



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

### among EU Member States and third countries associated to the Programme <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2022/2023]
End of validity	[2028/2029]

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
<b>Université Picardie-Jules-Verne Amiens</b>  <b>UFR Histoire</b>	F AMIENS01	<b>Erasmus Institutional Coordinator</b> <a href="mailto:melanie.alves@u-picardie.fr">Mélanie Alves</a> <a href="mailto:melanie.alves@u-picardie.fr">melanie.alves@u-picardie.fr</a>  <b>Academic Coordinator:</b> Prof. Maria-Luisa Bonsangue-Charon <a href="mailto:maria-luisa.bonsangue@u-picardie.fr">maria-luisa.bonsangue@u-picardie.fr</a>  Academic promoter Michela Costanzi	<a href="http://www.u-picardie.fr/catalogue-formationen/co/Catalogue_UPJV/co/Catalogue_UPJV.html">http://www.u-picardie.fr/catalogue-formationen/co/Catalogue_UPJV/co/Catalogue_UPJV.html</a>
<b>UNIVERSITY OF MESSINA</b> Represented by Prof. Salvatore Cuzzocrea, Rector address: Piazza S.Pugliatti,1 98123 MESSINA (ITALY)  <a href="#">Dipartimento di Civiltà antiche e moderne</a>	I MESSINA01	<b>Erasmus Institutional Coordinator</b> Dott. Giuseppe Lucchese, PhD Head of International Mobility Unit <a href="mailto:glucchese@unime.it">glucchese@unime.it</a>  <b>Academic Coordinator:</b> Prof. Mariangela Puglisi <a href="mailto:mariangela.puglisi@unime.it">mariangela.puglisi@unime.it</a>	<a href="https://www.unime.it/">https://www.unime.it/</a> <a href="https://international.unime.it/">https://international.unime.it/</a>  <a href="https://www.unime.it/it/dipartimenti/dicam/didattica">https://www.unime.it/it/dipartimenti/dicam/didattica</a>

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
F AMIENS01	I MESSINA01	0222	History and archaeology	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	3	6	18	2	2
I MESSINA01	F AMIENS01	0222	History and archaeology	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	3	6	18	2	2

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
F AMIENS01	I MESSINA01	0222	History and archaeology	2	5	To be discussed	
I MESSINA01	F AMIENS01	0222	History and archaeology	2	5	To be discussed	

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F AMIENS01	I MESSINA01	French		B1	B2
I MESSINA01	F AMIENS01	Italian		B1	B2

## D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
F AMIENS01	May 15th	October 31st
I MESSINA01	June, 15 <sup>th</sup>	November, 15th

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
F AMIENS01	June, 15 <sup>th</sup>	November, 15th
I MESSINA01	June, 30 <sup>th</sup>	November, 30th

### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
F AMIENS01	Melanie.alves@u-picardie.fr/ barbara.dumeige@u-picardie.fr	<a href="https://u-picardie.moveonnet.eu/moveonline/incoming/">https://u-picardie.moveonnet.eu/moveonline/incoming/</a>
I MESSINA01	erasmus@unime.it	<a href="https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/">https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/</a>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
F AMIENS01	LA Online application Language Test	- Subject area code – ISCED  - EQF level	
I MESSINA01	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed  - Subject area code – ISCED  - EQF level	<a href="https://international.unime.it/#">https://international.unime.it/#</a>

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
F AMIENS01		The institutions intend to provide with the appropriate infrastructure to welcome students and staff with disabilities	<b>HANDICAP - ETUDIANTS</b> Service des Etudiants en Situation de Handicap (SESH) - Pôle OFRE Pôle Citadelle, Bâtiment A Bureau 208 10, rue des Français Libres 80080 AMIENS Tél. 03 64 26 83 18 Tél. 03 64 26 83 19 <a href="mailto:handicap-etudiant@u-picardie.fr">handicap-etudiant@u-picardie.fr</a>	<a href="https://www.u-picardie.fr/l-universite/handicap/presentation/">https://www.u-picardie.fr/l-universite/handicap/presentation/</a>
I MESSINA01	- Reduced mobility - Hearing impairments - Visual impairments		<a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>	<a href="https://www.unime.it/it/ateneo/servizidd">https://www.unime.it/it/ateneo/servizidd</a>

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
F AMIENS01			dai@u-picardie.fr	<a href="https://www.u-picardie.fr/international/international-et-intern-informations-pratiques-539013.kjsp">https://www.u-picardie.fr/international/international-et-intern-informations-pratiques-539013.kjsp</a>
I MESSINA01			Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy  +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See “Services&Facilities” )

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F AMIENS01	Barbara Dumeige <a href="mailto:Barbara.dumeige@u-picardie.fr">Barbara.dumeige@u-picardie.fr</a>	<a href="http://www.crous-amiens.fr">www.crous-amiens.fr</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy  +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See “Services&Facilities” )

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F AMIENS01	International Office or Office for migration	<a href="http://www.u-picardie.fr/jsp/fiche_pagelibre.jsp?STNAV=&amp;RUBNAV=&amp;CODE=73831249&amp;LANGUE=0">http://www.u-picardie.fr/jsp/fiche_pagelibre.jsp?STNAV=&amp;RUBNAV=&amp;CODE=73831249&amp;LANGUE=0</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see “Living in Messina – Residence Permit” )

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F AMIENS01	International Office <a href="mailto:dai@u-picardie.fr">dai@u-picardie.fr</a>	<a href="https://etudiants.u-picardie.fr/vie-etudiante/securite-sociale/securite-sociale-etudiante-44026.kjsp">https://etudiants.u-picardie.fr/vie-etudiante/securite-sociale/securite-sociale-etudiante-44026.kjsp</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see “Living in Messina – Health Care” )



### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
F AMIENS01			
I MESSINA01	ECTS Guide	<a href="https://www.unime.it/it/international/contatti">https://www.unime.it/it/international/contatti</a>	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>

A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

### Termination of the agreement

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
F AMIENS01	Katarina KILANI, Director	14/02/2022	 
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		

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<sup>5</sup> Scanned signatures are accepted