



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITE DE STRASBOURG	F STRASBO48	<p>Erasmus Institutional Coordinator : Sandra REBEL sandra.rebel@unistra.fr +33 3 68 85 65 13</p> <p>Administrative contact: Cléophé DE TURCKHEIM International cooperation agreements manager 22, rue René Descartes, 67064 - Strasbourg CEDEX c.deturckheim@unistra.fr +33 3 68 85 60 32</p> <p>Departmental coordinators: Michel Le Du Faculté de Philosophie ledu@unistra.fr</p>	www.unistra.fr
UNIVERSITY OF MESSINA	I MESSINA01	<p>Erasmus Institutional Coordinator : Dott. Giuseppe Lucchese International Relations Organisational Unit Piazza S.Puolilatti, 1</p>	<p>http://www.unime.it/ http://relint.unime.it/en/mobilita-internata/</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>98122 Messina Italy Phone: +39 090 6768534 Email: erasmus@unime.it</p> <p>Departmental Coordinator: Prof.ssa Caterina Rosta Email: cresta@unime.it</p> <p>Administrative contact: Dott.ssa Domenica Siddi Erasmus Mobility Office Email: dsiddi@unime.it</p>	<p>http://www.unime.it/dipartimenti/dicam/offerta</p>
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st or 2 nd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeship
					[total number of months of the study periods per student*]	
F STRASBO48	I MESSINA01	0223	Philosophy and ethics	1 st , 2 nd	1 for 5 months	/
I MESSINA01	F STRASBO48	0223	Philosophy and ethics	1 st , 2 nd	1 for 6 months	/

Staff Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
F STRASBO48	I MESSINA01	0223	Philosophy and ethics	1x4weeks	/
I MESSINA01	F STRASBO48	0223	Philosophy and ethics	1x4weeks	/

² Mobility numbers can be given per sending/receiving institutions and per education field (optional):
<http://www.uis.unesco.org/Education/Pages/interactions-standard-classification-of-education.aspx>

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
F STRASBO48		French		See annex which is an integral part of this agreement	
I MESSINA01		Italian	English (teachers / staff)	B1 (Italian)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

F STRASBO48: See annex which is an integral part of this agreement

I MESSINA01: The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
F STRASBO48	See annex which is an integral part of this agreement	
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

2. The receiving institution will send its decision within four (4) weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five (5) weeks after the assessment period has finished at the receiving HEI.

³ For an easier and consistent understanding of language requirements use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Website for information or a description
F STRASBO48	<i>See annex which is an integral part of this agreement</i>
I MESSINA01	http://relint.unime.it/en/internazionalizzazione/diploma-supplement/ http://relint.unime.it/files/2012/09/Tabella-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F STRASBO48	<i>See annex which is an integral part of this agreement</i>	
I MESSINA01	erasmus@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian Immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F STRASBO48	<i>See annex which is an integral part of this agreement</i>	
I MESSINA01	erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/Informazioni-utili/ (see Health

		insurance)
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4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F STRASBO48	See annex which is an integral part of this agreement	
I MESSINA01	erasmus@unime.it	http://reilnt.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
F STRASBO48	Sandra REBEL Erasmus Institutional Coordinator	02/11/2016	 
I MESSINA01	Prof. Pietro Navarra Rector	24/10/2016	

⁴ Scanned signatures are accepted



Annex to Erasmus+ Inter-Institutional Agreement Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	Université de Strasbourg
Erasmus Code	F STRASBO48
EUC	28312-EPP-1-2014-1-FR-EPPKA3-ECHE
Institution website	http://www.unistra.fr
Online course catalogue	http://www.unistra.fr/index.php?id=18506

1.2. Main contacts

Erasmus Institutional Coordinator	Mrs. Sandra REBEL sandra.rebel@unistra.fr +33 3 68 85 65 13
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Teaching Staff – Staff Training – Placements

For all faculties International Central Office 22 rue René Descartes 67084 Strasbourg cedex	
Teaching Staff (STA) (outgoing & incoming) Staff Training (STT) (outgoing & incoming) Placements (outgoing)	Mrs. Margaux BASTIEN bastienm@unistra.fr +33 3 68 85 60 03

Student mobility for Studies, Inter-institutional Agreements and Housing

For EM Strasbourg Business School / Ecole de Management Strasbourg International Office 61 Avenue de la Forêt Noire 67085 Strasbourg cedex www.em-strasbourg.eu	
Bilateral agreements	Mrs. Claudia SAMPEL claudia.sampel@em-strasbourg.eu +33 3 68 85 84 06
Outgoing Students	Mrs. Claudia SAMPEL claudia.sampel@em-strasbourg.eu +33 3 68 85 84 06 Mrs. Philippa CAHILL philippa.cahill@em-strasbourg.eu +33 3 68 85 83 86
Incoming Students and Housing	Mrs. Elodie THEVENET elodie.thevenet@em-strasbourg.eu +33 3 68 85 84 06
For BAI, Incoming students	Mrs. Elodie THEVENET elodie.thevenet@em-strasbourg.eu Mrs. Zita FONYODI zita.fonyodi@em-strasbourg.eu +33 3 68 85 83 61



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For BAI, Outgoing students	Mrs. Philippa CAHILL philippa.cahill@em-strasbourg.eu +33 3 68 85 83 86 Mrs. Stephanie Stehli stephanie.stehli@em-strasbourg.eu
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For Faculty of Law / Faculté de Droit International Office 1 Place d'Athènes B.P. 66 67045 Strasbourg cedex http://www-faculte-droit.u-strasbg.fr/index.php?id=1406	
Bilateral agreements	Mrs. Aurore MERCY droit-erasmus@unistra.fr
Incoming Students and Housing	
Outgoing Students	

For Institute of Political Studies / Institut d'Etudes Politiques International Office 47 Avenue de la Forêt Noire 67082 Strasbourg cedex http://www.iep-strasbourg.fr/international/venir-etudier-a-liep/	
Bilateral agreements	Mrs. Fabienne GOETZ-RICOU f.goetzricou@unistra.fr +33 3 68 85 81 06
Outgoing Students	
Incoming Students and Housing	Mrs. Michelle BENOIT michelle.benoit@unistra.fr +33 3 68 85 81 05

For IUT Robert Schuman International Office 72 route du Rhin CS 10315 67411 Illkirch http://iutrs.unistra.fr	
Bilateral agreements	Mrs. Hélène ASSOULINE iutrs-ri@unistra.fr + 33 3 68 85 71 26 Mrs. Sylvie DEBS iutrs-ri@unistra.fr +33 3 68 85 89 00 Mrs. Maïté LUDWIG iutrs-ri@unistra.fr +33 3 68 85 83 31
Outgoing Students	
Incoming Students and Housing	



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<p>For Faculty of Life Sciences / Faculté des sciences de la vie 28 rue Goethe 67000 Strasbourg http://sciencesvie.u-strasbg.fr</p>	
<p>Outgoing Students (NB: for Bilateral Agreements and Incoming Students and Housing, see the contacts below "for all others faculties")</p>	<p>Mrs. Angélique LAUGEL alaugel@unistra.fr +33 3 68 85 19 75</p>

<p>For all others faculties International Central Office 22 rue René Descartes 67084 Strasbourg cedex</p>	
Bilateral agreements	<p>Mrs. Cléopé DE TURCKHEIM c.deturckheim@unistra.fr +33 3 68 85 60 32</p>
Outgoing Students	<p>Mrs. Cécile GAUBIN ATALIN dri-outgoing-studies-europe@unistra.fr +33 3 68 85 66 13</p>
Incoming Students	<p>Mrs. Pascale RANSON dri-incoming-studies-europe@unistra.fr +33 3 68 85 63 82</p>
Housing for incoming students	<p>Mrs. Séverine CENSI scensi@unistra.fr +33 3 68 85 60 02</p>

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Faculty	Subject area	Language(s) of instruction	Recommended language of instruction level *
Staff Mobility for Teaching	Any	Any	French/English	B2
	Faculté des Arts - Département Arts visuels	0211 - Audio-visual techniques and media production	French	C1
	ITIRI	023 - Languages	French	C1
Student Mobility for Studies	CEIPI	0421 - Law	French	B2
	EM Strasbourg	041 - Business and administration	French/English	
	Faculté des Arts – Arts du spectacle	021 - Arts	French (with an official language attestation)	
	FLCE/Etudes allemandes	023 - Languages	French	
	Faculté de Médecine	0912 - Medicine	French	
	Faculté de Philosophie	0223 - Philosophy and ethics	French	
	Faculté des Lettres	023 - Languages	French	
	Faculté des Sciences Historiques	0222 - History and archaeology	French	
	Faculté des Sciences Sociales	031 - Social and behavioural sciences	French	
	EOST	0532 - Earth sciences	French	
	IEP	0312 - Political sciences and civics 0311 - Economics 0314 - Sociology and cultural studies 0421 - Law	French (level B2 only required for the double degrees with Frankfurt, Kraków and Brussels) English	
	IUT Robert Schuman	032 - Journalism and information 041 - Business and administration 0531 - Chemistry 061 - Information and Communication Technology 0732 - Building and civil engineering	French	
	LASTUS (ESST)	010 - Services 031 - Social and behavioural sciences	English (TOEFL, IELTS)	
Télécom Physique Strasbourg	0530 - Physical sciences	French		
Others faculties	Any	French/English	B1	

* Level according to Common European Framework of Reference for Languages (CEFR), see the link below;
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



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For more details on the language of instruction recommendations, please refer to our course catalogue.

Additional requirements

To facilitate the integration of incoming students, the University of Strasbourg offers a buddy system. We also organize a welcome session at the beginning of each semester to give the incoming students all the practical information for a successful installation in Strasbourg. Moreover, cultural tours and activities are offered to incoming students throughout the academic year.

Unistra also offers different devices to allow students to improve their level of French. (<http://www.unistra.fr/index.php?id=18509>)

The University of Strasbourg welcomes students and staff with disabilities. We have two specific structures to help students and staff with disabilities.



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2.2. Calendar

2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

For EM Strasbourg	Autumn term	End of May
	Spring term	End of October
For all others faculties	Autumn term	Mid May
	Spring term	End of October

2.2.2. Decision Response

We will send our decision within 4 weeks.

2.2.3. Transcript of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines.

2.2.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

A description of the institutional grading system for our schools and faculties can be viewed by

1. clicking on <http://www.unistra.fr/index.php?id=14657>
2. selecting *catalogue des cours et grille de notation*

It is recommended that each institution provides the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Faculties	Contact	Website
EM Strasbourg	Mrs. Elodie THEVENET (see details above)	http://www.em-strasbourg.eu/formations/page11.php
Faculty of Law	Mrs. Aurore MERCY (see details above)	http://www-faculte-droit.u-strasbg.fr/index.php?id=1406
Institute of Political Studies	Mrs. Michelle BENOIT (see details above)	http://www.unistra.fr/index.php?id=vie-pratique
IUT Robert Schuman	Mrs. Maité LUDWIG and Mrs. Hélène ASSOULINE (see details above)	
all others faculties	Mrs. Pascale RANSON (see details above)	



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3.2. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Faculties	Contact	Website
EM Strasbourg	Mrs Elodie THEVENET (see details above)	http://www.em-strasbourg.eu/formations/pgc11.php
Faculty of Law	Mrs. Aurore MERCY (see details above)	http://www-faculte-droit.u-strasbg.fr/index.php?id=1406
Institute of Political Studies	Mrs Michelle BENOIT (see details above)	http://www.unistra.fr/index.php?id=vie-pratique
IUT Robert Schuman	Mrs. Maité LUDWIG and Mrs. Hélène ASSOULINE (see details above)	
all others faculties	Mrs Pascale RANSON (see details above)	

3.3. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Faculties	Contact	Website
EM Strasbourg	Mrs Elodie THEVENET (see details above)	http://www.em-strasbourg.eu/formations/pgc13.php
Faculty of Law	Mrs. Aurore MERCY (see details above)	http://www-faculte-droit.u-strasbg.fr/index.php?id=1406
Institute of Political Studies	Mrs Michelle BENOIT (see details above)	The IEP has a quota of about 50 rooms in Halls of Residence. They are apportioned on a first come first served basis. Application forms are sent by email to students.
IUT Robert Schuman	Mrs. Maité LUDWIG and Mrs. Hélène ASSOULINE (see details above)	http://www.unistra.fr/index.php?id=18509#c83593
all other faculties	Mrs Séverine CENSI (see details above)	