

ERASMUS+ PROGRAMME

Key Action 1 Inter-institutional Agreement 2016 / 2021 between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about Higher Education Institutions

NAME OF THE INSTITUTION	ERASMUS CODE	ADMINISTRATIVE CONTACT	ACADEMIC CONTACT	WEBSITE
Università degli Studi di Messina	I MESSINA01	Contact person: Dott. Giuseppe Lucchese Address: Piazza Pugliatti 1, 98122 Messina Phone: +390906768534 Email: erasmus@unime.it Website: www.unime.it	Contact person: Gabriele Fattorini Address: Phone: Email: gfattorini@unime.it	University: Didactics:
Universidad de Burgos	E BURGOS01	Contact person: Cristina Zaldívar Basurto Address: C/ Juan de Austria nº1 09001 Burgos Phone: +34 947 258099 Email: rafin@ubu.es Website: www.ubu.es	Contact person: René Jesús Payo Hamanz Address: Faculty of Humanities Phone: +34 947 258027 Email: rpayo@ubu.es	University: www.ubu.es Didactics: http://www.ubu.es/english-information/international-students/academic-offer/course-catalogue-2014-2015/degrees

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

1. Student mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	SUBJECT AREA		LEVEL - CYCLE			STUDENT MOBILITY			
							For study		For traineeship*	
							Student number	Months (= sum)	Student number	Months (= sum)
I MESSINA01	E BURGOS 01	0222	History and archaeology	1 st	2 nd	3 rd	2*9	18		
E BURGOS 01	I MESSINA01	0222	History and archaeology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2*9	18		

2. Staff mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	SUBJECT AREA		STAFF MOBILITY*			
				For teaching		For training	
				Staff number	Teaching hours	Staff number	Working days
I MESSINA01	E BURGOS 01			1	8		
E BURGOS 01	I MESSINA01		René J. Payo Herránz	1	8		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	STUDENT MOBILITY						STAFF MOBILITY	
		1 st language of instruction Common European Framework of Reference for Languages (CEFR)			2 nd language of instruction Common European Framework of Reference for Languages (CEFR)			Language for teaching or training Common European Framework of Reference for Languages (CEFR)	
		Name	Minimum recommended level	Certification	Name	Minimum recommended level	Certification	Name	Minimum recommended level
I MESSINA01	0222	Italian	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input checked="" type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>
E BURGOS 01	0222	Spanish	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input checked="" type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	English	A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input checked="" type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/>

D. Information about additional requirements and disabilities

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	ADDITIONAL REQUIREMENTS	FACILITIES FOR DISABILITIES
I MESSINA01	All subject areas		The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_d_sab/it/
E BURGOS01	All subject areas	The possibility of fulfilling Final Projects has to be arranged with the corresponding academic coordinators/ departments before including it in the learning agreement..	University of Burgos has the infrastructure to welcome students and staff with disabilities and has a Unit that takes care of them. Each case is considered individually. http://www.ubu.es/es/apoyodiscapacidad

E. Calendar

1. Applications or information on nominated students must reach the receiving institution by:

RECEIVING INSTITUTION (Erasmus code)		I TERM		II TERM		III TERM	
		From	To	From	To	From	To
I MESSINA01	Study period (exams included)	September	February	February	June/July		
	Application period		Nomination deadline: May 15th Application Form: May 30th		Nomination deadline: October 15th Application Form: October 30th		
E BURGOS 01	Study period (exams included)	September	February	February	June/July		
	Application period		30 th May for nomination 15 th June for application		30 th October for nomination 15 th November for application		

2. Documents related to the mobility:

RECEIVING INSTITUTION (Erasmus code)		STUDENT ACCEPTANCE	TRANSCRIPT OF RECORDS	RENEWAL OF THE AGREEMENT *
I MESSINA01	Procedure			
	Timeline		No more than 8 weeks after finished period of assessment	
E BURGOS01	Procedure	After Learning Agreement has been approved, it is sent by email with the acceptance letter	Sent by post to the partner university	By e-mail
	Timeline	As soon as Learning Agreement is approved	No more than 8 weeks after finished period of assessment	30 th september

