



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19 – 2020/21 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	<u>Institutional Coordinator:</u> Dott. Giuseppe LUCCHESI Head of International Relations Organisational Unit – Erasmus Institutional Coordinator P.zza G. Pugliatti 1, 98122 Messina – ITALY glucchese@unime.it erasmus@unime.it <u>Academic Coordinator</u> Prof. G. Maurizio Ballistreri Department of Political and Juridical Sciences gballistreri@unime.it	http://www.unime.it https://international.unime.it/ http://www.unime.it/it/dipartimenti/sci/pog

Universidade Nova de Lisboa Faculdade de Direito	P LISBOA03	Departmental Coordinator Prof. Francisco Pereira Coutinho Campus de Campolide 1099-032 – Lisboa, Portugal Phone: 00 351 21384 7437 Fax: 00 351 21384 7476 www.fd.unl.pt Erasmus office Assistants Rosa Barbosa Rita Jordão Email: erasmus@fd.unl.pt	www.unl.pt https://fd.unl.pt/
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Staff mobility (ST):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration -]	
I MESSINA01	P LISBOA03	040	Business, Administration and Law	2 teachers/5 days	1 x 5 days
P LISBOA03	I MESSINA01	0421	Law	2 teachers/5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Staff Mobility for Teaching and Staff Minimum recommended level: B2	
I MESSINA01		Italian	English	B2	B2
P LISBOA03		Portuguese	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

I MESSINA01

Students, teachers and staff members should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

See more at: <http://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

P LISBOA03

https://www.fd.unl.pt/Downloads_tipos.asp?id=74

E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	June, 30 th	November, 30 th
P LISBOA03	N/A	N/A

[* to be adapted in case of a trimester system]

2. The receiving institution will send its **decision** within 5 weeks.
3. A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading systems of the institutions

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Please refer to: <http://www.unime.it/it/international/ects-e-diploma-supplement-0>

P LISBOA03

<https://www.fd.unl.pt/Anexos/10029.pdf>

1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook - Italian immigration rules. http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study
P LISBOA03	International Exchange Programmes Office erasmus@fd.unl.pt	https://www.fd.unl.pt/Anexos/10029.pdf

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

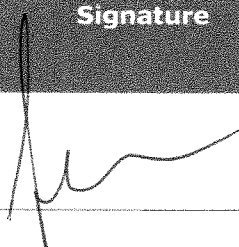
Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See compulsory fulfillments in the Erasmus Handbook - http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study
P LISBOA03	International Exchange Programmes Office erasmus@fd.unl.pt	https://www.fd.unl.pt/Anexos/10029.pdf

3. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	See further informations in the Erasmus Handbook http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study
P LISBOA03	International Exchange Programmes Office erasmus@fd.unl.pt	https://www.fd.unl.pt/Anexos/10029.pdf

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I MESSINA01	Prof. Salvatore Cuzzocrea, Rector	14.08. 2019	
P LISBOA03	Professor Doutor João Amaro de Matos Vice-Rector, Erasmus Institu- tional Coordinator	8/2/2019	