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Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries [Minimum requirements]³

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott. Giuseppa Lucchese International Relations Organisational Unit Piazza S.Puglietti, 1 98122 Messina Italy Phone: +39 090 6768534 Email: erasmus@unime.it Departmental Coordinator Prof.ssa Irene Castagna Orthoptics icastagna@unime.it	http://www.unime.it Course Catalogue http://www.unime.it/didattica/offerse/2015/10174/2011

¹ Inter-institutional agreements can be signed by two or more higher education institutions
² Higher Education Institutions have to agree on the period of validity of this agreement
³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>INSTITUTO POLITÉCNICO DE LISBOA</p> <p>29144-EPP-1-2014-1-PT-EPPKA3-ECHE</p> <p>ESCOLA SUPERIOR DE TECNOLOGIA DA SAÚDE DE LISBOA (ESTeSL)</p>	<p>P LISBOA 05</p>	<p>ERASMUS Institutional Coordinator: Carla Ruivo Campus de Benfica, 1549-003 LISBOA, PORTUGAL tel +351 210464762 email: crulvo@sc.ipl.pt</p> <p>Av. D. João II, lote 4.69.01 Parque das Nações - 1990-096 Lisboa, Portugal Rute Borrego Phone: +351218980400 - Ext 545 Erasmus Mobility Coordinator rute.borrego@estesl.ipl.pt</p>	<p>http://www.ipl.pt/</p> <p>http://www.estesl.ipl.pt/en</p> <p>http://www.estesl.ipl.pt/en/coming_students</p>
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study period or average duration*] Student Mobility for France, tips	
I MESSINA 01	P LISBOA 05	0914	Orthoptics	1st	3 students x 5 months	----
P LISBOA 05	I MESSINA 01	0914	Orthoptics	1st	3 students x 5 months	----

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Language	Language	Language	Recommended language of
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/inter-national-standard-classification-of-education.aspx>

Institution [Erasmus code]	of instruction 1	of instruc- tion 2	of instruction 3	Instruction level ⁶⁾	
				Student Mobility for Studies {Minimum recommended level: B1}	Staff Mobility for Teaching {Minimum recommended level: B2}
I MESSINA 01	Italian	Italian	English (teachers / staff)	B1 (*)	B2
P LISBOA05	Portuguese	English	----	English or Portuguese B1	English or Portuguese B2 (or to be agreed)

For more details on the language of instruction recommendations, see the course catalogue of each Institution [Links provided on the first page].

I MESSINA01:

- (*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Italian basic language courses are offered (free of charge).

D. Additional requirements

I MESSINA 01: The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

P LISBOA 05:

- The language course take at P LISBOA05 might be included in the student learning agreement but its marks will be not part of the regular transcript of records. An additional document will be provided including mark, language level and ECTS credits;
- P LISBOA05 has the infrastructure to welcome students or staff with disabilities, in some cases. For further details contact the ERASMUS coordinator: cruivo@sc.ip1.pt

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA 01	Nomination deadline: MAY 15 th Application Form: MAY 30 th	Nomination deadline: OCTOBER 15 th Application Form: OCTOBER 30 th
P LISBOA 05	MAY 15 th	OCTOBER 31 st

⁶⁾ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-refr>



[* to be adapted in case of a trimester system]

I MESSINA01

For more info see:

- <http://relint.unime.it/en/mobilita-in-entrata/>
- <http://relint.unime.it/en/mobilita-in-entrata/studio/>

2. P LISBOA05 and I MESSINA 01: Will send its decision within 6 weeks.

ACADEMIC CALENDAR

Receiving institution [Erasmus code]	Autumn term* [from- to]	Spring term* [from -to]
I MESSINA 01	Nomination deadline: May 15th Application Form: May 30th	Nomination deadline: October 15th Application Form: October 30th
P LISBOA 05	Middle September - Middle February (needs confirmation)	Middle February - Middle July (needs confirmation)

3. P LISBOA05 and I MESSINA 01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I MESSINA 01:

<http://relint.unime.it/en/Internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabella-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

P LISBOA05:

In Portugal students are normally graded on a scale ranging from 1 to 20. Any grade

below 10 it's a fail grade. A typical student will be awarded a grade in the range 10 to 14, while a good student will be awarded a grade in the range 15 to 17. An excellent student will be awarded a higher grade until 20.

ECTS grading scale:

ECTS grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA 01	erasmus@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)
P LISBOA 05	International Office: international@estesl.jojo.pt Phone: + 351 218980420/469	Visa detail information: Under construction

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is

not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA 01	erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health Insurance)
P LISBOA 05	International Office: international@estesl.ipl.pt Phone: + 351 218980420/469	Insurance detail information: Under construction



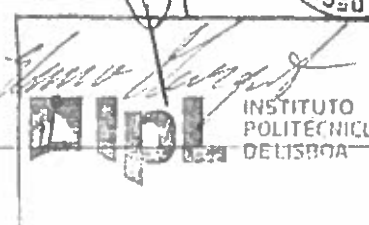
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA 01	erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)
P LISBOA 05	International Office: international@estesl.ipl.pt www.estesl.ipl.pt	Accommodation detail information: Under construction

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
I MESSINA 01	Prof. Pietro Navarra Rector	02/02/2017	
P LISBOA 05		01/03/17	 

⁷ Scanned signatures are accepted