



Erasmus+ Programme, Inter-institutional agreement 2014/15-2020/21

between programme countries. Key Action 1

– Mobility for learners and staff – Higher Education, Student and Staff
Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universidad de Alcalá	E ALCAL – H01	Pilar Rodríguez, erasmus.bilateral@uah.es Tel.: + 34 91 885 41 55 / 69 Rectorate - Erasmus Office Plaza San Diego, s/n - 28801 Alcalá de Henares (Madrid - Spain)	http://www.uah.es/
Università degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali - Piazza S. Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768531 +39 090 6768532 Fax: +39 090 6768332 Email: relint@unime.it <hr/> Departmental Coordinator: Prof.ssa Maria Luisa Garcia Rodrigop Dpt. of Ancient and Modern Civilizations Phone: +39 090 35 03 409 Email: mlgarcia@unime.it	http://www.unime.it

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies (SMS)

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle (1 st , 2 nd or 3 rd)	Total Number of students/Total number of months
					Student Mobility for Studies
E ALCAL – H01	I MESSINA01	0222	History and Archaeology	1 st , 2 nd	2/18
I MESSINA01	E ALCAL – H01	0222	History and Archaeology	1 st , 2 nd	2/18

Staff Mobility for Teaching

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days
				Staff Mobility for Teaching STA
E ALCAL – H01	I MESSINA01	0222	History and Archaeology	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
I MESSINA01	E ALCAL – H01	0222	History and Archaeology	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
					Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching
E ALCAL – H01		Spanish	English	B1 / B2	B1 / B2	
I MESSINA01		Italian	Italian	English (teachers / staff)	B1 (*)	B2

Comments

I MESSINA01: Comments

- (*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Italian basic language courses are offered (free of charge).

D. Additional requirements

Infrastructure to welcome students and staff with disabilities

E ALCAL – H01: --

I MESSINA01

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. **Applications**/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term [Sept / Jan] or one academic year	Summer term [Feb / May]
E ALCAL – H01	June	November
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

I MESSINA01

For more info see:

- <http://relint.unime.it/en/mobilita-in-entrata/>
- <http://relint.unime.it/en/mobilita-in-entrata/studio/>

F. Information

1. Grading systems of the institutions

E ALCAL – H01:

https://portal.uah.es/portal/page/portal/portal_internacional/repositorio/GradeConversionChart.pdf

I MESSINA01

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ALCAL – H01	erasmus.incoming@uah.es	→
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

→https://portal.uah.es/portal/page/portal/portal_internacional/internacionalizacion/visado_permiso_estancia

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information

E ALCAL - H01	Erasmus.incoming@uah.es	→
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

→ https://portal.uah.es/portal/page/portal/portal_internacional/internacionalizacion/seguro_medico?

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ALCAL - H01	erasmus.incoming@uah.es	→
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

→ → https://portal.uah.es/portal/page/portal/portal_internacional/vida_universitaria/alojamiento


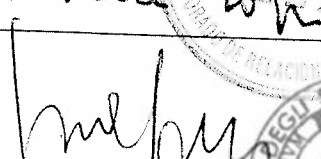
5. Student Services

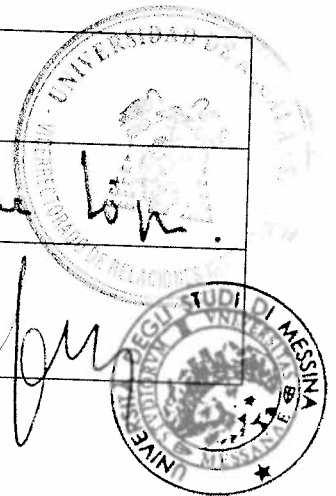
Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ALCAL - H01	erasmus.incoming@uah.es	https://portal.uah.es/portal/page/portal/portal_internacional
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/

I MESSINA01

<http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹
E ALCAL - H01	ELENA GPEZ, Vice Rector International Relations	03/2014	
I MESSINA01	Prof. Pietro Navarra Rector	1.8 APR. 2014	



¹ Scanned signatures are accepted

Handwritten initials/signature