



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 – 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Université catholique de Louvain (UCL) Faculté de Philosophie, arts et lettres	B LOUVAIN01	<p><b>Gestionnaire administratif</b> Cathy Testelmans : <a href="mailto:erasmus-in-fial@uclouvain.be">erasmus-in-fial@uclouvain.be</a> Collège Mercier, place Cardinal Mercier 14 - B1348 Louvain-la-Neuve</p> <p><b>Coordinateur académique</b> Prof. Marco Cavalieri (Archaeology) <a href="mailto:Marco.cavalieri@uclouvain.be">Marco.cavalieri@uclouvain.be</a> Prof. Erica Durante (Languages) <a href="mailto:Erica.durante@uclouvain.be">Erica.durante@uclouvain.be</a></p>	<p>Faculté de philosophie, arts et lettres (FIAL) <a href="http://www.uclouvain.be/fial">www.uclouvain.be/fial</a> Mobilité internationale (FIAL) <a href="http://www.uclouvain.be/430455.html">http://www.uclouvain.be/430455.html</a> Course catalogue <a href="http://www.uclouvain.be/programmes-etudes.html">http://www.uclouvain.be/programmes-etudes.html</a></p>
Central office: Administration des relations internationales, Place de l'Université 1, bte L0.01.06, B-1348 Louvain-la-Neuve, Belgium, tél. +32-10-47.81.32 (fax 40.75), <a href="mailto:erasmus@uclouvain.be">erasmus@uclouvain.be</a>			
Università di Messina (Italia)	I MESSINA01	<p><b>Administrative contact</b> Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali Piazza S. Pugliatti, 1 I-98122 Messina Italy</p> <p><b>Departmental Coordinators</b> Prof. Maria Caltabiano (Archaeology) e-mail : <a href="mailto:maria.caltabiano@unime.it">maria.caltabiano@unime.it</a> Prof. Matteo Durante (Literature) e-mail : <a href="mailto:matteo.durante@unime.it">matteo.durante@unime.it</a> Dr. Giorgio Forni (Literature) e-mail: <a href="mailto:giorgio.forni@unime.it">giorgio.forni@unime.it</a></p>	<p><a href="http://www.unime.it/">http://www.unime.it/</a> International Relations <a href="http://relint.unime.it/en/mobility-in-entrata/">http://relint.unime.it/en/mobility-in-entrata/</a> Course catalogue <a href="http://www.unime.it/ispad/centri/dicam/_offerta">http://www.unime.it/ispad/centri/dicam/_offerta</a></p>
Central Office : European Programme Office, Piazza S. Pugliatti, 1 - 98122 Messina, Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: <a href="mailto:relint@unime.it">relint@unime.it</a>			

## B. Mobility numbers per academic year

FROM	TO	Subject area [ISCED]		Cycle	Number of student mobility periods	
		code	name		Studies	Traineeships
B LOUVAIN01	I MESSINA01	22	Letters (Humanities)	2 <sup>nd</sup> , 3 <sup>rd</sup>	4 x 5 = 20 months	...
I MESSINA01	B LOUVAIN01	22	Letters (Humanities)	2 <sup>nd</sup> , 3 <sup>rd</sup>	4 x 5 = 20 months	...

FROM	TO	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Teaching	Training
B LOUVAIN01	I MESSINA01	22	Letters (Humanities)	1 x 1 week	Individual agreement
I MESSINA01	B LOUVAIN01	22	Letters (Humanities)	1 x 1 week	Individual agreement

## C. Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	For more details	Recommended language of instruction level	
			Student	Staff Mobility
B LOUVAIN01	FR / EN	<a href="http://www.uclouvain.be/en-exchange-language">www.uclouvain.be/en-exchange-language</a>	B2 (FR)	
I MESSINA01	IT		B1	

