



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2015/2020-2021 between programme countries

#### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
Università di Messina	I MESSINA01	Dott.ssa Grazia de Tuzza International Relations Area Piazza Pugliatti. 98122 MESSINA (ITALIA) Tel: +39 090 6768500/8531/8532/8506 Tel/Fax: +39 090 6768332 <a href="mailto:gdetuzza@unime.it">gdetuzza@unime.it</a> <a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/en/">http://relint.unime.it/en/</a>
		Prof. Fabio Rossi Polo didattico dell'Annunziata 98168 Messina, Italy Phone: +39 090 3503240 E-mail: <a href="mailto:fab.ros67@alice.it">fab.ros67@alice.it</a>	<a href="http://www.unime.it/dipartimenti/dicam/offerta">http://www.unime.it/dipartimenti/dicam/offerta</a>

1. Inter-institutional agreements can be signed by two or more higher education Institutions.

2. Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

3. Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Universidad de Córdoba	E CORDOBA01	Departmental Coordinator Postgraduate Studies:  Prof. Francisco Javier Martínez Moreno, Director Postgraduate Studies Instituto de Estudios de Postgrado (IDEP). Avda. Medina Azahara 5, 14071- Córdoba, España  <u>postgrado.internacional@uco.</u> <u>es/ fjmartinez@uco.es</u>  Tel: (+34) 957 21 2500/2400	<a href="http://www.uco.es/internacional">http://www.uco.es/internacional</a>
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### B. Mobility numbers<sup>4</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:]*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeship  [total number of months of the study periods or average duration*]
I MESSINA01	E CORDOBA01	220	Humanities	2 <sup>nd</sup>	3 x 5 = 15 months	
E CORDOBA01	I MESSINA01	220	Humanities	2 <sup>nd</sup>	3 x 5 = 15 months	

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

<sup>4</sup>. Mobility numbers can be given per sending/receiving institutions and per education field (optional\*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
<i>[total number of days of teaching periods or average duration<sup>5</sup>]</i>					
I MESSINA01	E CORDOBA01	220	Humanities	1 x 5 = 5 days	1 x 5 = 5 days
E CORDOBA01	I MESSINA01	220	Humanities	1 x 5 = 5 days	1 x 5 = 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies Minimum recommended level	Staff Mobility for Teaching Minimum recommended level
I MESSINA01		Italian	English (for teachers and staff only)	B1	B2
E CORDOBA01		Spanish		B1 in Spanish	B1 in Spanish

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the Institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

<sup>5</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>
E CORDOBA01	October-January	February-May

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### Universidad de Córdoba

Suspense (Failure)	1 - 4,9
Suficiente (Good)	5 - 6,9
Notable (Very good)	7 - 8,9
Sobresaliente (Excellent)	9 - 10
Matrícula de honor (Cum Laude)	+ 10

#### Università di Messina

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabella-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)
ECORDOBA01	Pedro Luis Ranchal Guisado ( <a href="mailto:infoori@uco.es">infoori@uco.es</a> , +34 957 21 2582)	<a href="http://www.uco.es/internacional">http://www.uco.es/internacional</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Health insurance)
ECORDOBA01	Maria Dolores Velez ( <a href="mailto:postgrado.internacional@uco.es">postgrado.internacional@uco.es</a> ) +34 957 21 26 79)	<a href="http://www.uco.es/servicios/sega/informaciongeneral/segu-comple">http://www.uco.es/servicios/sega/informaciongeneral/segu-comple</a>

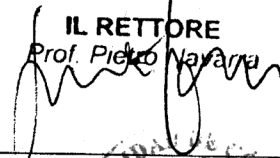


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Accommodation and meals)
ECORDOBA01	Maria Dolores Velez ( <a href="mailto:postgrado.internacional@uco.es">postgrado.internacional@uco.es</a> )	<a href="http://masucoservicios.blogspot.com.es/p/finicio.html">http://masucoservicios.blogspot.com.es/p/finicio.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I MESSINA01	Prof. Pietro Navarra Rettore	17 MAR. 2014	IL RETTORE Prof. Pietro Navarra 
E CORDOBA01	Prof. Antonio Ruiz Sánchez Erasmus Institutional Coordinator	17 MAR. 2014	 

Scanned signatures are accepted