



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

### among EU Member States and third countries associated to the Programme <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

#### Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity ✓	[2028/2029]	[2027]

*\* One of the two options should be selected.*

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
<b>UNIVERSITY OF MESSINA</b>  Represented by Prof. Salvatore Cuzzocrea, Rector  address: Piazza S. Pugliatti,1  98123 MESSINA (ITALY)  <a href="#">Department of Economics</a>	<b>I MESSINA1</b>	Erasmus Institutional Coordinator  Dott. Giuseppe Lucchese, PhD  Head of International Mobility Unit  glucchese@unime.it  Academic Coordinator at our department of Economic  Prof.ssa Roberta Salomone, PhD)  roberta.salomone@unime.it	<a href="https://www.unime.it/">https://www.unime.it/</a>  <a href="https://international.unime.it/">https://international.unime.it/</a>  <a href="https://www.unime.it/it/dipartimenti/economia">https://www.unime.it/it/dipartimenti/economia</a>
<b>Universidade Aberta</b>  Represented by Prof. Carla Padrel de Oliveira, Rector  Department of Sciences and Technology	<b>P LISBOA43</b>	Erasmus Coordinator:  Virginia Zaidam  <a href="mailto:virginia.ferrage@uab.pt">virginia.ferrage@uab.pt</a>  +351 300 007 684  Academic Coordinator:  Sandra Caeiro, PhD  <a href="mailto:sandra.caeiro@uab.pt">sandra.caeiro@uab.pt</a>	<a href="http://www.uab.pt">www.uab.pt</a>  <a href="http://www2.uab.pt/guiainformativo/indexEN.php">http://www2.uab.pt/guiainformativo/indexEN.php</a>  PIC: 961622402

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods	
						Student Mobility for Studies [total number of students]	Student mobility for Training [total number of months]
I MESSINA01	P LISBOA43	04	Business studies and management		2nd	2 x 6 months each	Upon individual request
					3rd	2 x 6 months each	
P LISBOA43	I MESSINA01	0410	Business and Administration		2nd	2 x 5 months each	Upon individual request
		0521	Environmental Sciences		3rd	2 x 5 months each	

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
I MESSINA01	P LISBOA43	04	Business studies and management	2 x 8 hours	2 x 5 days
P LISBOA43	I MESSINA01	0410 0521	Business and Administration Environmental Sciences	2 x 8 hours	2 x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01	P LISBOA43	Italian	English	B1 (recommended)	B2
P LISBOA43	I MESSINA01	Portuguese	English	B1 (recommended)	B2

### D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 15th	November, 15th
P LISBOA43	June, 30th	November, 30th

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I MESSINA01	June, 30th	November, 30th
P LISBOA43	July, 31st	December, 31st

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/">https://international.unime.it/study-with-us/erasmus-incoming-students-for-study/</a>
P LISBOA43	<a href="mailto:gcri@uab.pt">gcri@uab.pt</a>	<a href="http://www.uab.pt/web/guest/english/the-university">http://www.uab.pt/web/guest/english/the-university</a>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
<b>I MESSINA01</b>	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>
<b>P LISBOA43</b>	Transcript of Records	Number of ECTS credits completed	Course catalogue <a href="http://www.uab.pt/web/guest/english/the-university">http://www.uab.pt/web/guest/english/the-university</a> Information: <a href="mailto:gcri@uab.pt">gcri@uab.pt</a>

The receiving institution will send its decision within **no later than 5 weeks**.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
<b>I MESSINA01</b>	- Reduced mobility - Hearing impairments - Visual impairments - ...	.	<a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>	<a href="https://www.unime.it/it/ateneo/servizidd">https://www.unime.it/it/ateneo/servizidd</a>
<b>P LISBOA43</b>	Virtual Campus	Elearning platform (PlataformAbERTA)	<a href="mailto:gcri@uab.pt">gcri@uab.pt</a>	

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I MESSINA01</b>	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See “Services&Facilities”)
<b>P LISBOA43</b>	<a href="mailto:gcri@uab.pt">gcri@uab.pt</a>	<a href="http://www.uab.pt/web/guest/english/the-university">http://www.uab.pt/web/guest/english/the-university</a>

## 2. Visa

The sending and receiving institutions will provide with assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I MESSINA01</b>	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (see “Living in Messina – Residence Permit”)
<b>P LISBOA43</b>	<a href="mailto:gcri@uab.pt">gcri@uab.pt</a>	<a href="http://www.uab.pt/web/guest/english/the-university">http://www.uab.pt/web/guest/english/the-university</a>

## 3. Insurance

The sending and receiving institutions will provide with assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>I MESSINA01</b>	Erasmus Mobility Office Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (see “Living in Messina – Health Care”)
<b>P LISBOA43</b>	<a href="mailto:gcri@uab.pt">gcri@uab.pt</a>	<a href="http://www.uab.pt/web/guest/english/the-university">http://www.uab.pt/web/guest/english/the-university</a>

#### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
<b>I MESSINA01</b>	The University of Messina follows the ECTS system.	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://www.unime.it/it/international/ects-e-diploma-supplement-0">https://www.unime.it/it/international/ects-e-diploma-supplement-0</a>
<b>P LISBOA43</b>	ECTS system  Diploma Supplement	<a href="mailto:gcri@uab.pt">gcri@uab.pt</a>	<a href="http://www.uab.pt/web/guest/english/the-university">http://www.uab.pt/web/guest/english/the-university</a>

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
<b>I MESSINA01</b>	Prof. Salvatore Cuzzocrea Rector		
<b>P LISBOA43</b>	<b>Carla Padrel de Oliveira, PhD</b> Rector of Universidade Aberta		

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<sup>5</sup> Scanned signatures are accepted