



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries


The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Universidad Pablo de Olavide - Sevilla	E SEVILLA03	Area de Relaciones Internacionales Tel: + Fax: + e-mail: erasmus@upo.es oric@upo.es Erasmus Departmental Coordinator: Prof. Ignacio Colomer Hernández Departamento de Derecho Público Tel: + Fax: + e-mail: icolher@upo.es	www.upo.es Incoming students: http://www.upo.es/alic/estu_diantes_ext/index.jsp
Universita di Messina	I MESSINA01	Institutional Coord.: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali Piazza S. Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: relint@unime.it Departmental Coord. Prof. Stefano Ruggeri Dept. of Law Phone: +39 090 676 4415 Email: steruggeri@unime.it	http://relint.unime.it/en/ http://www.unime.it/dipartimenti/giunsprudenza/offerta

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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B. Mobility numbers' per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
E SEVILLA03	I MESSINA01	380 / 0421	Law	1 st	2 (18)	Only by individual agreement
I MESSINA01	E SEVILLA03	380 / 0421	Law	1 st	2 (20)	Only by individual agreement

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E SEVILLA03	I MESSINA01	380 / 0421	Law	2 (1 week * 8 h)	Only by individual agreement
I MESSINA01	E SEVILLA03	380 / 0421	Law	2 (1 week * 8 h)	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

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Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E SEVILLA03		Spanish	English	B1	B2
I MESSINA01		Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E SEVILLA03:

I MESSINA01:

For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E SEVILLA03	Nomination deadline: 30 th April Application Deadline: 30 th May	Nomination deadline: 30 th October Application Deadline: 30 th November
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

- University of Pablo de Olavide:** the application form will be online via in the following link: http://www.upo.es/erasmus_incoming/
- The students must fill out all the data and click on "Registrar solicitud/send". They will then have to save the document.

- Nominated students receive by e-mail their login details to our online application form that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a max. of 6 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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F. Information

1. Grading systems of the institutions

E SEVILLA03:

All information about the European Credit Transfer System used in the Pablo de Olavide University can be found on the following site:

http://www.upo.es/aric/export/sites/rrii/estudiantes_ext/english/Sistema_ECTS/ects.pdf

pdf

I MESSINA01:

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
E SEVILLA03	erasmus@upo.es +34 954 34 9372 +34 954 34 90 70	Non EU-students willing to stay longer than three months must apply for the corresponding visa at the Spanish Consulate: http://www.interior.gob.es/es/web/servicios-al-ciudadano/extranjeria/regimen-general/entrada-requisitos-y-condiciones
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.


The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
E SEVILLA03	E SEVILLA03 erasmus@upo.es +34 954 34 9372 +34 954 34 90 70	
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

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Information and assistance can be provided by the following persons and information sources:


Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SEVILLA03	erasmus@upo.es +34 954 34 93 72	An accommodation service is not offered. Students will receive further information on how to find accommodation in the information package (www.upo.es/erasmus_incoming) as well as on our facebook profile: Incoming UPO.
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)


G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature*
E SEVILLA03	Pilar Rodríguez Reina, Vice rector for Internationalization and Communication		
I MESSINA01	Prof. Pietro Navarra Rector	12 NOV. 2015	



* Scanned signatures are accepted




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