

# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2019-21<sup>2</sup>**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

## A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
<b>UNIVERSIDADE DA CORUÑA</b>	E-LACORU01	Institutional Coordinator Prof. Evaristo Zas International Relations Office O lagar - Campus de Elviña 15071 A Coruña - España Tel. +34 981 167000, Fax: +34 981 167013 Email: <a href="mailto:erasmus@udc.es">erasmus@udc.es</a> Administrative Contact Sandra King Email: <a href="mailto:rrii@udc.es">rrii@udc.es</a>	<a href="http://international.udc.es/">http://international.udc.es/</a> <a href="http://estudios.udc.es/en/degrees">http://estudios.udc.es/en/degrees</a>
<b>UNIVERSITY OF MESSINA</b>  Represented by Prof. Salvatore Cuzzocrea, Rector  address: Piazza S.Pugliatti,1 98123 MESSINA (ITALY)	I MESSINA01	<b>Erasmus Institutional Coordinator</b> Dott. Giuseppe Lucchese, PhD Head of Organisational Unit Students Services and International Engagement <a href="mailto:glucchese@unime.it">glucchese@unime.it</a>	<a href="http://www.unime.it">www.unime.it</a>  <a href="https://international.unime.it/">https://international.unime.it/</a>
		<b>Academic Coordinator</b> Prof. Adele Marino Department of Political and Juridical Sciences Department of Engineering  <a href="mailto:adele.marino@unime.it">adele.marino@unime.it</a>	<a href="https://www.unime.it/it/dipartimenti/scipog">https://www.unime.it/it/dipartimenti/scipog</a>  <a href="https://www.unime.it/it/cds/scienze-e-tecnologie-della-navigazione">https://www.unime.it/it/cds/scienze-e-tecnologie-della-navigazione</a>

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

**B. Mobility numbers per academic year**

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies <small>[total number of months of the study periods or average duration*]</small>	Student Mobility for Traineeships
E LA-CORU01	I MESSINA011	0312 042 0716	Political Sciences	1st 2nd 3rd	1x6	
			Law		1x6	
			Motorvehicles, Ships and Aircrafts		1x6	
I MESSINA011	E LA-CORU01	0312 042 0716	Political Sciences	1st 2nd 3rd	1x6	
			Law		1x6	
			Motorvehicles, Ships and Aircrafts		1x6	

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <small>[total number of days of teaching periods or average duration*]</small>	Staff Mobility for Training
E LA-CORU01	I MESSINA011	0312 042 0716	Political Sciences	2 person(s) x min. 2 days x min. 8 teaching hrs. each	--
			Law		
			Motorvehicles, Ships and Aircrafts		
I MESSINA011	E LA-CORU01	0312 042 0716	Political Sciences	2 person(s) x min. 2 days x min. 8 teaching hrs. each	--
			Law		
			Motorvehicles, Ships and Aircrafts		

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E LA-CORU01	I MESSINA01	Spanish and/or Galician Language	English	B1 Spanish generally recommended unless some other specific level required for a special program	B2 Spanish or English
I MESSINA01	E LA-CORU01	Italian		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

### E LA-CORU01

For staff mobility, the "Teaching assignment programme" or "working programme" form duly filled in and signed by home university should be sent to IRO via the online portal: [https://www.udc.es/ori/infPersonalEntrante/PersonalDocente/Erasmus\\_KA103/index.html?language=en](https://www.udc.es/ori/infPersonalEntrante/PersonalDocente/Erasmus_KA103/index.html?language=en)

The University Unit of Attention to the Diversity (ADI) was created in February 2004 to attend to members of the university community with **special needs** derived from the disability or any other ways of difference in front of the majority of the population, being its committed main objective to facilitate the full integration of the students, teaching and administrative staff that, for physical, sensorial, psychic or sociocultural reasons, experience difficulties or external barriers to an adequate, egalitarian and beneficial access to the university life. More information on Web site <http://www.udc.es/cufie/adi/>

### I MESSINA01

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability. Please refer to <https://www.unime.it/it/ateneo/servizidd>

## E. Calendar

### 1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term [month]	Spring term [month]
E LA-CORU01	Nomination deadline: 1 <sup>st</sup> June Application deadline: 15 <sup>th</sup> June	Nomination deadline: 1 <sup>st</sup> November Application deadline: 15 <sup>th</sup> November
I MESSINA01	30 <sup>th</sup> June	30 <sup>th</sup> November

2. The receiving institution will send its decision within 4 weeks (I MESSINA01) / 6 weeks (E LA-CORU01)
3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of the stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>3</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### E LA-CORU01

The results obtained by the student in each of the subjects will be graded according to the following numerical scale of 0-10, with one decimal, to which may be added the corresponding qualitative rating:

- 0 - 4,9: Suspenso (SS) - Failed
- 5,0 - 6,9: Aprobado (AP) - Satisfactory/Sufficient
- 7,0 - 8,9: Notable (NT) - Good
- 9,0 - 10: Sobresaliente (SB) - Very Good

The mention of "Distinction" (Matrícula de Honor) will be awarded to students who have achieved a score equal to or greater than 9.0. Its number will not exceed 5% of the students enrolled in a subject in the relevant academic year, unless the enrollment is less than 20 students, in which case only one student may be granted with this "Distinction".

#### I MESSINA01:

The University of Messina follows the ECTS system. Please refer to <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E LA-CORU01	<a href="mailto:incoming.rrii@udc.es">incoming.rrii@udc.es</a> +34 981167000	<a href="http://extranjeros.empleo.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/estudiantes.html">http://extranjeros.empleo.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/estudiantes.html</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina - Residence Permit" )

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<sup>3</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

Institution	Contact details	Website for information
E LA-CORU01	<a href="mailto:incoming.rrii@udc.es">incoming.rrii@udc.es</a> +34 981167000	<a href="http://international.udc.es/">http://international.udc.es/</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina - Health Care" )


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E LA-CORU01	<a href="mailto:incoming.rrii@udc.es">incoming.rrii@udc.es</a> +34 981167000	<a href="http://www.udc.es/ori/infestudantesextranxeiros/mobilidade_Erasmus/quia_acollida_UDC/index.html?language=en">http://www.udc.es/ori/infestudantesextranxeiros/mobilidade_Erasmus/quia_acollida_UDC/index.html?language=en</a>
I MESSINA01	Erasmus Mobility Office Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( See "Services&Facilities" )

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E LA-CORU01	Prof. Dr. Julio Abalde Alonso Rector	17/02/2020	
I MESSINA01	Prof. Salvatore Cuzzocrea Rector	03/03/2020	