



Universidad
de Huelva

Erasmus+ Programme

**Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility**

**Inter-institutional¹ agreement 2014-2021²
between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Huelva	E HUELVA01	Institutional Coordinator: María Losada Friend Director of International Relations and Modern Languages drinter@uhu.es +34 959 219495 Academic Coordinator: Antonio Soto Rosales Depart. of Psychology Facultad Ciencias de la Educación Phone: +34959219207 soto@uhu.es	http://www.uhu.es/english/erasmusStudents/ http://www.uhu.es/estudios/ofertaacademica/ofertaacademica.htm
Università degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali Piazza S.Pugliatti, 1	http://www.unime.it

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		I-98122 Messina Italy Phone: +390906768531 +39 090 6768532 Fax: +39 090 6768332 Email: reint@unime.it	
		Academic Coordinator: Prof.ssa Anna Maria Murdaca Dipt. of Human and Social Sciences Email : amurdaca@unime.it	

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods of average duration]	Student Mobility for Traineeships
I MESSINA01	E HUELVA01	0313	Psychology	1 st , 2 nd , 3 rd	4/36	
E HUELVA01	I MESSINA01	0313	Psychology	1 st , 2 nd , 3 rd	4/36	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

E HUELVA01	I MESSINA01	0313	Psychology	1[5 days]	TBC
I MESSINA01	E HUELVA01	0313	Psychology	2[14 days]	TBC

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E HUELVA01		Spanish	English	B1	B2
I MESSINA01		Italian	Italian	B1 (*)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

I MESSINA01: Comments

- (*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Italian basic language courses are offered (free of charge).

D. Additional requirements

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E HUELVA01 welcomes students with disabilities. The arrangements need to be discussed in advance. Further Information at:

<http://www.uhu.es/sacu/discapacidad/index.php?seccion=presentacion>

E. Calendar

- Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E HUELVA01	1 st July	30 th November
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

[* to be adapted in case of a trimester system]

- The receiving Institution will send its decision within 2 weeks.
- A Transcript of Records will be issued by the receiving institution no later than weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict

I MESSINA01

For more info see:

- o <http://relint.unime.it/en/mobilita-in-entrata/>
- o <http://relint.unime.it/en/mobilita-in-entrata/studio/>

F. Information

1. Grading systems of the institutions

I MESSINA01:

<http://relint.unime.it/en/Internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabella-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

E HUELVA01: http://correo2.uhu.es/listas/d_read/socios-io/Traslaton%20of%20Terms.doc

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUELVA01	drinter02@sc.uhu.es	http://correo2.uhu.es/listas/d_read/socios-io/Information%20on%20Student%20Visas%20Informacion%20Visados.pdf
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian Immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUELVA01	drinter02@sc.uhu.es	http://www.uhu.es/english/erasmusStudents/EHUELVA01_International_Student_Guide.pdf
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUELVA01	Erasmus Student Network Huelva info@esnhuelva.org	www.esnhuelva.org
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)



5. Student Services

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E HUELVA01	drinter02@sc.uhu.es	http://www.uhu.es/english/
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷

⁷ Scanned signatures are accepted

E HUELVA01	Dr María Regla Fernández Garrido Vice Rector, Research, Post Graduate Studies and International Relations	9/04/2014	 Universidad de Huelva
I MESSINA01	Prof. Pietro Navarra Rector	16/04/2014	

Handwritten initials: *BF* *es*

Handwritten mark: *A*