

**Erasmus+ Programme  
Key Action 1  
Mobility for learners and staff**

**Higher Education Student and Staff Mobility**

**Inter-institutional<sup>1</sup> agreement 2019/20-2020/21  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Université du Littoral Côte d'Opale</b>	F DUNKERQ09	Institutional coordinator: Mrs Myriam COURCO Head of International Office <a href="mailto:Myriam.lemaire@univ-littoral.fr">Myriam.lemaire@univ-littoral.fr</a> or <a href="mailto:international@univ-littoral.fr">international@univ-littoral.fr</a> Phone : +33 328 237 328 1, Place de l'Yser – BP 71022 F – 59375 Dunkerque Cedex 1  Academic coordinator: Mariantonia LO PRETE Département Economie- Gestion <a href="mailto:Mariantonia.Lo-Prete@univ-littoral.fr">Mariantonia.Lo-Prete@univ-littoral.fr</a>	<a href="http://www.univ-littoral.fr">www.univ-littoral.fr</a>  <a href="http://www.univ-littoral.fr/international">http://www.univ-littoral.fr/international</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates

<p><b>Universita degli Studi di Messina</b></p>	<p>I MESSINA01</p>	<p>Institutional Coordinator: Dott. Giuseppe Lucchese U.OR. Relazioni Internazionali Piazza S.Pugliatti, 1 I 98122 Messina Italy Phone: +39 090 6768534 Email: erasmus@unime.it</p> <p>Departmental Coordinator Prof. Adele Marino Dipartimento di Scienze Politiche e Giuridiche Email: admarino@unime.it</p>	<p><a href="http://www.unime.it">http://www.unime.it</a></p> <p><a href="https://international.unime.it/">https://international.unime.it/</a></p> <p><a href="https://www.unime.it/it/dipartimento/sciopol">https://www.unime.it/it/dipartimento/sciopol</a></p>
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### B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Study cycle (short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> )*	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration*)	Student Mobility for Traineeships*
F DUNKERQ09	I MESSINA01	0413 / 0716	Management and Administration / Motor vehicles, ships and aircraft	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students x 10 months	
I MESSINA01	F DUNKERQ09	040  0716	Business Administration and Law  Motor vehicles,	1 <sup>st</sup>  2 <sup>nd</sup>  1 <sup>st</sup>	1 x 6 months each 1 x 6 months each 1 x 6 months	

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field\* (optional)  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

<p><b>Universita degli Studi di Messina</b></p>		<p>Dott. Giuseppe Lucchese U.OR. Relazioni Internazionali Piazza S.Pugliatti, 1 I 98122 Messina Italy Phone: +39 090 6768534 Email:erasmus@unime.it</p> <p>Departmental Coordinator Prof. Adele Marino Dipartimento di Scienze Politiche e Giuridiche Email: admarino@unime.it</p>	<p><a href="https://international.unime.it/">https://international.unime.it/</a></p> <p><a href="https://www.unime.it/it/dipartimenti/sciopo">https://www.unime.it/it/dipartimenti/sciopo</a></p>
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I MESSINA01	F DUNKERQ09	040	Business Administration and Law	1 <sup>st</sup> , 2 <sup>nd</sup>	1 x 6 months each 1 x 6 months each	
		0716	Motor vehicles,	1 <sup>st</sup>	1 x 6 months	

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field\* (optional)  
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			ships and aircraft		each	
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(\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.)

FROM (Erasmus code of the sending Institution)	TO (Erasmus code of the receiving Institution)	Subject area code* (ISCED)	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration*)	Staff Mobility for Training*
F DUNKERQ09	I MESSINA01	040 - 0716		1 x 8 hours	
I MESSINA01	F DUNKERQ09	040 - 0716		1 x 8 hours	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution (Erasmus code)	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
F DUNKERQ09	Any	French		B1	B2
I MESSINA01	Any	Italian	English (teachers / staff)	B1	B2

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://eurpass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution (*Links provided on the first page*).

#### **D. Additional requirements**

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##### **I MESSINA01**

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: <https://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

**F DUNKERQ09:** all necessary information are available on our website: <https://www.univ-littoral.fr/international/etudier-en-france/pour-etudier>. For more information about our structures to welcome students and staff with disabilities: <https://www.univ-littoral.fr/campus/handicapulco/>

#### **E. Calendar**

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1. Applications/information on nominated students must reach the receiving institution by :

Receiving institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
F DUNKERQ09	May 31 <sup>st</sup>	October 31 <sup>st</sup>
I MESSINA01	June, 30 <sup>th</sup>	November, 30 <sup>th</sup>

(\* to be adapted in case of a trimester system)

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. (*It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines*)
4. Termination of the agreement  
It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

##### **I MESSINA01**

For more info see: <https://international.unime.it/>

##### **F DUNKERQ09**

For more info see: <https://www.univ-littoral.fr/international/etudier-en-france/pour-etudier/>

<https://www.univ-littoral.fr/International/etudier-en-france/pour-etudier/avec-erasmus-ou-programmes-dechanges/>

## **F. Information**

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### **1. Grading systems of the institutions**

#### **I MESSINA01**

Please refer to: <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

**F DUNKERQ09** : <http://www.univ-littoral.fr/international>

Local Grade	Description
16 – 20	Very Good – an excellent performance
14 – 16	Good – a performance above average
12 – 14	Satisfied – a performance according to average requirements
10 – 12	Passed – a sufficient performance despite mistakes
> 10	Failed – an insufficient performance

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F DUNKERQ09	<a href="mailto:international@univ-littoral.fr">international@univ-littoral.fr</a>	<a href="http://www.univ-littoral.fr/International/etudier-en-france/pour-etudier/">http://www.univ-littoral.fr/International/etudier-en-france/pour-etudier/</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Residence Permit" )

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources :





Institution (Erasmus code)	Contact details (email, phone)	Website for information
F DUNKERQ09	<a href="mailto:international@univ-littoral.fr">international@univ-littoral.fr</a>	<a href="http://www.univ-littoral.fr/international/etudier-en-france/pour-etudier/">http://www.univ-littoral.fr/international/etudier-en-france/pour-etudier/</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Health Care" )

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education  
Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F DUNKERQ09	<a href="mailto:international@univ-littoral.fr">international@univ-littoral.fr</a>	<a href="http://www.univ-littoral.fr/international/etudier-en-france/pour-etudier/avec-erasmus-ou-programmes-dechanges/">http://www.univ-littoral.fr/international/etudier-en-france/pour-etudier/avec-erasmus-ou-programmes-dechanges/</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( See "Services&Facilities" )

#### G. Signatures of the institutions (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature <sup>5</sup>
F DUNKERQ09	Prof. Hassane SADOK, President	18 DEC. 2018	
I MESSINA01	Prof. Salvatore Cuzzocrea Rector	29. 12. 2018	

<sup>5</sup> Scanned signatures are accepted