



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution Nom de l'établissement (and department, where relevant) (et service, si nécessaire)	Erasmus code Code Erasmus	Contact details <sup>1</sup> (email, phone) Coordonnées <sup>4</sup> (e-mail, telephone)	Website (eg. of the course catalogue) Site internet (du catalogue de cours par exemple)
Université Paul-Valéry Montpellier3	F MONTPEL03	See page 2	<a href="https://www.univ-montp3.fr/fr/erasmus">https://www.univ-montp3.fr/fr/erasmus</a>
Università degli Studi di Messina	I MESSINA01	See page 2	<a href="http://www.unime.it">www.unime.it</a>

#### Contact details

	Università degli Studi di Messina I MESSINA01	Université Paul Valéry Montpellier3 F MONTPEL03
Co-ordinator ERASMUS Plus (International Relations Office)	Dott. Giuseppe Lucchese International Relations Organisational Unit Piazza S.Puglatti, 1 I-98122 Messina Italy +39 090 6768534 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	Marc LENORMAND Bâtiment I – Bureau 03 Route de Mende 34199 Montpellier Cedex5 <a href="mailto:erasmus-coord@univ-montp3.fr">erasmus-coord@univ-montp3.fr</a> Tel : 33 467 142 582
Department/Faculty ERASMUS Plus contact	Pier Luca Marzo Dipartimento di Scienze Cognitive, Psicologiche, Pedagogiche e degli Studi	Fabio LA ROCCA UFR5 – Sociology Department <a href="mailto:fabio.la-rocca@univ-montp3.fr">fabio.la-rocca@univ-montp3.fr</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates  
Coordonnées de la personne contact responsable et leurs mises à jour éventuelles

	Culturali	<b>Lionel CABOS</b> International Relations - Erasmus+ Inter-Institutional agreements erasmus-admin@univ-montp3.fr
street address		Route de Mende
postal code and city		F- 34199 Montpellier Cedex 5
country		France
phone	+39 090 710124	+ 33 467 14 2582
fax		
e-mail	<a href="mailto:marzop@unlme.it">marzop@unlme.it</a>	marc.lenormand@univ-montp3.fr fabio.la-rocca@univ-montp3.fr

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

### Student mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code <sup>1</sup> (ISCED)	Subject area name <sup>*</sup>	Study cycle (short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ) <sup>*</sup>	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration <sup>*</sup> )	Student Mobility for Traineeships <sup>*</sup>
I MESSINA01	F MONTPELO3	0314	Sociology & cultural studies	1 <sup>st</sup>	2x5 months (10 months total)	-
				2 <sup>nd</sup>	2x5 months (6 months total)	-
				3 <sup>rd</sup>	1x10 months (10 months total)	-
F MONTPELO3	I MESSINA01	0314	Sociology & cultural studies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3x10 months (30 months total)	-

(\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.)

### Staff mobility

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code <sup>1</sup> (ISCED)	Subject area name <sup>*</sup>	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration <sup>*</sup> )	Staff Mobility for Training <sup>*</sup>
I MESSINA01	F MONTPELO3	0314	Sociology & cultural studies	2x5 days (10 days total)	To be determined upon request
F MONTPELO3	I MESSINA01	0314	Sociology & cultural studies	2x5 days (10 days total)	To be determined upon request

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field\* (optional)  
<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>

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### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution (Erasmus code)	Optional: Subject area	Language	Language	Recommended language of instruction level <sup>1</sup>	
		of instruction: 1	of instruction 2	Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
F MONTPELO3	0314	French		B1	B2
I MESSINA01	0314	Italian	French	B1*	B2

\*I MESSINA01 : with international certification, or at least with home University declaration

### D. Additional requirements

#### F MONTPELO3 :

UPV's student disabilities service, offer of the assistance and organize, if required, assistance or possible timetable adjustments, to allow disabled students to complete their exchange's period in the best possible conditions (see : [http://www.univ-montp3.fr/index.php?option=com\\_content&view=article&id=47;missions-du-saeh-contacts&catid=114&Itemid=182](http://www.univ-montp3.fr/index.php?option=com_content&view=article&id=47;missions-du-saeh-contacts&catid=114&Itemid=182))

#### I MESSINA01 :

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: [http://www.unime.it/sezione\\_disabili/](http://www.unime.it/sezione_disabili/)

### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by

Receiving institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
F MONTPELO3	Nomination from University : April 15 <sup>th</sup> Application from student : May 30 <sup>th</sup>	Nomination from University September 15 <sup>th</sup> Application from student : September 30 <sup>th</sup>
I MESSINA01	Nomination deadline: May 15 <sup>th</sup> Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>

(\* to be adapted in case of a trimester system)

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-ceil>

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. (It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines)
4. Termination of the agreement  
(It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.")

## F. Information

### 1. Grading systems of the institutions

(It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

#### F MONTPELO3

<http://relations-internationales.univ-montp3.fr/mobilites-etudiantes/venir-a-montpellier-sur-programmes/programme-erasmus/procedures-erasmus/>

#### I MESSINA01

Please refer to: <http://www.unime.it/it/international/ects-e-diploma-supplement-0>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F MONTPELO3	Erasmus Incoming Officer Tel : 33 467 142 582 Erasmus-in@univ-montp3.fr	<a href="https://www.univ-montp3.fr/fr/erasmus">https://www.univ-montp3.fr/fr/erasmus</a>
I MESSINA01	erasmus@unime.it	<a href="https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf">https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

<sup>4</sup> [http://ec.europa.eu/education/mefong\\_learning\\_policy/ects\\_ep.htm](http://ec.europa.eu/education/mefong_learning_policy/ects_ep.htm)

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F MONTPELO3	Erasmus Incoming Officer Tel : 33 467 142 582 <a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>	<a href="https://www.univ-montp3.fr/fr/erasmus">https://www.univ-montp3.fr/fr/erasmus</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf">https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf</a> (see Health insurance)

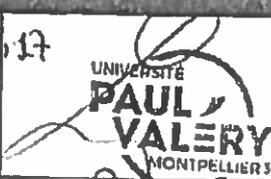
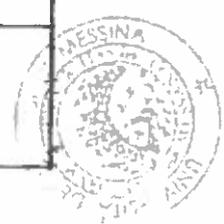
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F MONTPELO3	Erasmus Incoming Officer Tel : 33 467 142 582 <a href="mailto:erasmus-in@univ-montp3.fr">erasmus-in@univ-montp3.fr</a>	<a href="https://www.univ-montp3.fr/fr/erasmus">https://www.univ-montp3.fr/fr/erasmus</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf">https://www-admin.unime.it/sites/default/files/INCOMING%20-%20Erasmus%20Students%20Handbook%202016%20NEW.pdf</a> (see Accommodation and meals)

#### G. Signatures of the institutions (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature <sup>1</sup>
F MONTPELO3	Marc LENORMAND Erasmus+ Institutional Coordinator	24/07/2017	 UNIVERSITÉ PAUL VALÉRY MONTPELLIER 3
I MESSINA01	Prof. Pietro Navarra Rector	28.07. 2017	 

<sup>1</sup> Scanned signatures are accepted Les signatures scannées sont acceptées

