



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018/2019-2020/2021 between Programme Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina – ITALY  <b>Institutional Coordinator</b> Dott. Giuseppe Lucchese <a href="mailto:glucchese@unime.it">glucchese@unime.it</a>  <b>Academic Coordinator</b> Prof. Anna Barattucci <i>Departmental Coordinator</i> <a href="mailto:abarattucci@unime.it">abarattucci@unime.it</a>  Prof. Scolastica Serroni <i>UG Coordinator</i> <a href="mailto:sserroni@unime.it">sserroni@unime.it</a>	<a href="http://www.unime.it/it/international">http://www.unime.it/it/international</a>  <a href="http://www.unime.it/it/dipartimenti/chibiofaram/didattica">http://www.unime.it/it/dipartimenti/chibiofaram/didattica</a>

		<p>Prof. Claudia Foti</p> <p><i>PG Coordinator</i></p> <p><a href="mailto:cfoti@unime.it">cfoti@unime.it</a></p> <p>Dipartimento di Scienze Chimiche, Biologiche, Farmaceutiche e Ambientali</p>	
Universitat de Girona	E GIRONA02	<p>Oficina de Relacions Exteriors Mòdul 20 Campus Montilivi 17003 Girona, SPAIN Tel: +34 972 418028</p> <p><b>International Relations Office</b></p> <p><b>Contact person :</b></p> <p>Mrs. Elisabeth Moya Mòdul 20 Campus Montilivi 17003 Girona, SPAIN Tel: +34 972 418075 <a href="mailto:elisabeth.moya@udg.edu">elisabeth.moya@udg.edu</a></p> <p><b>FACULTY OF SCIENCES</b></p> <p><b>Academic Coordinator</b></p> <p>Prof. Claudia Fontas Rigau</p> <p><a href="mailto:claudia.fontas@udg.edu">claudia.fontas@udg.edu</a></p> <p>Departament de Química</p> <p><b>Admin. contact person:</b> Sra. Viltró Romo, Marta <a href="mailto:mobilitat.fc@udg.edu">mobilitat.fc@udg.edu</a> Tel.+34 972 418 355 Campus Montilivi, s/n - 17003 Girona</p>	<p><a href="http://www.udg.edu">www.udg.edu</a></p> <p><a href="http://www2.udg.edu/departaments/inici/tabid/3997/language/ca_ES/Default.aspx">http://www2.udg.edu/departaments/inici/tabid/3997/language/ca_ES/Default.aspx</a></p>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code]	TO [Erasmus code]	Subject area	Subject area name *	Study cycle	Number of student mobility periods
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of the sending institution]	of the receiving institution]	code * [ISCED]		[short cycle, 1 <sup>st</sup> / 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
I MESSINA01	E GIRONA02	0531	Chemistry	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	2x6=12 months 2x6=12 months 1x6=6 months	2x3=6 months
E GIRONA02	I MESSINA01	0531	Chemistry	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	2x6=12 months 2x6=12 months 2x6=6 months	2x3=6 months

### Staff Mobility (STA & STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training
I MESSINA01	E GIRONA02	0531	Chemistry	2 x 5 days	1 x 5 days
E GIRONA02	I MESSINA01	0531	Chemistry	2 x 5 days	1 x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B1]

					B2]
I MESSINA01	E GIRONA02	Spanish	-----	B1	B2
E GIRONA01	I MESSINA01	Italian	-----	B1*	B2

*\*I MESSINA01: at least with home University declaration*

#### D. Additional requirements

##### I MESSINA01

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

Other informations at <https://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E GIRONA02	June, 1 <sup>st</sup>	October, 31 <sup>st</sup>
I MESSINA01	15 <sup>th</sup> May – nomination 30 <sup>th</sup> May – Application	15 <sup>th</sup> October – nomination 30 <sup>th</sup> October – Application

2. The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 8 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

2.- Universitat de Girona will send its decision within 2 weeks from the student's application date.

3.-Transcript of records

Universitat de Girona issues the Transcript of Records according to the final mark submission date.

That means:

For the 1st semester students (Autumn term, from Sept. to February): 1rst half of March

For the 2nd semester students (Spring term, from February to June): 1st half of July

For the whole academic year (from Sept. to June 2014): 1st half of July

## F. Information

### 1. Grading systems of the institutions

I MESSINA01 grading system:

Please refer to: <http://www.unime.it/it/international/ects-e-diploma-supplement-0>

E GIRONA02 grading system:

Please refer to: <http://www.udg.edu/tabid/17562/language/ca-ES/Default.aspx>

In the Spanish university system, ratings are based on the total score of 10 points, with one decimal allowed, obtained by the student in each subject, according to the following scale:

Fail (SS): 0-4.9.

Pass (AP): 5 to 6.9.

Good (NT): 7 to 8.9.

Excellent (SB): 9-10.

Honors: involves having obtained more outstanding special mention. They only may be awarded to students who have achieved a score equal to or greater than 9.0

A subject is considered overcome from Pass (5).

ECTS: <http://www.udg.edu/tabid/17562/language/ca-ES/Default.aspx>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study">http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study</a>  See compulsory fulfillments in the <b>Erasmus Handbook</b> - Italian immigration rules.

E GIRONA02	Email: incoming.ore@udg.edu Phone: +34-972418028	<a href="http://www.udg.edu/tabid/17585/language/enUS/Default.aspx">http://www.udg.edu/tabid/17585/language/enUS/Default.aspx</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	<a href="http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study">http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study</a>  See compulsory fulfillments in the Erasmus Handbook
E GIRONA02	Email: incoming.ore@udg.edu Phone: +34-972418028	Email: incoming.ore@udg.edu Phone: +34-972418028

### 4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GIRONA02	<b>GIRONAHOUSING</b> <b>Allotjament UdG</b> Campus Montilivi-Mòdul 20 17003 Girona Tel. (+34) 972 419 857 Mòbil (+34) 610 860 241 e-mail: <a href="mailto:allotjament@udg.edu">allotjament@udg.edu</a>	<a href="http://www.udg.edu/tabid/19526/language/en-EN/Default.aspx">http://www.udg.edu/tabid/19526/language/en-EN/Default.aspx</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare	<a href="http://www.unime.it/it/international/international">http://www.unime.it/it/international/international</a>

	- 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	al-mobility/erasmus-incoming-students-study (see Accommodation and meals)
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
E GIRONA02	Dr. José Antonio Donaire Benito,  Vice-rector for Communications and External Relations	21/09/18	BY PROXY SIGNATURE  
I MESSINA01	Prof. Salvatore Cuzzocrea,  Rector of the University of Messina	26.09.2018	

*Handwritten signatures and initials in blue ink.*

*Handwritten signature in blue ink.*

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