



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
UNIVERSITAT DE GIRONA	E GIRONA02	International Relations Office (Head Office) Contact person : Mrs. Elisabeth Moya Plaça Sant Domènec, 3 17071 Girona, SPAIN Tel: +34 972 418075	http://www.udg.edu/internacional

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Fax: +34 972 418031 elisabeth.moya@udg.edu	
UNIVERSITÀ DEGLI STUDI DI MESSINA Department of Law	I MESSINA01	Contact person: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali - Piazza S.Pugliatti, 1 98122 MESSINA ITALIA Tel.: +39 090 6768500/8532 Fax: +39 090 6768332 E-mail: relint@unime.it Departmental Coordinator: Prof. Stefano Ruggeri Email: steruggeri@unime.it	

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of mobility Student Mobility for Studies [total number of months of the study periods or average duration]	student periods Student Mobility for Traineeships *
E GIRONA02	I MESSINA01	Law	042	BA	20m=10m*2st	
I MESSINA01	E GIRONA02	Law	042	BA	20m=10m*2st	

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of mobility Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	staff periods Staff Mobility for Training *
E GIRONA02	I MESSINA01	Law		20d=10d*2ts	
I MESSINA01	E GIRONA02	Law		20d=10d*2ts	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level⁴	
				Student Mobility for Studies <i>Minimum recommend ed level: B1</i>	Staff Mobility for Teaching <i>Minimum recommend ed level: B2</i>
E GIRONA02	Law	Spanish (B2)			B2
I MESSINA01	Law	Italian (B1)	English (B1)		B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E GIRONA02	June 15 th	November 15 th
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

- 2.- Universitat de Girona will send its decision within 2 weeks from the student's application date.

- 3.- Transcript of records

Universitat de Girona issues the Transcript of Records according to the final mark submission date. That means:

For the 1st semester students (Autumn term, from Sept. to February): 1st half of March

For the 2nd semester students (Spring term, from February to June): 1st half of July

For the whole academic year (from Sept. to June 2014): 1st half of July

4. Termination of the agreement

In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

- 2.- University de Messina will send its decision within 6 weeks from the student's application date.

- 3.- University of Messina issues the Transcript of Records within 6 weeks

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

E GIRONA02

In the Spanish university system, ratings are based on the total score of 10 points, with one decimal allowed, obtained by the student in each subject, according to the following scale:

Fail (SS): 0-4,9.

Pass (AP): 5 to 6.9.

Good (NT): 7 to 8.9.

Excellent (SB): 9-10.

Honors: involves having obtained more outstanding special mention. They only may be awarded to students who have achieved a score equal to or greater than 9.0

A subject is considered overcome from Pass (5).

ECTS: <http://www.udg.edu/tabid/17562/language/ca-ES/Default.aspx>

I MESSINA01

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GIRONA02	Email: incoming.ore@udg.edu Phone: +34-972418028	http://www.udg.edu/tabid/17585/language/en-US/Default.aspx

⁵ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GIRONA02	Email: incoming.ore@udg.edu Phone: +34-972418028	http://www.udg.edu/tabid/17585/language/en-US/Default.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GIRONA02	GIRONAHOUSING Allotjament UdG Edifici CIAE Campus Montilivi c/ Maria Aurèlia Capmany, 38 17071 Girona Tel. (+34) 972 419 857 Mòbil (+34) 610 860 241 e-mail: allotjament@udg.edu	http://www.udg.edu/tabid/19526/language/en-EN/Default.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
E GIRONA2	Dr. Jörg Rudolf Zimmer, Vice-rector for International Policy		BY PROXY SIGNATURE  
I MESSINA01	IL RETTORE Prof. Pietro Navarra	04 FEB. 2015	