



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/2018-2020/2021 **between Programme Countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli studi di Messina	I MESSINA01	Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina - ITALY Institutional Coordinator Dott. Giuseppe Lucchese glucchese@unime.it Academic Coordinators Prof. ssa Rosa Faraone rosella.faraone@unime.it Dipartimento di Civiltà Antiche e Moderne	http://www.unime.it/unime_international http://www.unime.it/dipartimenti/dicam/_offerta
Universidad de Santiago de Compostela	E SANTIAGO1	Institutional Coord.: E. López Veloso International Relations Office - Casas Reais nº 8 - E-15782 Santiago de Compostela -	http://www.usc.es/

		Spain Tel. 0034 881 812 854 – Fax 0034 881 812 843 – e-mail: erasmus@usc.es Departmental Coord: Marcelino Agís Villaverde E-mail: marcelino.agis@usc.es Faculty: Facultad de Filosofía	
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
I MESSINA01	E SANTIAGO1	0223	Philosophy and Ethics	Only 1 st	2 x 5 months	No. Only by individual agreement
E SANTIAGO1	I MESSINA01	0223	Philosophy and Ethics	Only 1 st	2 x 5 months	No. Only by individual agreement

Staff Mobility (STA & STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
I MESSINA01	E SANTIAGO1			1 x 5 days	1 x 5 days
E SANTIAGO1	I MESSINA01			1 x 5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	E SANTIAGO1	Spanish	Galician	B1 Spanish DELE ¹ certificate	B1 in Spanish or B2 in English, no certificate required
E SANTIAGO1	I MESSINA01	Italian		B1	B2

D. Additional requirements

I MESSINA01

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

For any further information, see: <http://relint.unime.it/en/mobilita-in-entrata/>

E SANTIAGO1

- Incoming Erasmus students must take at least 50% of their workload from the USC Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.
- Incoming Erasmus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document.
- Incoming teaching staff must be individually accepted by the USC Faculty that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.

¹ *Diploma de Español como lengua extranjera. If not available, we may accept other certificates of Spanish as a foreign language, or at least formal confirmation from the home university that student has B1 level Spanish.

- The University of Santiago de Compostela welcomes students and staff with disabilities, providing information and assistance through its University Integrations Service. Further information is available at: <http://www.usc.es/en/servizos/sepiu/integracion.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E SANTIAGO1	Nomination: 30 June Application: 15 July	Nomination: 31 October Application: 30 November
I MESSINA01	15 th May – nomination 30 th May – Application	15 th October – nomination 30 th October – Application

- The receiving institution will send its decision within 3-4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

1. Grading systems of the institutions

University of Messina grading system:

<http://relint.unime.it/it/internazionalizzazione/diploma-supplement/>

E SANTIAGO1:

Local Grade		ECTS Grade	Definition
Matricula de Honor	10	A+	EXCELENT – Outstanding performance with only minor errors. Just in very exceptional cases
Sobresaliente	9-9.9	A	VERY GOOD – Above the average standard but with some errors
Notable	7-8.9	B	GOOD – Generally sound work with a number of notable errors
Aprobado	5-6.9	C/D/E	SATISFACTORY/SUFFICIENT – Performance meets the minimum criteria. Average performance
Suspense	0-4.9	F/FX	FAIL - Failed
Apto	-	-	PASS - Passed

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA A01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules.
E SANTIAGO 1	international@usc.es	http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA A01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the Erasmus Handbook

	erasmus@unime.it	
E SANTIAGO1	international@usc.es	http://ec.europa.eu/social/main.jsp?langId=en&catId=559 All incoming Erasmus students are charged a small fee for a compulsory insurance for international students

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SANTIAGO1	erasmus@usc.es ; mobilidade.sur@usc.es	http://www.usc.es/en/servizos/sur/index.html A yearly call for applications is published in May. Incoming students who wish to be placed in one of the dormitories must take part in that call.
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-inentrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
E SANTIAGO1	Institutional Coord.: E. López Veloso	19/01/2017	
I MESSINA01	Prof. Pietro Navarra, Rector of the University of Messina	20.01. 2017	