

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021² **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (please indicate Department/School)	Erasmus code	Contact details³ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott. Giuseppe LUCCHESI Head of International Relations Organisational Unit – Erasmus Institutional Coordinator P.zza G. Pugliatti 1, 98122 Messina – ITALY glucchese@unime.it erasmus@unime.it	https://www.unime.it/it/international http://www.unime.it/it/dipartimenti/cospecs

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<u>Academic Coordinator</u> Prof. Dario Tomasello COSPECS Department tomasellod@unime.it	
Université Sorbonne Nouvelle – Paris 3	F PARIS003	<u>InstitutionalCoordinator</u> : Isabelle Barraquand isabelle.barraquand@so rbonne-nouvelle.fr Direction des Affaires Internationales (DAI) 13 rue Santeuil 75231 Paris cedex 05 Tel :+33 1 45 87 48 03 <u>Departmental Coordinator:</u> Marco Consolini (Theatre Studies) marco.consolini@sorbo nne-nouvelle.fr	Course catalogue: http://www.univ-paris3.fr/l-offre-de-formation-de-l-universite-sorbonne-nouvelle-paris-3-64065.kjsp?RH=1418914657509

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Sub ject are a cod e * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]				Student Mobility for Studies [total number of months of the study periods or average duration*]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

I MESSINA0 1	F PARIS003	211, 215	Audio-visual Techniques and Media production, Music and Performing Arts	1 st 2 nd 3 rd	1 x 9 1 x 9 1 x 6
F PARIS003	I MESSINA0 1	211, 215	Audio-visual Techniques and Media production, Music and Performing Arts	1 st 2 nd 3 rd	1 x 9 1 x 9 1 x 6

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
[total number of days of teaching periods or average duration *]					
I MESSINA01	F PARIS003	211, 215		2 x 5 days	To be agreed
F PARIS003	I MESSINA01	211, 215		2 x 5 days	To be agreed

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of	Language of instruc-	Recommended language of instruction level ⁵
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⁵For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	area	instruction 1	instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	all	Italian		B1	B2
F PARIS003	all	French		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

01: Service for students and staff with disabilities

F PARIS003: Service for students and staff with disabilities

<http://www.univ-paris3.fr/big-mission-handicap-big--21307.kjsp?RH=1179925847778>

I MESSINA01:

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

See more at: <http://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	June, 30 th	November, 30 th
F PARIS003	Registration deadlines (<u>online</u> submission of students' required documents): May15th - Incoming mobility for the first semester or full academic year	Registration deadlines (<u>online</u> submission of students' required documents): November15th - Incoming mobility for the second semester (January arrivals).

	(September arrivals). Procedure for nomination : please write to isabelle.barraquand@sorbonne-nouvelle.fr or erasmus@sorbonne-nouvelle.fr See for application : http://www.univ-paris3.fr/venir-dans-le-cadre-d-un-programme-d-echange-23187.kjsp?RH=1209061830093	Procedure for nomination : please write to isabelle.barraquand@sorbonne-nouvelle.fr or erasmus@sorbonne-nouvelle.fr See for application : http://www.univ-paris3.fr/venir-dans-le-cadre-d-un-programme-d-echange-23187.kjsp?RH=1209061830093
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[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Institution	Grading system
I MESSINA01	Please refer to: http://www.unime.it/it/international/ects-e-diploma-supplement-0
F PARIS003	http://www.univ-paris3.fr/venir-dans-le-cadre-d-un-programme-d-echange-23187.kjsp?RH=1209061830093

⁶http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook - Italian immigration rules. http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study
F PARIS003	Isabelle Barraquand isabelle.barraquand@sorbonne-nouvelle.fr +33 1 45 87 48 03 erasmus@sorbonne-nouvelle.fr	http://www.univ-paris3.fr/informations-pratiques-13176.kjsp?RH=1209061830093 http://www.diplomatie.gouv.fr/fr/venir-en-france/etudier-en-france/demarches-administratives/article/visas-etudiants

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook - http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study
F PARIS003	Isabelle Barraquand isabelle.barraquand@univ-paris3.fr +33 1 45 87 48 03 erasmus@sorbonne-nouvelle.fr	http://www.univ-paris3.fr/informations-pratiques-13176.kjsp?RH=1209061830093 http://www.univ-paris3.fr/sante-

	nouvelle.fr	et-centres-medicaux-74143.kjsp?RH=1209061830093
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See further informations in the Erasmus Handbook http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study
F PARIS003	logement-international@sorbonne-nouvelle.fr	http://www.univ-paris3.fr/trouver-un-logement-en-region-parisienne-13138.kjsp?RH=1209061830093

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I MESSINA01	Prof. Salvatore Cuzzocrea, Rector	21.12. 2018	
F PARIS003	Prof. Carle Bonafous-Murat President of the university	11/12/2018	

⁷Scanned signatures are accepted

