



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018/2019-2020/2021<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Université de Lille - 1	F LILLE01	<b>Institutional Coordinator:</b> <b>Véronique Level</b> Service Relations Internationales Cité Scientifique, 59655 Villeneuve d'Ascq – France <a href="mailto:international@univ-lille1.fr">international@univ-lille1.fr</a>  <b>Coordinateur Erasmus:</b> <b>Prof. Pascal Cuvelier</b> Sciences Economiques et Sociales <a href="mailto:pascal.cuvelier@univ-lille1.fr">pascal.cuvelier@univ-lille1.fr</a>	<a href="http://www.univ-lille1.fr/international/">http://www.univ-lille1.fr/international/</a>
Università degli Studi di Messina	I MESSINA01	<b>Institutional Coordinator:</b> <b>Dott. Giuseppe Lucchese</b> Head of Unità Organizzativa Relazioni Internazionali  P.zza Pugliatti 1, 98122 Messina –	<a href="http://www.unime.it/unime_international">http://www.unime.it/unime_international</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		ITALY <a href="mailto:glucchese@unime.it">glucchese@unime.it</a> <a href="mailto:erasmus@unime.it">erasmus@unime.it</a> <b>Departmental Coordinators:</b> <b>Prof. Matteo Lanzafame</b> Dipartimento di Economia <a href="mailto:mlanzafame@unime.it">mlanzafame@unime.it</a>	<a href="http://www.unime.it/it/dipartimenti/economia/didattica/corsi-di-studio-triennale">http://www.unime.it/it/dipartimenti/economia/didattica/corsi-di-studio-triennale</a> <a href="http://www.unime.it/it/dipartimenti/economia/didattica/corsi-di-laurea-magistrale">http://www.unime.it/it/dipartimenti/economia/didattica/corsi-di-laurea-magistrale</a>
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## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships S *	
					[total number of months of the study periods or average duration*]	
F LILLE01	I MESSINA01	0311	Economics	1 <sup>st</sup> 2 <sup>nd</sup>	2x10 months 1x4 months* (search thesis only)	UPON REQUEST
I MESSINA01	F LILLE01	0311	Economics	1 <sup>st</sup> 2 <sup>nd</sup>	2x10 months 1x4 months* (search thesis only)	UPON REQUEST

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F LILLE01	I MESSINA01	0311	ECONOMICS	2x8 hours	2x5 days
I MESSINA01	F LILLE01	0311	ECONOMICS	2x8 hours	2x5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
F LILLE01		French	English	B1	B2
I MESSINA01		Italian	English	B1 (home University declaration required)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### Infrastructure to welcome students and staff with disabilities

**F LILLE01:** Lille 1 University student disabilities' service offer the assistance and organize, if required, assistance or possible timetable adjustments to allow disabled students to complete their exchange's period in the best possible conditions.

**I MESSINA01:** Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F LILLE01	Receiving application: 1 <sup>st</sup> of June	Receiving application: 30 <sup>th</sup> of October
I MESSINA01	15 <sup>th</sup> May – nomination 30 <sup>th</sup> May – Application	15 <sup>th</sup> October – nomination 30 <sup>th</sup> October - Application

[\* to be adapted in case of a trimester system]

**F LILLE01:** <http://moveonline.univ-lille1.fr/move/moveonline/incoming/procedure.php>

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

**F LILLE01:**

[http://ci.univ-lille1.fr/english\\_version/studying\\_at\\_lille1/ects.htm](http://ci.univ-lille1.fr/english_version/studying_at_lille1/ects.htm)

**I MESSINA01:** please refer to: <http://www.unime.it/it/international/ects-e-diploma-supplement>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LILLE01	<a href="mailto:international@univ-lille1.fr">international@univ-lille1.fr</a>	<a href="http://ci.univ-lille1.fr/english_version/studying_at_lille1/uk_etre_etudiant_a_lille_2.php#formalite">http://ci.univ-lille1.fr/english_version/studying_at_lille1/uk_etre_etudiant_a_lille_2.php#formalite</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	See compulsory fulfillments in the <b>Erasmus Handbook-</b> Italian immigration rules.

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LILLE01	<a href="mailto:international@univ-lille1.fr">international@univ-lille1.fr</a>	<a href="http://ci.univ-lille1.fr/english_version/studying_at_lille1/uk_etre_etudiant_a_lille_2.php#secu">http://ci.univ-lille1.fr/english_version/studying_at_lille1/uk_etre_etudiant_a_lille_2.php#secu</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	See compulsory fulfillments in the <b>Erasmus Handbook-</b>


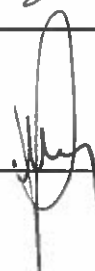

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LILLE01	Fabienne Dernoncourt:  <a href="mailto:Fabienne.dernoncourt@univ-lille1.fr">Fabienne.dernoncourt@univ-lille1.fr</a>	<a href="http://ci.univ-lille1.fr/english_version/studying_at_lille1/accommodation.htm">http://ci.univ-lille1.fr/english_version/studying_at_lille1/accommodation.htm</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See further informations in the <b>Erasmus Handbook</b>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
F LILLE01	Prof. Pascal Cuvelier, Responsable Mobilité Erasmus	12 08/05 2014	
I MESSINA01	Prof. Pietro Navarra Rector	14.05.14	 

<sup>7</sup> Scanned signatures are accepted