



Inter-institutional Agreement for the Academic Years 2014/15 - 2020/21

Between Institutional coordinator Administrative contact	Universidad Autónoma de Madrid (E MADRID04) Dra Amaya Mendikoetxea Pelayo Mrs Matilde Delgado Chauton Oficina Relaciones Internacionales y Movilidad - Plaza Mayor, C/ Einstein 5, Ciudad Universitaria Cantoblanco 28049 Madrid Spain Phone: +0034914975133 Fax: +0034914978597 Email: erasmus.uam@uam.es
and Institutional coordinator Administrative contact	UNIVERSITÀ DEGLI STUDI DI MESSINA (I MESSINA01) Grazia de Tuzza Central International Relations Office - Piazza Salvatore Pugliatti,1 98122 MESSINA Italy Phone: 39 090 6768500 Fax: 39 090 6768332 Email: relint@unime.it

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. This agreement may be amended by mutual agreement, and may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Student and teaching staff mobility

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.



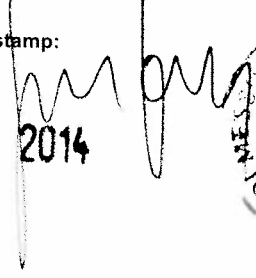

Field of study	Student mobility				Teaching staff mobility				Departmental coordinators E MADRID04 / I MESSINA01	
	Level	E --> I		I --> E		E --> I		I --> E		
		number	months (total)	number	months (total)	number	weeks (total)	number		weeks (total)
310 - Social Sciences	U	2	12	2	12	1	1	1	1	Mrs Irene Isabel Martin Cortes

Departmental Coordinators

Field	SM	TS	Departmental coordinator - E MADRID04	Departmental coordinator - I MESSINA01
310	X	X	Mrs Irene Isabel Martin Cortes Departamento de Ciencia Política y Relaciones Internacionales - Oficina de Relaciones Internacionales. Facultad de Derecho. C/Kelsen, 1. 28049 Madrid Spain Phone: +34 91497823 Fax: +34 91497826 Email: ori.derecho@uam.es	Prof. Andrea Romano Dept Scienze Giuridiche e Storia delle Istituzioni Piazza XX Settembre, 4 - 98122 Messina (Italy) Phone: +39 090 6411986 E-mail: andrea.romano@unime.it



Signatures of the legal representatives/heads of institutions of both institutions

<p>Universidad Autónoma de Madrid Name and status of the official representative: Dra Amaya Mendikoetxea Pelayo Vicerrectora de Relaciones Internacionales Signature and stamp: Date: 21/11/2013</p>  	<p>UNIVERSITÀ DEGLI STUDI DI MESSINA Name and status of the official representative: Prof. Pietro Navarra Rector Signature and stamp: Date: 30 GEN. 2014</p>  
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ANNEX TO ERASMUS+ INTERINSTITUTIONAL AGREEMENT

Key action 1 - Mobility for learners and staff- Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

Name of the institution	UNIVERSIDAD AUTÓNOMA DE MADRID
Erasmus Code	E MADRID04
Institution Web site	www.uam.es
International relations office Web site	www.uam.es/internacionales
Incoming students information	www.uam.es/erasmus-incoming
Course catalogue	http://www.uam.es/ss/Satellite/es/1234886330662/listadoEstudios/Cirados.htm

1.2 Main contacts

Institutional coordinator	Amaya Mendikoetxea
Head of International Relations Office	Matilde Delgado
Contact details	Oficina Relaciones Internacionales y Movilidad Plaza Mayor, C/ Einstein 5, Ciudad Universitaria Cantoblanco 28049 Madrid Spain Phone: +0034914975133 Fax: +0034914978597 Email: erasmus.uam@uam.es
Departmental contact person	www.uam.es/erasmus-datasheet

2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Subject area	Language(s) of instruction	Recommended language of instruction level*	Type of mobility
Any	Spanish (Some programs are taught in English, please check http://www.uam.es/ss/Satellite/en/1242668835949/contenidoFinal/Study_Programs_in_English.htm)	<ul style="list-style-type: none"> Minimum B1 for graduate studies (B2 recommended) B2 for: Faculty of Economics and Business Administration, Hispanic Studies Degree and Postgraduate Studies With the exception of specific studies that request a specific level 	SMS
Any	Spanish	Minimum recommended B2	STT

*Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Additional requirements

- Postgraduate students must fulfill the requirements of the specific Master or Doctoral Programme, for more information they must contact the international Relations Office of the Faculty concerned.
- There is an office in charge of counseling and helping disabled students that can be contacted by email at programa.discapacidad@uam.es

4. Calendar

4.1 Applications/information on nominated students must reach our institution by:

Autumn term	31 st May
Spring term	31 st October

4.2 Decision

Decision will be sent within 4 weeks.

4.3 Transcript of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

5. Information

5.1 Grading systems of the institutions

The international Relations and Mobility Office recommends the following grading equivalence:

UAM	ECTS
9,0-10: MH - Matrícula de Honor (5%)	A - Excellent
9,0-10: SB - Sobresaliente	A - Excellent
8,0-8,9: NT - Notable	B - Very good
7,0-7,9 : NT - Notable	C - Good
6,0-6,9: AP - Aprobado	D - Satisfactory
5,0-5,9 : AP - Aprobado	E - Sufficient
0,0-4,9 : SS - Suspenso	FX-F - Fail

5.2 Visa

Our institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es
Website	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?ide_nlace=1234886376451

5.3 Insurance

Our institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. We will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es
Website	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?ide_nlace=1234886376451

5.4 Housing

Our institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Contact details	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es
Website	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?ide_nface=1234886376451

