



		Tel. 0034 881 812 854 - Fax 0034 881 812 843 - e-mail: <a href="mailto:international.lugo@usc.es">international.lugo@usc.es</a> Departmental Coord: Pablo Díaz Fernández e-mail: pablo.diaz@usc.es Faculty of Veterinary Science	
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### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  Total number of months of the study periods or average duration	Student Mobility for Training  Total number of months of the training periods or average duration
I MESSINA01	E SANTIAGO1	0841	Veterinary	1 <sup>st</sup>	2x10	No, only by individual agreement
E SANTIAGO1	I MESSINA01	0841	Veterinary	1 <sup>st</sup>	2x10	No, only by individual agreement

### Staff Mobility (STA & STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training
I MESSINA01	E SANTIAGO1	0841	Veterinary	1 x 5 days	1 x 5 days
E SANTIAGO1	I MESSINA01	0841	Veterinary	1 x 5 days	1 x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	640/0841	Spanish	Galician	B1 Spanish DELE certificate	B1 in Spanish or B2 in English recommended. No certificate required
E SANTIAGO1	I MESSINA01	Italian	English	B1	B2

### D. Additional requirements

#### I MESSINA01:

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability. Further information is available at: <http://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili/servizi-studenti-con-disabilit%C3%A0>

#### E SANTIAGO1:

- Incoming Erasmus students must take at least 50% of their workload from the USC Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.
- Incoming Erasmus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document.
- Incoming teaching staff must be individually accepted by the USC Faculty that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The University of Santiago de Compostela welcomes students and staff with disabilities, providing information and assistance through its University Integrations Service. Further information is available at: <http://www.usc.es/en/servizos/sepiu/integracion.html>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	15 <sup>th</sup> May – nomination 30 <sup>th</sup> May – Application	15 <sup>th</sup> October – nomination 30 <sup>th</sup> October – Application
E SANTIAGO1	Nomination: 30 June Application: 15 July	Nomination: 31 October Application: 30 November

2. The receiving institution will send its decision within 3-4 weeks.

**E SANTIAGO1:** Nominated students receive by e-mail their login details to our online application form that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a max. of 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

**E SANTIAGO1.** A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **I MESSINA01:**

University of Messina grading system:

<http://www.unime.it/sites/default/files/Tabelle%20di%20Conversione%20voti%20DM%20270-04.pdf>

#### **E SANTIAGO1:**

Local Grade	ECTS Grade	Definition
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Matrícula de Honor	10	A+	<b>EXCELENT</b> – Outstanding performance with only minor errors. Just in very exceptional cases
Sobresaliente	9-9.9	A	<b>VERY GOOD</b> – Above the average standard but with some errors
Notable	7-8.9	B	<b>GOOD</b> – Generally sound work with a number of notable errors
Aprobado	5-6.9	C/D/E	<b>SATISFACTORY/SUFFICIENT</b> – Performance meets the minimum criteria. Average performance
Suspenseo	0-4.9	F/FX	<b>FAIL</b> – Failed
Apto	-	-	<b>PASS</b> – Passed

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA0 1	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/832 0 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules.  <a href="https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf">https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf</a>
E SANTIAGO 1	<a href="mailto:international@usc.es">international@usc.es</a> <a href="mailto:international.lugo@usc.es">international.lugo@usc.es</a> (this Campus)	<a href="http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx">http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.

The receiving institution will inform mobile participants of cases in which insurance

cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook <a href="https://www.admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf">https://www.admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf</a>
E SANTIAGO1	<a href="mailto:international@usc.es">international@usc.es</a> <a href="mailto:international.lugo@usc.es">international.lugo@usc.es</a> (this Campus)	<a href="http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559">http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559</a> All incoming Erasmus students are charged 15 euro for a compulsory insurance for international students



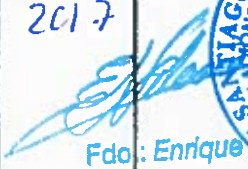

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	<a href="https://www.admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf">https://www.admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf</a>  (see Accommodation and meals)
E SANTIAGO1	<a href="mailto:erasmus@usc.es">erasmus@usc.es</a> ; <a href="mailto:mobilidade.sur@usc.es">mobilidade.sur@usc.es</a> <a href="mailto:international.lugo@usc.es">international.lugo@usc.es</a> (this Campus)	<a href="http://www.usc.es/en/servizos/sur/index.html">http://www.usc.es/en/servizos/sur/index.html</a> A yearly call for applications is published in May. Incoming students who wish to be placed in one of the dormitories must take part in that call.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
I MESSINA01	Prof. Pietro Navarra, Rector of the University of Messina	07.02. 2017	 
E SANTIAGO1	<b>Institutional Coord.:</b> <b>E. López Veloso</b> International Relations Office - Casas Reais nº 8 - E-15782 Santiago de Compostela - Spain Tel. 0034 881 812 854 - Fax 0034 881 812 843 - e-mail: <a href="mailto:erasmus@usc.es">erasmus@usc.es</a> <a href="mailto:international.lugo@usc.es">international.lugo@usc.es</a> (this Campus)	08/02/ 2017	  <p>Fdo: Enrique López Veloso</p>

