



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
Universität Kassel	D KASSEL01	Head of International Office <b>Britta Wöbbeking</b> Mönchebergstr. 19, 34109 Kassel, Germany; Phone: +49 561 804-2539 Fax: +49 561 804-3513 e-mail: erasmus@uni-kassel.de,  <b>Prof. Dr. Ivo Bischoff</b> Departmental Coordinator; FB07: Wirtschaftswissenschaften; Nora-Platiel-Straße 4, 34127 Kassel, Germany; Phone: +49 561 804 3033; Fax: +49 561 804 3088; email: <a href="mailto:bischoff@wirtschaft.uni-kassel.de">bischoff@wirtschaft.uni-kassel.de</a>	Website: <a href="http://www.uni-kassel.de/">http://www.uni-kassel.de/</a>  Course List: <a href="http://www.uni-kassel.de/go/course-list">http://www.uni-kassel.de/go/course-list</a>
Università degli Studi di Messina	I MESSINA01	<b>Institutional Coordinator:</b> <b>Dott.ssa Grazia De Tuzza</b> Settore Relazioni Internazionali - Piazza S.Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768531 +39 090 6768532 Fax: +39 090 6768332 Email: <a href="mailto:relint@unime.it">relint@unime.it</a> <hr/> <b>Departmental Coordinator:</b> <b>Prof. Gustavo Barresi</b> Department of Economic, Business and Environmental Science and Quantitative Methodologies Email : <a href="mailto:barresig@unime.it">barresig@unime.it</a>	<a href="http://www.unime.it">http://www.unime.it</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Total number of students	Total number of months
D KASSEL01	I MESSINA01	0311	Economics	1 <sup>st</sup>	1	10
I MESSINA01	D KASSEL01	0311	Economics	1 <sup>st</sup>	1	10

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D KASSEL01	-	English	German	B2 German or B2 English	-
I MESSINA01	-	Italian	Italian	English (teachers / staff)	B1 (*)

**I MESSINA01:** (\*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.

- During both semesters, Italian basic language courses are offered (free of charge).

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

### D KASSEL01

Kassel university welcomes students and staff members with disabilities, however acceptance requires approval (in case of students: during the online nomination period, in case of staff members: when applying).

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D KASSEL01	Application deadline: July 15 Term dates: October 1 <sup>st</sup> – March 31 <sup>st</sup>	Application deadline: January 15 Term dates: April 1 <sup>st</sup> – September 30 <sup>th</sup>
I MESSINA01	Nomination deadline: May 15 <sup>th</sup> Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### I MESSINA01

For more info see:

- <http://relint.unime.it/en/mobilita-in-entrata/>
- <http://relint.unime.it/en/mobilita-in-entrata/studio/>

## F. Information

### 1. Grading systems of the institutions

#### D KASSEL01: German Grading System

The results of the exams passed by Erasmus students is represented by a mark based on the national system: <http://www.uni-kassel.de/uni/internationales/english-version/studies/study-programmes/degrees/ects-guide.html>

### I MESSINA01

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D KASSEL01	visa-info@uni-kassel.de +49(0)561 804 2103	<a href="http://www.uni-kassel.de/en">www.uni-kassel.de/en</a> -> Study -> Exchange Programms
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D KASSEL01	Ms. Sabine Ernst sabineernst@uni-kassel.de +49(0)561 804 2205	<a href="http://www.uni-kassel.de/en">www.uni-kassel.de/en</a> -> Study -> Exchange Programms
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

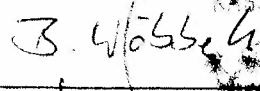
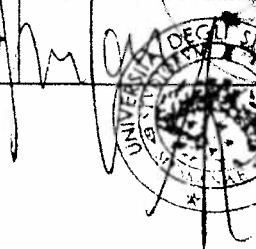

## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KASSEL01	Ms. Marlies Otto +49 (0)561 804 2572 m.otto@studentenwerk.uni- kassel.de	<a href="http://www.studentenwerk-kassel.de/index.php?id=66&amp;L=1">http://www.studentenwerk-kassel.de/index.php?id=66&amp;L=1</a>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
D KASSEL01	<b>Britta Wöbbeking</b> Head of International Office	14.10. 2014	
I MESSINA01	<b>Prof. Pietro Navarra</b> Rector	7 MAG. 2014	 

<sup>2</sup> Scanned signatures are accepted

*Handwritten marks:* A, B, C