



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/2019-2020/2021 **between Programme Countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli studi di Messina	I MESSINA01	Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina - ITALY Institutional Coordinator Dott. Giuseppe Lucchese glucchese@unime.it Academic Coordinators Prof. Emanuele Brianti ebrianti@unime.it Department of Veterinary	http://www.unime.it/it/international http://www.unime.it/dipartimenti/vet

CEU Cardenal Herrera	E VALENCI08	Academic coordinator: Maria Teresa Balastegui maria.balastegui@uchceu.es Administrative contact: Begoña Company incoming@uchceu.es	www.uchceu.es
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
I MESSINA01	E VALENCI08	0841	Veterinary	1st+2nd	2 x 10	2 x 3
E VALENCI08	I MESSINA01	0841	Veterinary	1st+2nd	2 x 10	2 x 3

Staff Mobility (STA & STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
I MESSINA01	E VALENCI08	0841		1 x 5 days	1 x 5 days

E VALENCI08	I MESSINA01	0841		1 x 5 days	1 x 5 days
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	E VALENCI08	Spanish	English	B1	B2
E VALENCI08	I MESSINA01	Italian	English	B1*	B2

* At least with Home university declaration.

D. Additional requirements

I MESSINA01

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

E VALENCI08

University CEU Cardenal Herrera has the infrastructure to welcome students and staff with disabilities. The arrangements need to be discussed in advance. Please contact the International Relations Office (incoming@uchceu.es).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	15 th May – nomination 30 th May – Application	15 th October – nomination 30 th October – Application
E VALENCIO8	27 th April – nomination 31 th May – Application	31 th October – nomination, 30 th November – Application

2. The receiving institution will send its decision within 3-4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions

University of Messina grading system:

<http://www.unime.it/sites/default/files/Tabelle%20di%20Conversione%20voti%20DM%2020270-04.pdf>

CEU Cardenal Herrera University follows the ECTS system. An average course load has 30 credit points per semester. Students performance is normally evaluated with a grade.

10	With honors/with distinction (Matrícula de honor)
9	Excelent (Sobresaliente)
8	Very good (Notable +)
7	Above average (Notable)
6	Average/ Satisfactory (Aprobado+)
5	Pass (Aprobado)
3-4	Unsatisfactory (Suspenso)
0-3	Very unsatisfactory (Suspenso -)
N.P	No records (no presentado)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSIN A01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules. https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf
E VALENC I08	incoming@uchceu.es +34 961369000 Ext: 62046	http://www.uchceu.es/servicios/relaciones_internacionales.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSIN A01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf
E VALENC I08	incoming@uchceu.es +34 961369000 Ext: 62046	http://www.uchceu.es/servicios/relaciones_internacionales.aspx

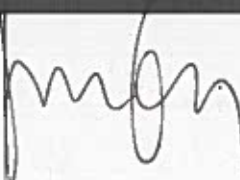
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA A01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf (see Accommodation and meals)
E VALENCIA I08	Beroomers C/ Pedro Duque, Edificio 9B, 46022 Valencia 961 339 159	www.beroomers.com

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I MESSINA01	Prof. Emanuele Scribano, Vice Rector of the University of Messina	12/03/2018	
E VALENCIA08	Mr INAKI BILBAO Vice Chancellor for International Relations.		