



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Tübingen University Faculty of Law	D TUBINGE 01	<p>Departmental Coordinator: Isolde Zeiler Juristische Fakultät Geschwister-Scholl-Platz D-72074 Tübingen zeiler@jura.uni-tuebingen.de + 49 (0) 7071-2978101</p> <p>Institutional Coordinator: Dr. Kordula Glander Internationale Angelegenheiten Wilhelmstr. 9 D-72074 Tübingen k.glander@uni-tuebingen.de</p>	<p>Course catalogue Faculty of Law: http://www.jura.uni-tuebingen.de/studium/lehrveranstaltungen/2013ws/gruenerplan.html</p> <p>Web page for International students: http://www.uni-tuebingen.de/international/internationale-studierende-in-tuebingen.html</p>
University of Messina Department of Law	I MESSINA 01	<p>Departmental Coordinator Prof. Stefano Ruggeri Dept. of Law Phone: +39 090 676 4415 E-mail: steruggeri@unime.it</p> <p>Institutional Coordinator Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali Piazza Salvatore Pugliatti, 1 98122 Messina Italy Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: relint@unime.it</p>	<p>Course catalogue Department of Law: http://www.unime.it/dipartimenti/giurisprudenza/offerta</p> <p>Web page for International students: http://relint.unime.it/en/mobilita-in-entrata/</p>

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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd , 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
DTUBINGE01	I MESSINA 01	380	Law	1 st , 2 nd , 3 rd	3 (10) = 30	Only by individual agreement
I MESSINA 01	DTUBINGE01	380	Law	1 st , 2 nd , 3 rd	3 (10) = 30	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D TUBINGE01	I MESSINA 01	380	Law	1 (8)	Only by individual agreement
I MESSINA 01	D TUBINGE01	380	Law	1 (8)	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of instruction	Language of instruction	Recommended language of instruction level ¹
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¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	area	tion 1	tion 2	Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
DTUBINGE01	380	German		B1	B2
I MESSINA 01	380	Italian	English	B1	B2

D TUBINGE01

The instruction language at the Faculty of Law in Tübingen is German. Only very few courses are held in English. Therefore, students coming to the Faculty of Law, Tübingen University, must have an adequate knowledge of the German language. A mandatory requirement is a language level of B1/B2. This can be achieved with a B1 level at home and an additional compact language course. This so called starter course in Tübingen for ERASMUS and exchange students is a challenging 5-weeks course including intercultural programs, helping to get to know the country and its customs better. Students receive also help registering at the university and getting established in Tübingen. For the whole time the students have to speak only German, so that the language skills will improve rapidly. In this short course students learn as much German as in a semester-long programme.

Here you find the necessary information:

<http://www.uni-tuebingen.de/einrichtungen/verwaltung-dezernate/iii-internationale-angelegenheiten/abteilung-3/deutsch-lernen/intensivkurse-studienvorbereitung/startvorbereitungskurs.html>

D. Additional requirements – Information, D TUBINGE01

1. The Faculty of Law, Tübingen University does not follow the Bologna programme with fixed modules for each term, but executes a state examination. So, the students can choose freely among the variety of courses offered and create their own schedule according to the degree programme in their home university.
2. Incoming teaching staff must be individually accepted by the Faculty of Law. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
3. Tübingen University does have the infrastructure to welcome students and staff with disabilities:
<http://www.uni-tuebingen.de/studium/beratung-und-information/studieren-mit-behinderung.html>

I MESSINA01

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D TUBINGE01	May 31st	December 31st

I MESSINA 01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th
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[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within May 1st and June 15th for the winter term and between November 1st and January 5th for the summer term.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

D TUBINGE01

1. Grading system of the institution

Students' achievements are graded individually, the Faculty of Law uses the grading system, charted below:

ECTS Grade	Grading Faculty of Law	Other Institutional Grading
A (excellent) particularly outstanding achievement - very rarely given	sehr gut 16 - 18 Punkte	1,0 - 1,7
B (very good) achievement that lies significantly above the average standard rarely given	gut 13 - 15 Punkte	1,8 - 2,9
C (good) achievement that surpasses the average standard not often given	vollbefriedigend 10 - 12 Punkte	3,0 - 3,7
D (satisfactory) achievement that meets the scientific demands in a satisfactory manner	befriedigend 07 - 09 Punkte	3,8 - 4,0
E (sufficient) achievement that meets the minimum criteria	ausreichend 04 - 06 Punkte	4,1 - 4,5
F / FX (fail) achievement that suffers considerably from deficiencies, considerable further work is required	mangelhaft/ungenügend 0 - 03 Punkte	4,6 - 6,0

The achievements will be transferred into the ECTS grading system which reflects the workload of the respective courses. The calculation is based on the hours per week. If an exam is passed the number of h/w will be tripled.

I MESSINA01

Info at the following links:

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D TUBINGE01	simone.hahne@uni-tuebingen.de	
I MESSINA 01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DTUBINGE01	simone.hahne@uni-tuebingen.de	
I MESSINA 01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


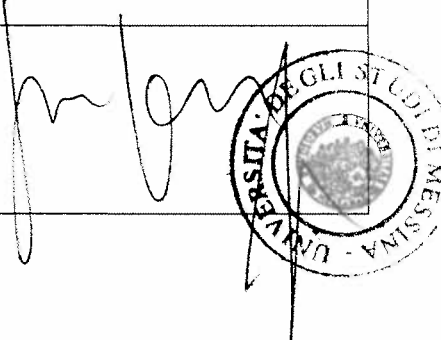
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D TUBINGE01	Isabell.fischer@sw-tuebingen-hohenheim.de	http://www.my-stuwe.de/cms/14/1/1/cat/WohnenundLeben.html
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

4. **Institutional Identification Form:**

http://www.uni-tuebingen.de/fileadmin/Uni_Tuebingen/Dezernate/Dezernat_III/Dokumente/tubcode.pdf

G. **SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature ²
DTUBINGE01	Dr. Kordula Glander Institutional Erasmus Coordinator	21.01.14	
I MESSINA 01	Prof. Pietro Navarra Rector	30 GEN. 2014	

² Scanned signatures are accepted

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