

Erasmus+ Programme

Key Action 1 - Mobility for learners and staff Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2020/2021¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ²	Website
(and department, where relevant)		(email, phone)	(eg. of the course catalogue)
Università di Messina	I MESSINA01	Erasmus Institutional Coordinator Dott. Gluseppe Lucchese International Relations Organisational Unit Plazza S.Pugliatti, 1 98122 Messina Italy Phone: +39 090 6768534 Email: erasmus@unime.it Administrative contact Dott.ssa Domenica Siddi Erasmus Mobility Office Email: dsiddi@unime.it Departmental Coordinator Civil Engineering Prof. Gluseppe Aronica Email: garonica@unime.it Departmental Coordinator Industrial Engineering/Mechanics Prof.ssa Francesca Garesci Email: fgaresci@unime.it	http://www.unime.it/ http://relint.unime.it/en/ mobilita-in-entrata/ http://www.unime.it/dip artimenti/ingegneria/ of ferta

¹ Higher Education Institutions have to agree on the period of validity of this agreement

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Universidad Politécnica de Madrid	E MADRID05	UPM Institutional Coordinator Prof. Alberto Almendra Phone: +34 91 336 3660 岛: +34 91 336 3664 International.europe@upm.es	www.upm.es
		ETSI Industriales-UPM Prof. Juan J. Márquez Vice-Dean for Student Affairs and International Relations Phone +34 91 336 3047 Email: internacional.industriales@upm.es	www.etsii.upm.es

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the	TO [Erasmus code of the	Subject area code	Subject area name *	Study cycle [short	mobili	of student ty periods
sending institution]	receiving institution]	* [ISCED]		cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student ' Mobility for Traineeships **
E MADRIDO5	I MESSINA01	07	Engineering, manufacturing and construction	1 st , 2 nd	1 x 10=10	•
I MESSINA01	I MESSINA01	07	Engineering, manufacturing and construction (073 Architecture and construction)	1 st , 2 nd	1 x 10=10	
E MADRIDO5	I MESSINA01	07	Engineering, manufacturing and construction	1 st , 2 nd	2 x 5=10	-
MESSINA01	E MADRIDOS	07	Engineering, manufacturing and construction	Hat, 2nd	2 x 5=10	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Indiana di Angeles de la Constanti de la Const	A Company	(071 Engineering and engineering trades)		Singuist 1	CONTRACTOR OF THE PROPERTY OF

Mobility numbers can be given per sending/receiving institutions and per education field (optional *: http://www.uis.unesco.org/Education/Pages/International-standard-dassification-of-education.asax)

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[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus	TO [Erasmus code	Subject area	Subject area	Number of s peri	THE RESIDENCE OF THE PARTY OF T
code of the sending institution]	of the receiving institution]	code * [ISCED]	name *	Staff Mobility for Teaching (total number of days of teaching periods or average duration *)	Staff Mobility for Training *
E MADRIDO5	I MESSINA01	07	Engineering	1 x 1 week	individual agreement
I MESSINA01	E MADRIDO5	07	Engineering	2 x 1 week (8 hours)	individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of	Langua ge	Recommended language of instruction level ⁴	
area [Erasmus code]		The second line of the second	of instruc tion 2	Student Mobility for Studies	Staff Mobility for Teaching
				[Minimum recommended level: B1]	[Minimum recommended ievel: B2]
I MESSINA01		Italian	English (teachers / staff)	B1 (Italian)	B2
E MADRIDO5		Spanish		ETSI Industriales: B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Additional requirements

I MESSINA01

The <u>University of Messina</u> welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione disabili/

E MADRIDO5

http://www.etsil.upm.es/internacional/Incoming/index.en.htm http://www.upm.es/institucional/UPM/CompromisoSocial/UnidadAtencionDiscapacidad

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	Nomination deadline: May 15th Application Form; May 30 th	Nomination deadline: October 15 th Application Form; October 30 th
E MADRID05	ETSI Industriales: 30 th April	ETSI Industriales: 15 th November

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 8 weeks, provided the documents are complete.
- 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- 4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

I MESSINA01:

http://relint.unime.it/en/internazionalizzazione/diploma-supplement/

http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf

E MADRIDO5:

Grading system UPM: 0-4.9 Fail; 5-6.9 Pass; 7-8.9 Outstanding; 9-10 Distinction; MH High Distinction

2, Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.lt	http://relint.unime.lt/files/2012/09/ Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian Immigration rules)
E MADRIDO5	erasmus@upm.es	http://www.upm.es/institucional/Estudia ntes/Atencion/TramitacionVisados

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it	http://relint.unime.it/en/mobi lita-in-entrata/informazioni- utill/ (see Health Insurance)
E MADRIDO5	<u>erasmus@upm.es</u> +34-91-3367986	. European Health Insurance Card www.centrossanitarios.sanidadma drid.orgInternational Mobility (15€) http://www.upm.es/institucional/ Estudiantes/Seguros/SeguroMovili dadInternacional

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it	http://relint.unime.lt/en/mob ilita-in-entrata/informazioni- utill/_(see Accommodation and meals)
E MADRIDO5	erasmus@upm.es +34-91-3367986	http://www.upm.es/internacional /Students/Student+Attention/dd eebfdf03a97210VgnVCM1000000 9c7648aRCRD

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵	
I MESSINA01	Prof. Pietro Navarra Rector	1 NOV. 20	6	MESS NO.
E MADRIDOS	Prof. Alberto Almendra UPM Institutional Coordinator 1 2 I Prof. Juan J. Márquez ETSI Industriales-UPM Vice-Dean for Student Affairs and International Relations	IU. 201	POLITICAL CANADA MADE AND STRIALES OF STRIALES OF STRIALES OF STRIALES OF STRIAL STRIA	
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