* In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

RECEIVING INSTITUTION (Erasmus code)	DETAILS	WEBSITE										
I MESSINA01		http://relint.unime.it/er/internazionale/azzarone/diploma-supplement/ http://relint.unime.it/files/2012/09/Take-to-di-Conversione-voli-con-il-sistema-ECTS-DM270-04.pdf										
E BURGOS01	<p>The Spanish grading system is based on a 0-10 scale, being 5 the passing grade. The names of the grades in Spanish are:</p> <table border="1"> <tr> <td>Matricula de honor (outstanding)</td> <td>10</td> </tr> <tr> <td>Sobresaliente (excellent)</td> <td>-9 to 9,9</td> </tr> <tr> <td>Notable (very good)</td> <td>7-8 to 9</td> </tr> <tr> <td>Aprobado (from pass to good)</td> <td>5 to 6,9</td> </tr> <tr> <td>Suspense (fail)</td> <td>-0 to 4,9</td> </tr> </table>	Matricula de honor (outstanding)	10	Sobresaliente (excellent)	-9 to 9,9	Notable (very good)	7-8 to 9	Aprobado (from pass to good)	5 to 6,9	Suspense (fail)	-0 to 4,9	http://www.ubu.es/es/relaciones-internacionales/informacion-estudiantes-extranjeros/ou-a-ects-estudiante-extranjero/sistema-educativo-universitario/sistema-notas
Matricula de honor (outstanding)	10											
Sobresaliente (excellent)	-9 to 9,9											
Notable (very good)	7-8 to 9											
Aprobado (from pass to good)	5 to 6,9											
Suspense (fail)	-0 to 4,9											

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian Immigration rules)
E BURGOS01	Phone: +34 947 25 88 40 Email: relin3@ubu.es	http://www.ubu.es/es/english-information/the-international-office/guide-for-foreign-students-and-visitors/what-to-do-upon-arrival/erasmus-exchange-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

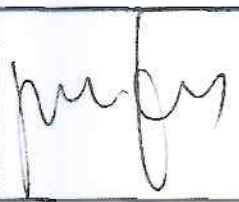
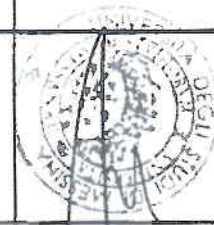


RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-util/ (see Health insurance)
E BURGOS01	Incoming students Contact person: Ms. Asunción Albuín Delgado Phone: +34 947 25 88 40 Email: relin3@ubu.es Outgoing students Contact person: Ms. Reyes Ortúñez Díez Phone: +34 947 25 90 08 E-mail: relin4@ubu.es	Incoming: http://www.ubu.es/es/english-information/the-international-office/guide-for-foreign-students-and-visitors/what-to-do-upon-arrival/erasmus-exchange-students Outgoing: http://www.ubu.es/es/english-information/the-international-office/guide-for-foreign-students-and-visitors/what-to-do-upon-arrival/erasmus-exchange-students

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-util/ (see Accommodation and meals)
E BURGOS01	Contact person: Ms. Asunción Albuín Delgado Phone: +34 947 25 88 40 Email: relin3@ubu.es	http://www.ubu.es/es/english-information/the-international-office/guide-for-foreign-students-and-visitors/what-to-do-upon-arrival/erasmus-exchange-students

G. SIGNATURES OF THE INSTITUTIONS

INSTITUTION (Erasmus code)	FUNCTION	NAME	DATE	SIGNATURE	STAMP
I MESSINA01	Rector	Prof. Pietro Navarra	08/09/2016		
E BURGOS01	Vice-Rector for Internationalization and Cooperation	Prof. Elena VICENTE DOMINGO			

Handwritten signatures and initials:

