

Erasmus+ Programme



Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20(21)² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE DE LISBOA	P LISBOA 109	Institutional Coordinator Prof. Doutor Eduardo Pereira Reitoria da Universidade de Lisboa Alameda da Universidade Cidade Universitária 1649 - 004 Lisboa +351 210 170 196 +351 210 113 482 +351 217 941 989 erasmus@ulisboa.pt	
Faculty of Law		President of the Erasmus and International Relations Office Prof. Doutor Vasco Pereira da Silva Alameda da Universidade 1649-014 Lisboa Phone: + 351 21 7984600	Bachelor Course: http://www.fd.ul.pt/english/Courses/BachelorsDegree/PlanofStudies.aspx Master Courses: http://www.fd.ul.pt/english/Courses/MastersDegree

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Fax: + 351 21 7984603 e-mail: erasmus@fd.ul.pt	/VocationalMasters.aspx Intensive Courses: http://www.fd.ul.pt/english/Erasmus/IntensiveCourses.aspx
		Erasmus and International Relations Office Rosa Guerreiro Alameda da Universidade 1649-014 Lisboa Phone: + 351 21 7984600 Fax: + 351 21 7984603 e-mail: erasmus@fd.ulisboa.pt	http://www.fd.ul.pt/english/Erasmus.aspx
Universita di Messina	I MESSINA01	Institutional Coord.: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali Piazza S. Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: relint@unime.it Departmental Coord. Prof. Stefano Ruggeri Dept. of Law Phone: +39 090 676 4415 Email: steruggeri@unime.it	http://relint.unime.it/en/ http://www.unime.it/dipartimento/giurisprudenza/offerta

B. Mobility numbers⁴ per academic year

(Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.)

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code * (ISCED)	Subject area name *	Study cycle (short cycle, 1 st , 2 nd or 3 rd) *	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration*)	Student Mobility for Traineeships *
I MESSINA01	P LISBOA109	042	LAW	1 st , 2 nd , 3 rd	3X10= 30	

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

P LISBOA109	I MESSINA01	042	LAW	1 st , 2 nd , 3 rd	3X10= 30	
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(*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.)

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code * (ISCED)	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration *)	Staff Mobility for Training *
I MESSINA01	P LISBOA109	042	LAW	1 professor	
				1 week 8 hours of teaching	
P LISBOA109	I MESSINA01	042	LAW	1 professor	
				1 week 8 hours of teaching	

C. Recommended (Not compulsory) language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Option al: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies	Staff Mobility for Teaching Minimum recommended

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				Minimum recommended level: B1	level: B2
P LISBOA 109		Bachelor and Master Courses: PORTUGUESE	Intensive Courses: Foreign languages, mainly English	PORTUGUESE: B1	PORTUGUESE/ENGLISH: B2
I MESSINA01	042	Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (*Links provided on the first page*).

D. Additional Requirements

P LISBOA 109: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the Erasmus Office: erasmus@fd.ulisboa.pt

I MESSINA01: For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
P LISBOA 109	NOMINATIONS: 30 APRIL STUDENT APPLICATION: 15 JUNE	30 OCTOBER 15 DECEMBER
I MESSINA01	Nomination deadline: May 15th Application Form: May 30th	Nomination deadline: October 15th Application Form: October 30th

2. The receiving institution will send its decision:

P LISBOA 109 will send its decision within 8 weeks after receipt of the complete application

I MESSINA01 will send its decision within 8 weeks after receipt of the complete application

3. A Transcript of Records will be issued by the receiving institution no later than:

P LISBOA 109: A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished at the receiving HEI.

I MESSINA01: A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA 109:

17-20	A	Excellent: outstanding performance with only minor errors
15-16	B	Very good: above the average standard with some errors
13-14	C	Good: generally sound work with a number of notable errors
11-12	D	Satisfactory: fair but with significant shortcomings
10	E	Sufficient: performance meets the minimum criteria
8-9	FX	Fail: some more work required before the credit can be awarded
Less than 8	F	Fail: considerable further work required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
P LISBOA 109	erasmus@ulisboa.pt	http://internacional.ulisboa.pt/
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
P LISBOA 109	divisaoacademica@fd.ul.pt ; erasmus@fd.ulisboa.pt	http://www.fd.ul.pt/CursosAlunos/SeguroEscolar.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)


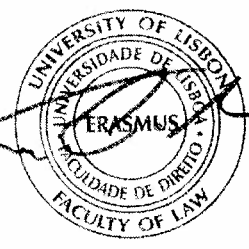
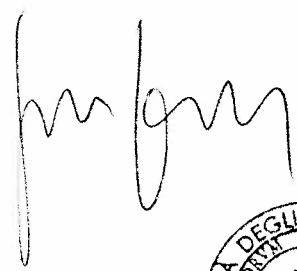

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
P LISBOA 109	erasmus@fd.ulisboa.pt Rosa Guerreiro	We have few places in the students' residences for exchange students and the Faculty does not have a service available to support students in finding accommodation. For some help you can see: http://www.fd.ul.pt/english/Erasmus/UsefulLinks.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature ⁶
P LISBOA 109	Prof. Doutor Vasco Pereira da Silva President of the Erasmus and International Relations Office Phone: + 351 21 7984600 Fax: + 351 21 7984603 e-mail: erasmus@fd.ulisboa.pt	28.01.2015	 
I MESSINA01	Prof. Pietro Navarra Rector	9 FEB. 2015	 

⁶ Scanned signatures are accepted