



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	<u>Institutional Coordinator:</u> Dott. Giuseppe Lucchese International relations Organisational Unit Piazza S.Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768534 Email: erasmus@unime.it <u>Departmental Coordinator</u> Prof. Riccardo Nucera BIOMORF Department riccardon@unime.it	http://www.unime.it/ http://www.unime.it/it/dipartimenti/biomorf
Universidad San Pablo – CEU	E MADRID21	<u>Institutional contact:</u> Prof. Dr. Jesús Paúl Vice-Rector for International Relations	http://www.uspceu.com/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Madrid		Vice.international@ceu.es +34 914566318 Jullán Romea, 20 - 28003 MADRID (SPAIN)	
	 Administrative Contact: Alejandra Villena Head of International Office International.office@ceu.es +34 915140105 Jullán Romea, 20 - 28003 MADRID (SPAIN)	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies SMS Total number of months of the study periods or average duration	Student Mobility for Training SMP Total number of months of the training periods or average duration
I MESSINA01	E MADRID21	0911	Dental Studies	1 st	2 x 10 months	
E MADRID21	I MESSINA01	0911	Dental Studies	1 st	2 x 10 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching STA [total number of days of teaching periods or average duration *]	Staff Mobility for Training STT
I MESSINA01	E MADRID21	0911	Dental Studies	2x8 hours	2x5 days

E MADRID21	I MESSINA01	0911	Dental Studies	2x8 hours	2x5 days
------------	-------------	------	----------------	-----------	----------

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01		Italian	English (teachers / staff)	A2*	B2
E MADRID21		Spanish	English	Spanish B1 English B2	B2

*I MESSINA01: at least with home University declaration

D. Additional requirements

I MESSINA01

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

E. Calendar

1. Applications/Information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	Nomination deadline: May 15th Application Form: May 30th	Nomination deadline: October 15th Application Form: October 30th
E MADRID21	Nomination deadline: 30th April Application deadline: 15th	Nomination deadline: 30th September Application deadline: 15th

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	June	November
--	------	----------

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 8 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **6 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

I MESSINA01

For more info see:

<http://www.unime.it/it/international/international-mobility/international-mobility>

F. Information

1. Grading systems of the institutions

EMADRID21

<http://www.uspceu.com/docs/movilidad-internacional/international-students/useful-information/CEUSanPabloGradingSystem.pdf>

I MESSINA01

<http://www.unime.it/it/International/ects-e-diploma-supplement>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://www.unime.it/it/international/international-mobility/erasmus-i See compulsory fulfillments in the Erasmus Handbook- Italian immigrat
E	international.office@ceu.es	http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/Inform

MADRID21	oficina.internacional@ceu.es Phone: +34 91 514 01 05	tudlar.aspx
----------	---	-----------------------------

3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study See compulsory fulfillments in the Erasmus Handbook (what to do before leaving home).
E MADRID21	international.office@ceu.es oficina.internacional@ceu.es Phone: +34 91 514 01 05	

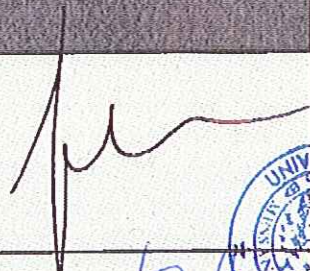


4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 e-mail: erasmus@unime.it	http://www.unime.it/it/international-mobility/erasmus-incoming-students-study
E MADRID21	international.office@ceu.es oficina.internacional@ceu.es Phone: +34 91 514 01 05	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
I MESSINA01	Prof. Salvatore Cuzzocrea, Rector of the University of Messina	13.06. 2018	
E MADRID21	D. Jesús Paúl Gutiérrez Vicerrector of International Relations	18.06. 2018	 




³ Scanned signatures are accepted