## D. Additional requirements

B LOUVAIN01	<ul style="list-style-type: none"> <li>Incoming Erasmus students must take at least 50% of their workload from the Faculty philosophy, arts and letters (FIAL) that coordinates the bilateral agreement. The rest of their workload can be made up of courses from other faculties.</li> <li>The Université catholique de Louvain welcomes students and staff with disabilities, providing information and assistance through its University Integrations Service. Further information is available at: <a href="http://www.uclouvain.be/en-aide-handi">www.uclouvain.be/en-aide-handi</a></li> </ul>
I MESSINA01	<ul style="list-style-type: none"> <li>University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: <a href="http://www.unime.it/sezione_disabili/">http://www.unime.it/sezione_disabili/</a></li> </ul>

## E. Calendar


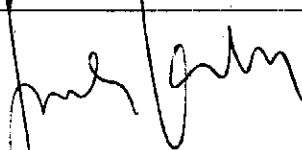

Receiving	Autumn term	Spring term
B LOUVAIN01	Final date for applications: May 31st	Final date for applications: November 30th
	1. Applications should be sent to the contact person at the faculty level : <a href="mailto:Erasmus-fial@uclouvain.be">Erasmus-fial@uclouvain.be</a> 2. UCL faculty will send its decision a.s.a.p. and no later than <b>4 weeks</b> after receiving the application 3. A Transcript of Records will be issued no later than <b>2 weeks</b> after the official assessment period	

	has finished.	
I MESSINA01	Final date for applications: Nomination deadline: May 15th Application deadline: May 30 <sup>th</sup>	Final date for applications: Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>
	<ol style="list-style-type: none"> <li>1. Applications should be sent to our central office at the following e-mail address : <a href="mailto:relint@unime.it">relint@unime.it</a></li> <li>2. Partner will send its decision a.s.a.p. and no later than <b>5 weeks</b> after receiving the application.</li> <li>3. A Transcript of Records will be issued no later than <b>5 weeks</b> after the official assessment period has finished.</li> </ol>	
The present bilateral agreement will be valid during the academic years 2014/15 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30 <sup>th</sup> for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.		

## F. Information

About	B LOUVAIN01	I MESSINA01
	(for up to date contact details, see web)	
Grading system	<a href="http://www.uclouvain.be/en-ects-grading">www.uclouvain.be/en-ects-grading</a>	<a href="http://relint.unime.it/en/internazionalizzazione/diploma-supplement/">http://relint.unime.it/en/internazionalizzazione/diploma-supplement/</a> <a href="http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf">http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf</a>
Visa	<a href="http://www.uclouvain.be/en-visa">www.uclouvain.be/en-visa</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)
Insurance	<a href="http://www.uclouvain.be/assurances">www.uclouvain.be/assurances</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Health insurance)
Housing	<a href="http://www.uclouvain.be/en-logement">www.uclouvain.be/en-logement</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Accommodation and meals)
Special needs	<a href="http://www.uclouvain.be/en-aide-handi">www.uclouvain.be/en-aide-handi</a>	<a href="http://www.unime.it/sezione_disabili/">http://www.unime.it/sezione_disabili/</a>
Information for incoming students	<a href="http://www.uclouvain.be/etudiant-international.html">http://www.uclouvain.be/etudiant-international.html</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/">http://relint.unime.it/en/mobilita-in-entrata/</a>

## G. Signatures Of The Institutions

Institution	Name, function	Date	Signature <sup>1 2</sup>
B LOUVAIN01	Prof. Ph. Hiligsmann Dean Faculty of philosophy, arts & letters	25/3/2014	 Faculté de philosophie, arts et lettres Philippe Hiligsmann Doyen
I MESSINA01	Prof. Pietro Navarra Rector	18 MAR. 2014	 

<sup>1</sup> B LOUVAIN01: departmental agreements will be signed by the Dean. To be valid during the next academic year, they are to be registered at the UCL International Office at the latest by November 30<sup>th</sup> of the preceding academic year.

<sup>2</sup> Scanned signatures are accepted

N. C.