



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional<sup>1</sup> agreement 2019-2021 between programme countries<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Università degli Studi di Messina</b>	I MESSINA01	<b>Erasmus Institutional Coordinator</b> Giuseppe Lucchese, PhD Head of International Relations Unit glucchese@unime.it <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>  <b>Academic Coordinators</b> Prof. Salvatore Serrano – 1 <sup>st</sup> cycle <a href="mailto:sserrano@unime.it">sserrano@unime.it</a> Prof. Giovanni Crupi – 2 <sup>nd</sup> cycle <a href="mailto:crupig@unime.it">crupig@unime.it</a>	<a href="http://www.unime.it">www.unime.it</a>  <a href="https://international.unime.it/">https://international.unime.it/</a>  <a href="https://www.unime.it/it/dipartimenti/ingegneria">https://www.unime.it/it/dipartimenti/ingegneria</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<b>Vasil Levski National Military University</b> (Natsionalen Voenen Universitet "Vasil Levski")	BG VELIKO02	Assoc. Prof. Diana Timova, PhD Erasmus+ University Coordinator 76 Bulgaria Blvd. BG-5006 Veliko Tarnovo tel: 00359-62-618822 int.62398 fax: 00359-62-618899 email: diana.timova@nvu.bg	<b>University home page</b> <a href="http://www.nvu.bg/en">http://www.nvu.bg/en</a>  <b>Course Catalogue</b> <a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a>
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#### B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I MESSINA1	BG VELIKO02	060	ICTs	1st	//	
				2nd	2 x 6 months each	4 x 3 months each
BG VELIKO02	I MESSINA01	060	ICTs	1st	//	
				2nd	2 x 6 months each	4 x 2 months each

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
BG VELIKO02	I MESSINA01	071  060	Engineering and engineering trades; Information and communication technologies	2 x 8 hours	2 x 5 days
I MESSINA01	BG VELIKO02	071  060	Engineering and engineering trades; Information and communication technologies	2 x 8 hours	2 x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
I MESSINA01		Italian	English	B1	B2
BG VELIKO02		English	other	Level B1	Level B2

<sup>5</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements

### **BG VELIKO02:**

<http://www.nvu.bg/en/node/470>

*Infrastructure to welcome students and staff with disabilities: only visitors with small scale of disability - individual support.*

**I MESSINA01:** Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

Other informations at: <http://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	June 30 th	November 30 th
BG VELIKO02 - mobilities of students (study) - mobilities of students (traineeship)	not available all year round	December all year round

2. The receiving institution will send its decision within 2 weeks.

### **3. Issue of the Transcript of Records**

**BG VELIKO02:** Examination Sheet allow to take exam. On base of examination sheet we prepare Transcript of Records. ToR will be issued by the receiving institution after examination session - no later than one week after the assessment period has finished at the receiving HEI. Originals we send by post to university – student get email with scan version.

### **4. Termination of the agreement**

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

**I MESSINA01:** please refer to :

<http://www.unime.it/it/international/ects-e-diploma-supplement-0>

**BG VELIKO02:** Grading Scale in Bulgarian high education institutions (universities, colleges and high schools) is based on the following grades of five numbers as 6 is being the highest possible mark students can get.

National Grade (2-6)	Numeric Value **	Transliteration English	ECTS Grade
6	5.50-6.00	Excellent	A
5	4.50-5.49	Very Good	B
4	3.50-4.49	Good	C
3	3.00-3.49	Fair	D
2	2.00-2.99	Fail	F
-	-	passed	

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources: (**not necessary, both partners are members of the European Union**).

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina - Residence Permit" )
BG VELIKO02	<a href="mailto:erasmus@nvu.bg">erasmus@nvu.bg</a> 00359-62-618888	<a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a> <a href="http://www.mfa.bg/setlang/en/">http://www.mfa.bg/setlang/en/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Health Care" )
BG VELIKO02	<a href="mailto:erasmus@nvu.bg">erasmus@nvu.bg</a> 00359-62-618889	<a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a>

information sources:

Students from EU member states should have a European Health Insurance Card.




#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( See "Services&Facilities" )
BG VELIKO02	<a href="mailto:erasmus@nvu.bg">erasmus@nvu.bg</a> 00359-62-618889	<a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
I MESSINA01	Prof. Salvatore Cuzzocrea, Rector	11.03. 2019	 
BG VELIKO02	Assoc. Prof. Diana Timova, PhD Erasmus+ University Co-ordinator	22.02.19	D. Timova 


<sup>6</sup>Scanned signatures are accepted

