundy	06 NOV. 2019	
I MESSINA01	Prof. Salvatore Cuzzocrea Rector	5/11/2019	