

**Erasmus+ Programme
Key Action 1
Mobility for learners and staff**

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019/20-2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
BALTIJAS STARPTAUTISKĀ AKADĒMIJA (Baltic International Academy)	LV RIGA28 PIC 948816365	Viktorija Petlak, Interinstitutional Mobility Center, ERASMUS programme coordinator 4 Lomonosova str., Riga, Latvia, LV 1003 00 371 67100603 viktorija.petlak@bsa.edu.lv	www.bsa.edu.lv
Universita degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott. Giuseppe Lucchese U.OR. Relazioni Internazionali Piazza S.Pugliatti, 1 I 98122 Messina Italy Phone: +39 090 6768534	http://www.unime.it https://international.unime.it/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates

		Email: erasmus@unime.it	
		Departmental Coordinator Prof. Giovanni Moschella Dipartimento di Scienze Politiche e Giuridiche Email: gmoschella@unime.it	https://www.unime.it/it/dipartimenti/sciopog

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Study cycle (short cycle, 1 st , 2 nd or 3 rd)*	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration*)	Student Mobility for Traineeships*
I MESSINA01	LV RIGA28	0312	Political Sciences and Civics	1 st 2 nd	2 x 6 months 1 x 6 months + 1 x 3 months (thesis search only)	TBD
LV RIGA28	I MESSINA01	0312	Political Sciences and Civics	1 st 2 nd	2 x 6 months 1 x 6 months + 1 x 3 months (thesis search only)	TBD

(*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in

³ Mobility numbers can be given per sending/receiving institutions and per education field* (optional)
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

months/days of the student/staff mobility periods or average duration can be indicated if relevant.)

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration*)	Staff Mobility for Training*
LV RIGA28	I MESSINA01			2 x 8 hours	2 x 5 days
I MESSINA01	LV RIGA28			2 x 8 hours	2 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution (Erasmus code)	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
LV RIGA28		Latvian	Russian English	B1	B2
I MESSINA01		Italian	English (teachers / staff)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (*Links provided on the first page*).

D. Additional requirements

I MESSINA01

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: <https://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

LV RIGA28: XXXXXXXXXXXX XXXXX XXXXXXXXXXXX XXX XXXXXXXXXXXX X XXXXX X

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by :

Receiving Institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
LV RIGA28	15 th April	15 th November
I MESSINA01	June, 30 th	November, 30 th

(* to be adapted in case of a trimester system)

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *(It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines)*
4. Termination of the agreement
It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I MESSINA01:

Please refer to: <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

LV RIGA28 : <http://bsa.edu.lv/lang/eng/erasmus.html>

ECTS Grade	Latvian Grade	Definition
A	10	EXCELLENT outstanding performance with only minor errors

B	9	VERY GOOD	above the average standard but with some errors
C	8	GOOD	generally sound work with a number of notable errors
D	6, 7	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	some more work required before the credit can be awarded
F	1 ÷ 3	FAIL	considerable further work is required

ECTS credits:

one semester

one full academic year

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
LV RIGA28	visa@bsa.edu.lv +371 67100610	http://www.pmlp.gov.lv/en/pakalpojumi/uzturesanas.html
I MESSINA01	erasmus@unime.it	https://international.unime.it (see "Living in Messina - Residence Permit")

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources :


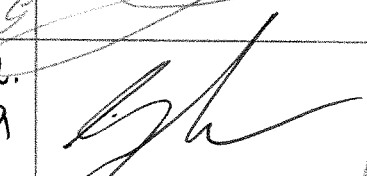
Institution (Erasmus code)	Contact details (email, phone)	Website for information
LV RIGA28	Free information line: +371 80001234 Fax: +371 67043701 E-mail: nvd@vmnvd.gov.lv	www.vmnvd.gov.lv
I MESSINA01	erasmus@unime.it	https://international.unime.it (see "Living in Messina - Health Care")

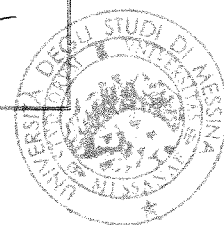
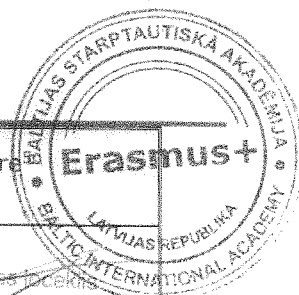
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education
Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
LV RIGA28	LV RIGA 28 does not have onsite accommodation facilities. Erasmus Office is pleased to support with information about accommodation in Riga. Erasmus Office erasmus@bsa.edu.lv	https://www.facebook.com/groups/227044737325637/ http://bsa.edu.lv/lang/eng/erasmus.html
I MESSINA01	erasmus@unime.it	https://international.unime.it (See "Services&Facilities")

G. Signatures of the institutions (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
LV RIGA28	S. Buka Member of the Board	05.02.2019	 BSA valdes loceklis Stanislavs Buka
I MESSINA01	Prof. Salvatore Cuzzocrea Rector	14.02.2019	



⁵ Scanned signatures are accepted

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