



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] **between programme countries**

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Córdoba	E CORDOBA01	Eduardo Gutierrez de Ravé Agüera Subdirector de Relaciones Exteriores de la Escuela Politécnica Superior de Córdoba. Edificio Paraninfo. 1ª planta. Campus de Rabanales. Carretera Madrid-Cádiz Km. 396ª. 14071. Córdoba. Spain. Tel.: +34 957 21 83 19 Fax: +34 957 21 83 16 eduardo@uco.es , mobilityeps@uco.es	http://www.uco.es/internacional http://www.uco.es/eps
Università degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali - Piazza S.Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768531 +39 090 6768532 Fax: +39 090 6768332 Email: relint@unime.it Academic Contact: Prof. Giacomo Fiumara Dept.of Mathematics and Informatics Polo Papardo Viale F. Stagno D'Alcontres, 31 98166 Messina Phone: +39 090 6765049 Email: giacomo.fiumara@unime.it	http://www.unime.it http://www.unime.it/dipartimenti/dmi/offerta

B. Mobility numbers¹ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies	
					Student number	Months (=sum)
E CORDOBA01	I MESSINA01	481	Computer science	1 st , 2 nd	3	18
I MESSINA01	E CORDOBA01	481	Computer science	1 st , 2 nd	3	18

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility			
				For teaching		For training	
				Staff number	Teaching hours	Staff number	Working days
E CORDOBA01	I MESSINA01	481	Computer science	1	At least 8	1	7
I MESSINA01	E CORDOBA01	481	Computer science	1	8	1	7

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	[Minimum recommended level: B1]
E CORDOBA01		Spanish		B1	
I MESSINA01		Italian		B1	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

D. Additional requirements

University of Córdoba:

Local mentors will help incoming students with practical issues like opening a bank account, registration procedures, etc.: tutorEPS@uco.es

Language courses: International students with knowledge of B2 Spanish or less are encouraged to participate in the intensive courses before their studies in Córdoba start. The courses are free of charge and are offered for four weeks in September-October.

The University of Córdoba welcomes students and staff with disabilities and provides an information and assistance center. Learn more at: <http://www.uco.es/educacion/principal/servicios/uane/index.html>

University of Messina:

Our Institution welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E CORDOBA01	July 31	December 31
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

[* to be adapted in case of a trimester system]

University of Córdoba:

2. After having received the paper application (printed online application) the letter of admission will be sent within a max of 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

University of Messina:

2. After having received the paper application (printed online application) the letter of admission will be sent within a max of 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

F. Information

1. Grading systems of the institutions

University of Córdoba: Student performances are graded individually and not on a statistical basis. In general, the University of Córdoba uses the grading system charted below. For details please visit our webpage:

<http://www.uco.es/internacional/extranjeros/erasmus/guiasects-en.html#ects>

University of Messina Grading system:

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	infoori@uco.es	http://www.uco.es/internacional/extranjeros/visados/tramitacionvisados-en.html
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	infoori@uco.es	https://www.uco.es/servicios/sega/informaciongeneral/segu-comple
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	<p>A) Residence Hall: - phone number: (+34) 957 21 8152 - e-mail to: alojamiento@uco.es</p> <p>B) Shared Flats - phone number: (+34) 957 21 2403 - e-mail to: informacion@uco.es</p> <p>Local mentors for international students give the necessary support to find accommodation.</p> <p>Please contact: tutorEPS@uco.es</p>	<p>http://www.uco.es/servicios/alojamiento/</p> <p>http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html</p>
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
E CORDOBA01	<p>Prof. Antonio Ruiz Sánchez Director of International Office Tel.: +34 957212552 Fax: +34 957212583 Email: relaciones-internacionales@uco.es</p>	20 ENE. 2014	 
I MESSINA01	<p>Prof. Pietro Navarra Rector E-mail: rettorato@unime.it</p>	14 GEN. 2014	 

2 Scanned signatures are accepted

