



Erasmus+ Programme, Inter-institutional agreement 2014/15-2020/21

between programme countries. Key Action 1

– Mobility for learners and staff – Higher Education, Student and Staff
Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD AUTÓNOMA DE MADRID	E MADRID04	<p>Mrs Matilde Delgado Chauton Oficina Relaciones Internacionales y Movilidad Plaza Mayor, C/ Einstein 5, Ciudad Universitaria Cantoblanco 28049 Madrid Spain Phone: +0034914974989 Fax: +0034914978597 Email: erasmus.uam@uam.es</p> <p>Check Departmental Contact Person in www.uam.es/erasmus-datasheet</p>	www.uam.es/erasmus-incoming
Università degli Studi di Messina	I MESSINA01	<p>Institutional Coordinator: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali - Piazza S.Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768531 +39 090 6768532 Fax: +39 090 6768332 Email: relint@unime.it</p> <hr/> <p>Academic Coordinators: Prof.ssa Caterina Faggio (Isced 051) Dept. of Biological and Environmental Sciences Email: cfaggio@unime.it</p> <p>Prof.ssa Paola Bonaccorsi (Isced 0531) Dept. of Chemical Science Email: paola.bonaccorsi@unime.it</p> <p>Prof. ssa Maria Cutroni (Isced 0533) Dept. of Physics and Earth Science Email: cutroni@unime.it</p> <p>Prof. Giovanni Randazzo (Isced 0532) Dept. of Physics and Earth Science Email : grandazzo@unime.it</p> <p>Prof. Antonio Puliafito (Isced 071 - 061) Dept. of Civil, Computer, Construction and Environmental Engineering and of Applied Mathematics Email : apuliafito@unime.it</p>	http://www.unime.it

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies (SMS)

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle (1 st , 2 nd or 3 rd)	Total Number of students/Total number of months
					Student Mobility for Studies
E MADRID04	I MESSINA01	051	Biological and related sciences	1 st	2/20
		0531	Chemistry	1 st	2/20
		0533	Physics	1 st	1/10
		0532	Earth sciences	1 st	1/10
		071	Engineering and engineering trades	1 st	1/10
		061	Information and communication Technologies (ICTs)	1 st	1/10
I MESSINA01	E MADRID04	051	Biological and related sciences	1 st	2/20
		0531	Chemistry	1 st	2/20
		0533	Physics	1 st	1/10
		0532	Earth sciences	1 st	1/10
		071	Engineering and engineering trades	1 st	1/10
		061	Information and communication Technologies (ICTs)	1 st	1/10

Staff Mobility for Teaching

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days
				Staff Mobility for Teaching STA
E MADRID04	I MESSINA01	051	Biological and related sciences	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		0531	Chemistry	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		0533	Physics	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		0532	Earth sciences	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		071	Engineering and engineering trades	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		061	Information and communication Technologies (ICTs)	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>

I MESSINA01	E MADRID04	051	Biological and related sciences	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		0531	Chemistry	<i>To be determined: will be agreed on upon request if there is a mutual interest</i>
		0533	Physics	<i>To be determined: will be agreed on upon request if there is a mutual interest</i>
		0532	Earth sciences	<i>To be determined: will be agreed on upon request if there is a mutual interest</i>
		071	Engineering and engineering trades	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		061	Information and communication Technologies (ICTs)	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
					Student Mobility for Studies [<i>Minimum recommended level: B1</i>]	Staff Mobility for Teaching
E MADRID04		SPANISH			<ul style="list-style-type: none"> - B1 for graduate studies - B2 for: Faculty of Economics and Business Administration, Hispanic Studies Degree and Postgraduate Studies With the exception of specific studies that request a specific level	B2
I MESSINA01		Italian	Italian	English (teachers / staff)	B1 (*)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page]

I MESSINA01: Comments

- (*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Italian basic language courses are offered (free of charge).

D. Additional requirements

Infrastructure to welcome students and staff with disabilities

E MADRID04

- Postgraduate students must fulfill the requirements of the specific Master or Doctoral Programme, for more information they must contact the international Relations Office of the Faculty concerned.
- There is an office in charge of counseling and helping disabled students that can be contacted by email at programa.discapacidad@uam.es

I MESSINA01

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. **Applications**/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term [Sept / Jan] or one academic year	Summer term [Feb / May]
E MADRID04	31 st May	31 October
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

I MESSINA01

For more info see:

- o <http://relint.unime.it/en/mobilita-in-entrata/>
- o <http://relint.unime.it/en/mobilita-in-entrata/studio/>

F. Information

1. Grading systems of the institutions

E MADRID04

The international Relations and Mobility Office recommends the following grading equivalence:

UAM	ECTS
9,0-10: MH - Matrícula de Honor (5%)	A - Excellent
9,0-10: SB - Sobresaliente	A - Excellent
8,0-8,9: NT - Notable	B - Very good
7,0-7,9 : NT - Notable	C - Good
6,0-6,9: AP - Aprobado	D - Satisfactory
5,0-5,9 : AP - Aprobado	E - Sufficient
0,0-4,9 : SS - Suspenso	FX-F - Fail

I MESSINA01

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Pone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451

I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)



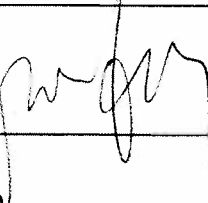

5. Student Services

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/

I MESSINA01

<http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹
E MADRID04	Amaya Mendikoetxea Institutional Coordinator	18/03/2014	 
I MESSINA01	Prof. Pietro Navarra Rector	31 MAR. 2014	 

¹ Scanned signatures are accepted

Handwritten marks at the bottom left corner.