



**Erasmus+ Programme
Key Action 1
Mobility for learners and staff
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2019/20-2020/21
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Universidad de Las Palmas de Gran Canaria	E LAS-PAL01	Institutional Coordinator: Luis Alberto Henríquez Hernández TLF: +34.928.45.8018/7443 Fáx: +34.928.45.89.49 E-mail: dmove@ulpgc.es, relint@ulpgc.es Law Coordinator: M. Pino Dominguez Vrrii_fccj@ulpgc.es, +34928452793 rrii@ulpgc.es Business Coordinator: Lidia Hernandez Vri_feet@ulpgc.es	www.ulpgc.es https://www.ukf.sk/en/erasmus-2/ects-course-catalogues
Universita degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott. Giuseppe Lucchese U.OR.	http://www.unime.it https://international.u

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates

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		Relazioni Internazionali Piazza S.Pugliatti, 1 I 98122 Messina Italy Phone: +39 090 6768534 Email:erasmus@unime.it	nime.it/
		Departmental Coordinator Prof. ssa Anna Maria Citrigno Dipartimento di Scienze Politiche e Giuridiche Email: admarino@unime.it	https://www.unime.it/it/dipartimenti/scipog


B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Study cycle (short cycle, 1 st , 2 nd or 3 rd)*	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration*)	Student Mobility for Traineeships*
E LAS-PAL01	I MESSINA01	0413	Management and administration	1 st	20 (2x10 months each)	-----
		0421	Law		20 (2x10 months each)	
I MESSINA01	E LAS-PAL01	040	Business Administration and Law	1 st 3 rd	30 (3 x 10 months each) 6 (1 x 6 months)	-----

(*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the

³ Mobility numbers can be given per sending/receiving institutions and per education field* (optional)
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

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number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.)

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration*)	Staff Mobility for Training*
E LAS-PAL01	I MESSINA01	0413/0421	Management and administration/ Law	2 x 8 hours	1 x 5 days
I MESSINA01	E LAS-PAL01	040	Business Administration and Law	2 x 8 hours	1 x 5 days


C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution (Erasmus code)	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
E LAS-PAL01		SPANISH		B1	SPANISH or ENGLISH B2
I MESSINA01		Italian	English (teachers / staff)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (*Links provided on the first page*).

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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D. Additional requirements

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The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: <https://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

E LAS-PAL01: (SMS) Institutions must nominate their students by an on-line nomination. Instructions will be sent to our partners every year. Students are recommended to arrive one week before the academic calendar in order to attend the welcome week. Students, should attend the Faculty in which we have an agreement, having the option of taking courses of other faculties, only if it does not exceed the 40% of the total of courses in the learning agreement.

(STA): The applications must be sent to the coordinator of International Relations of the Faculty in which we have an agreement.

(STT): Every May our Institution organizes an event to receive staff

Information for students and staff with disabilities
<https://www.ulpgc.es/index.php?pagina=gacademicyextensionuniversitaria&ver=atencionestudiantescondi>


E. Calendar

1. Applications/information on nominated students must reach the receiving institution by :

Receiving institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
E LAS-PAL01	31 st of May	30 th of November
I MESSINA01	June, 30 th	November, 30 th

(* to be adapted in case of a trimester system)

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. (It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines)
4. Termination of the agreement
It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the

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European Commission nor the National Agencies can be held responsible in case of a conflict.

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For more info see: <https://international.unime.it/>

E LAS-PAL01

For more info see: <https://internacional.ulpgc.es/en/movilidad-incoming/estudiantes-incoming/>

F. Information

1. Grading systems of the institutions

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Please refer to: <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

E LAS-PAL01:


Local Grading System	ECTS Grading System
E LAS-PAL01	
Matricula de honor 10	A Excellent
Sobresaliente 9-10	B Very Good
Notable 7-8,9	C Good
Aprobado 5-6,9	D Satisfactory
	E Sufficient
	FX Fail
Suspension 0-4,9	F Fail
No presentado NP	Blank Non attendance

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
E LAS-PAL01	imp@ulpgc.es	imp.ulpgc.es
I MESSINA01	erasmus@unime.it	https://international.unime.it (see "Living in Messina – Residence Permit")

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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
E LAS-PAL01	imp@ulpgc.es	imp.ulpgc.es
I MESSINA01	erasmus@unime.it	https://international.unime.it (see "Living in Messina – Health Care")

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education
Information and assistance can be provided by the following persons and information sources:

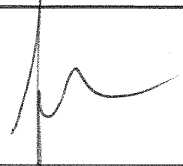
Institution (Erasmus code)	Contact details (email, phone)	Website for information
E LAS-PAL01	imp@ulpgc.es	imp.ulpgc.es
I MESSINA01	erasmus@unime.it	https://international.unime.it (See "Services&Facilities")

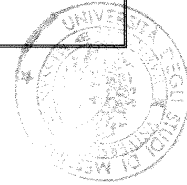
G. Signatures of the institutions (legal representatives)


Institution (Erasmus code)	Name, function	Date	Signature ⁵
E LAS-PAL01	Luis Alberto Henríquez Hernández Institutional Coordinator		

⁵ Scanned signatures are accepted

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I MESSINA01	Prof. Salvatore Cuzzocrea Rector		
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