



# Erasmus+ Programme

## Key Action 1

- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2015/16 – 2020/21 between programme countries

### Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	<b>Institutional Coordinator:</b> Dott. Giuseppe Lucchese International Relations Organisational Unit Piazza S.Pugliatti, 1 98122 Messina Italy Phone: +39 090 6768534 Email:erasmus@unime.it  <b>Departmental Coordinator</b> Prof. Fabrizio Cesaroni Department of Economics fcesaroni@unime.it	<a href="http://www.unime.it">http://www.unime.it</a>  <a href="#">Course Catalogue</a>
Universidad Rey Juan Carlos	E MADRID26	<b>Institutional Coordinator:</b> D. José M <sup>a</sup> Álvarez Monzoncillo Vice-rector for Specific Degrees, Continuing Education, Post-graduate and International Affairs c/Tuipán s/n 28933 Móstoles (Madrid) Phone.: + 34 91 4889311, e-mail: vice.relacionesinternacionales@urjc.es	<a href="http://www.urjc.es/">http://www.urjc.es/</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student mobility (SM):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration <sup>1</sup> ]	Student Mobility for Traineeships
I MESSINA01	E MADRID26	0414 -	Marketing and advertising	1st	2X5 months	1X5 months
E MADRID26	I MESSINA01	0414 -	Marketing and advertising	1st	2X5 months	1X5 months

### Staff mobility (ST):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
		313		Staff Mobility for Teaching [total number of days of teaching periods or average duration <sup>1</sup> ]	Staff Mobility for Training
I MESSINA01	E MADRID26	0414 -		1 teacher/5 days	
E MADRID26	I MESSINA01	0414 -		1 teacher/5 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Study cycle	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
					Student Mobility for Studies	Staff Mobility for Teaching
I MESSINA01			Italian	English		B2
E MADRID26			Spanish	English	Exchange students who want to study in Spanish must have a B1 Spanish certificate. B2 in Spanish is desirable. B2 English level is compulsory for studies in English. For all Health studies that they have to treat with patients and for Second Cycle (Master) we require a B2 level Certificate in Spanish.	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### MESSINA01

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: [http://www.unime.it/sezione\\_disabili/](http://www.unime.it/sezione_disabili/)

#### E MADRID26:

Nominations via Moveon: [https://www.moveonnet.eu/directory/institution/infos\\_for\\_students?id=ESMADRID26](https://www.moveonnet.eu/directory/institution/infos_for_students?id=ESMADRID26)  
to [internacional.in@urjc.es](mailto:internacional.in@urjc.es)

<http://www.urjc.es/estudios/grado/>

Infrastructure to welcome students and staff with disabilities:  
<http://www.urjc.es/component/k2/1004-uad-discapacidad>

### E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	Nomination deadline: May 15 <sup>th</sup> Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>
E MADRID26  <b>Nominations Applications</b>	May 15 <sup>th</sup> May 31 <sup>st</sup>	October 15 <sup>th</sup> October 31 <sup>st</sup>

[\* to be adapted in case of a trimester system]

For more info see:

- o <http://relint.unime.it/en/mobilita-in-entrata/>
- o <http://relint.unime.it/en/mobilita-in-entrata/studio/>

2. The receiving Institution will send its **decision** within [5] weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement  
The Inter-Institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### Grading systems of the institutions

I MESSINA01

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

E MADRID26:

[http://www.urjc.es/relaciones\\_internacionales/erasmus\\_munde/archivos/Handbook\\_ing.pdf](http://www.urjc.es/relaciones_internacionales/erasmus_munde/archivos/Handbook_ing.pdf)

Institutional grading system:

Numerical Mark	grading	ECTS
NP	NO PRESENTADO (NOT	FX

	ATTENDANCE)	
0-4.9	SUSPENSO (SS)	FX
5.0-5.9	APROBADO (AP)	D
6.0-6.9	APROBADO (AP)	C
7.0-8.9	NOTABLE (NT)	B
9.0-10	SOBRESALIENTE (SB)	A
9.0-10	MAT. DE HONOR (MH)	A

ECTS Grade	%of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum criteria
FX	-	FAIL – some more work required before the credit can be awarded
F	-	FAIL – considerable further work is required

## 1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)
E MADRID26	<a href="mailto:Internacional.in@urjc.es">Internacional.in@urjc.es</a> +34 91 488 8308	<a href="http://www.urjc.es/internacional/erasmus-y-movilidad">http://www.urjc.es/internacional/erasmus-y-movilidad</a>

## 2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/Informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/Informazioni-utili/</a> (see Health insurance)
E MADRID26	<a href="mailto:Internacional.in@urjc.es">Internacional.in@urjc.es</a> +34 91 488 8308	<a href="http://www.urjc.es/internacional/erasmus-y-movilidad">http://www.urjc.es/internacional/erasmus-y-movilidad</a>



### 3. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/Informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/Informazioni-utili/</a> (see Accommodation and meals)
E MADRID26	<a href="mailto:Internacional.in@urjc.es">Internacional.in@urjc.es</a> +34 91 488 8308	<a href="http://www.urjc.es/internacional/erasmus-y-movilidad">http://www.urjc.es/internacional/erasmus-y-movilidad</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
I MESSINA01	Prof. Pietro Navarra Rector	08/11/16	
E MADRID26	D. José M <sup>a</sup> Álvarez Monzoncillo Vice-rector for Specific Degrees, Continuing Education, Post-graduate and International Affairs	22/11/16	

<sup>1</sup> Scanned signatures are accepted