



## Erasmus+ Programme, Inter-institutional agreement 2018/19-2020/21

between programme countries. Key Action 1

– Mobility for learners and staff – Higher Education, Student and Staff Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Uniwersytet Ekonomiczny w Krakowie /</b> <b>Cracow University of Economics</b>	<b>PL</b> <b>KRAKOW04</b>	Dominika Lemler, bilateral agreements International Programmes Office Cracow University of Economics ul. Rakowicka 27, 31-510 Cracow - Poland tel. +48-12-293-54-86, fax +48-12-293-5-097 Email: <a href="mailto:lemlerd@uek.krakow.pl">lemlerd@uek.krakow.pl</a>	website for incoming students: <a href="http://bpz.uek.krakow.pl/english-track.html">http://bpz.uek.krakow.pl/english-track.html</a>  website for incoming staff: <a href="http://www.iro.uek.krakow.pl/?language=en">http://www.iro.uek.krakow.pl/?language=en</a>
<b>Università degli Studi di Messina</b>	<b>I</b> <b>MESSINA01</b>	<b><u>Institutional Coordinator</u></b> Dott. Giuseppe Lucchese  Head of Unità Organizzativa Relazioni Internazionali  P.zza Pugliatti 1, 98122 Messina – ITALY  <a href="mailto:glucchese@unime.it">glucchese@unime.it</a> <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>  <b><u>Academic Coordinator</u></b> Prof. ssa Tindara Abbate Dipartimento di Economia  <a href="mailto:tindara.abbate@unime.it">tindara.abbate@unime.it</a>	Web page for International students: <a href="http://www.unime.it/it/International/International-mobility/International-mobility">http://www.unime.it/it/International/International-mobility/International-mobility</a>  Course catalogue: <a href="http://www.unime.it/it/dipartimenti/economia/didattica">http://www.unime.it/it/dipartimenti/economia/didattica</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### Student Mobility for Studies (SMS)

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle (1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> )	Total Number of students/Total number of months
------	----	-----------------------	----------------------------	--	---

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

					Student Mobility for Studies
PL KRAKOW04	I MESSINA01	0413	Business studies D.D. students*	2 <sup>nd</sup>	2 x 6 months 1 x 10 months
I MESSINA01	PL KRAKOW04	0413	Business studies D.D. students*	2 <sup>nd</sup>	2 x 6 months 1 x 10 months*

### Staff Mobility for Teaching

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days
				Staff Mobility for Teaching STA
PL KRAKOW04	I MESSINA01		To be fixed	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
I MESSINA01	PL KRAKOW04		To be fixed	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
					Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching
PL KRAKOW04		English			B2*	B2
I MESSINA01		Italian	English	English (teachers / staff)	B1 (*)	B2

\*PL KRAKOW04: B2 (list of accepted certificates is available on: <http://bpz.uek.krakow.pl/english-track.html>)

#### I MESSINA01: Comments

- (\*) At least with home University declaration.
- During both semesters, Italian basic language courses are offered (free of charge).

### D. Additional requirements

#### Infrastructure to welcome students and staff with disabilities

##### PL KRAKOW04

The Cracow University of Economics welcomes students and staff members with disabilities, however acceptance requires prior approval when applying.

##### I MESSINA01



The University of Messina welcomes students and staff with disabilities. Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: [http://www.unime.it/sezione\\_disabili/](http://www.unime.it/sezione_disabili/)

## E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution	Winter term [Sept / Jan] or one academic year	Summer term [Feb / May]
PL KRAKOW04	application: 30th May	application: 30th November
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>

### I MESSINA01

For more info see: <http://www.unime.it/it/international/international-mobility/international-mobility>

## F. Information

### 1. Grading systems of the institutions

#### PL KRAKOW04

Cracow University of Economics's grades:	ECTS grading scale:
5.0 – excellent	A
4.5 – very good	B
4.0 – good	C
3.5 – satisfactory	D
3.0 – sufficient	E
2.0 – fail	F

#### ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

### I MESSINA01

Please refer to: <http://www.unime.it/it/international/ects-e-diploma-supplement-0>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	<p><u>Contact for students:</u> Mr Łukasz Smug <a href="mailto:Smugl@uek.krakow.pl">Smugl@uek.krakow.pl</a></p> <p><u>Contact for academic staff:</u> Renata Wydmańska <a href="mailto:renata.wydmanaska@uek.krakow.pl">renata.wydmanaska@uek.krakow.pl</a></p>	<p><a href="http://www.msz.gov.pl/en/travel_to_poland/visa/">http://www.msz.gov.pl/en/travel_to_poland/visa/</a> website for incoming students: <a href="http://bpz.uek.krakow.pl/english-track.html">http://bpz.uek.krakow.pl/english-track.html</a> website for incoming staff: <a href="http://www.iro.uek.krakow.pl/?language=en">http://www.iro.uek.krakow.pl/?language=en</a></p>
I MESSINA01	<a href="mailto:erasmus@unlme.it">erasmus@unlme.it</a>	<p><a href="http://www.unlme.it/it/international/international-mobility/erasmus-incoming-students-study">http://www.unlme.it/it/international/international-mobility/erasmus-incoming-students-study</a> See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules.</p>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	<p><u>Contact for students:</u> Mr Łukasz Smug <a href="mailto:Smugl@uek.krakow.pl">Smugl@uek.krakow.pl</a></p> <p><u>Contact for academic staff:</u> Renata Wydmańska <a href="mailto:renata.wydmanaska@uek.krakow.pl">renata.wydmanaska@uek.krakow.pl</a></p>	<p>European Health Insurance Card (EHIC) or equivalent <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> website for incoming students: <a href="http://bpz.uek.krakow.pl/english-track.html">http://bpz.uek.krakow.pl/english-track.html</a> website for incoming staff: <a href="http://www.iro.uek.krakow.pl/?language=en">http://www.iro.uek.krakow.pl/?language=en</a></p>
I MESSINA01	<a href="mailto:erasmus@unlme.it">erasmus@unlme.it</a>	<p><a href="http://www.unlme.it/it/international/International-mobility/erasmus-incoming-students-study">http://www.unlme.it/it/international/International-mobility/erasmus-incoming-students-study</a> See compulsory fulfillments in the Erasmus Handbook</p>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	<p><u>Contact for students:</u> Mr Łukasz Smug <a href="mailto:Smugl@uek.krakow.pl">Smugl@uek.krakow.pl</a></p> <p><u>Contact for academic staff:</u> Renata Wydmańska</p>	<p>website for incoming students: <a href="http://bpz.uek.krakow.pl/english-track.html">http://bpz.uek.krakow.pl/english-track.html</a> website for incoming staff: <a href="http://www.iro.uek.krakow.pl/?language=en">http://www.iro.uek.krakow.pl/?language=en</a></p>



	<a href="mailto:renata.wydmanaska@uek.krakow.pl">renata.wydmanaska@uek.krakow.pl</a>	
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study">http://www.unime.it/it/international/international-mobility/erasmus-incoming-students-study</a>

### 5. Student Services

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW04	Mr Łukasz Smug <a href="mailto:Smugl@uek.krakow.pl">Smugl@uek.krakow.pl</a> 0048 12 293 52 86	website for incoming students: <a href="http://bpz.uek.krakow.pl/english-track.html">http://bpz.uek.krakow.pl/english-track.html</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://www.unime.it/it/international/international-mobility/international-mobility">http://www.unime.it/it/international/international-mobility/international-mobility</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature <sup>2</sup>
PL KRAKOW04	Prof. UEK dr hab. inż. Andrzej Chochół, Rector	23/01/2018	REKTOR  Prof. UEK dr hab. Andrzej Chochół
I MESSINA01	Prof. Pietro Navarra Rector	21/12/2017 	



<sup>2</sup> Scanned signatures are accepted

