



849/E+1/14

**Erasmus+ Programme**  
**Key Action I – Mobility for learners and staff – Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2014/2015 -2020/21<sup>2</sup>**  
**between programme countries**  
**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details<sup>4</sup> (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
<b>UNIVERSITY OF WARSAW</b>	<b>PL WARSZAW01</b>	<b>International Relations Office</b> Ms. Sylwia Salamon Erasmus + Institutional Coordinator <a href="mailto:sylwia.salamon@adm.uw.edu.pl">sylwia.salamon@adm.uw.edu.pl</a> Tel. +48 22 55 24009  <b>Administrative contact : Erasmus inter-institutional agreements</b> MS EWA RAK International Relations Office, Krakowskie Przedmiescie 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 20 560; Fax: +48 22 55 24 011 ; E-mail: <a href="mailto:ewa.rak@adm.uw.edu.pl">ewa.rak@adm.uw.edu.pl</a>	<a href="http://www.uw.edu.pl">www.uw.edu.pl</a>
<b>Faculty of Applied Linguistics Institute of Culturology and Anthropocentric Linguistics</b>	<b>PL WARSZAW01</b>	<b>Faculty/ Departmental Coordinator</b> prof. Elżbieta Jamrozik Instytut Kulturologii i Lingwistyki Antropocentrycznej (Institute of Culturology and Anthropocentric Linguistics) ul. Szturmowa 4 02-678 Warsaw, Poland Phone: +48 22 55 34 248; Fax: +48 22 55 34 282 ; E-mail: <a href="mailto:e.jamrozik@uw.edu.pl">e.jamrozik@uw.edu.pl</a>	<a href="http://www.ikla.uw.edu.pl">www.ikla.uw.edu.pl</a>
<b>University of Messina</b>	<b>I MESSINA01</b>	<b>International Relations</b> Dott.ssa Grazia De Tuzza Capo Area Alta formazione, Ricerca e Relazioni Internazionali Piazza S. Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: <a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://www.unime.it/">http://www.unime.it/</a>
<b>Department of Ancient and Modern Civilization</b>	<b>I MESSINA01</b>	<b>Faculty/ Departmental Coordinator</b> prof. Antonino Baglio	<a href="http://www.unime.it/dipartimenti/dicam/_">http://www.unime.it/ dipartimenti/dicam/_</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

AD

<b>Modern and Contemporary History Section</b>		Polo didattico dell'Annunziata 98168 Messina, Italy tel.: + 39 090 3503244 e-mail: <a href="mailto:antonino.baglio@unime.it">antonino.baglio@unime.it</a>	offerta
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### B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### Student Mobility (SMS)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL WARSZAW01	I MESSINA01	223	Modern EC Languages	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 x 5 = 15 months	-
		220	Humanities			
		225	History			
I MESSINA01	PL WARSZAW01	223	Modern EC Languages	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 x 5 = 15 months	-
		220	Humanities			
		225	History			

#### Staff Mobility (STA or STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
PL WARSZAW01	I MESSINA01	223	Modern EC Languages	1 x 5 days (5 hours)	
I MESSINA01	PL WARSZAW01	223	Modern EC Languages	2 x 5 days (5 hours)	
		220	Humanities		
		225	History		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

#### PL WARSZAW01

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



Type of Mobility		Recommended language level
Student Mobility for Studies	any	Italian or English or German or Russian
Staff Mobility for Teaching	any	Italian or English or German or Russian

#### I MESSINA01

Type of Mobility		Recommended language level
Student Mobility for Studies	any	Italian, English
Staff Mobility for Teaching	any	Italian, English

### D. