



Erasmus + Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD AUTÓNOMA DE MADRID	E MADRID04	<p><u>Institutional Coordinator:</u> Prof. Carmela Calés Bourdet Vicerrectora de Internacionalización Escuela de Doctorado, Universidad Autónoma de Madrid. Cantoblanco 28049-Madrid, España E-mail: doctorado.gestion@uam.es</p> <p><u>Academic Coordinator:</u> Prof. M. Carmen Carreño García Departamento de Química Orgánica, Facultad de Ciencias, Universidad Autónoma de Madrid, Cantoblanco 28049-Madrid, España E-mail: carmen.carrenno@uam.es</p>	<p>Ph D Studies: -PhD Program in Organic Chemistry -PhD Program in Advanced Materials and Nanotechnology -PhD Program in Applied Chemistry -PhD Program in Electrochemistry, Science and Technology -PhD Program in Food Science -PhD Program in Theoretical Chemistry and Computational Modelling</p> <p>General http://www.uam.es/EscuelaDoctorado/(en_GB)-Programas-de-Doctorado-de-UAM/1446711296967.htm?language=en_GB&nodepath=Doctoral%20Programmes&pid=1446711296967&dept_4</p>

UNIVERSITA' DEGLI STUDI DI MESSINA	I MESSINA01	Institutional Coordinator: Dott. Giuseppe LUCCHESI Head of Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina – ITALY glucchese@unime.it erasmus@unime.it Academic Coordinator Prof. ssa Anna Barattucci Dipartimento CHIBIOFARAM abarattucci@unime.it	Course Catalogue: https://unime.esse3.cineca.it/FacoltaRicercaAttDid.do;jsessionid=21DF289F209B4666E5B5D0ECEAEA421B.esse3-unime-prod-01?facId=10032 General: http://www.unime.it/unime_international http://www.unime.it/dipartimenti/chibiofaram/offerta/10076/2009
---------------------------------------	-------------	---	--

B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E MADRID04	I MESSINA01	0531	Chemistry	3 rd	3 x 5	3 x 3 months
I MESSINA01	E MADRID04	0531	Chemistry	3 rd	3 x 5	3 x 3 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E MADRID04	I MESSINA01	0531	Chemistry	2 x 8hrs	UPON REQUEST

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

I MESSINA01	E MADRID04	0531	Chemistry	2 x 8hrs	UPON REQUEST
-------------	------------	------	-----------	----------	--------------

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E MADRID04		Spanish	English	B1 Spanish or English	B2 Spanish or English
I MESSINA01		Italian	English (only for Training)	B1 Italian or English	B2 Italian or English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E MADRID04: There is an office in charge of counselling and helping disabled students that can be contacted by email at programa.discapacidad@uam.es

I MESSINA01: Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

See more at: <http://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E MADRID04	15 th Jun - nomination	31 th October - nomination
	15 th Jun - Application	31 th October - Application
I MESSINA01	15 th May - nomination	15 th October - nomination
	30 th May - Application	30 th October - Application

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **6** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

This agreement will take effect in the **2019** academic year being valid for a period of **_2_** years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

E MADRID04:

UAM	ECTS
9,0-10: MH - Matrícula de Honor(5%)	A - Excellent
9,0-10: SB – Sobresaliente	A - Excellent
8,0-8,9: NT – Notable	B - Very good
7,0-7,9 : NT – Notable	C - Good
6,0-6,9: AP – Aprobado	D - Satisfactory
5,0-5,9 : AP – Aprobado	E - Sufficient
0,0-4,9 : SS – Suspenso	FX-F - Fail

I MESSINA01:

Please refer to: <http://www.unime.it/it/international/ects-e-diploma-supplement-0>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Pone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules. http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Pone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook- http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study


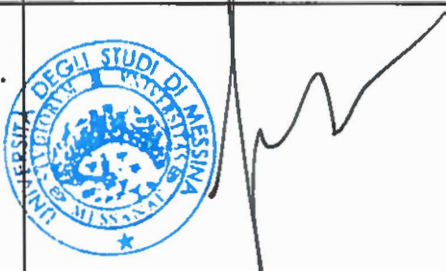
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID04	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Pone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See further informations in the Erasmus Handbook http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
E MADRID04	Prof. Carmela Calés Bourdet Vicerrectora de Internacionalización	08/06/2018	
I MESSINA01	Prof. Salvatore Cuzzocrea, Rector	28.05. 2018	

² Scanned signatures are accepted

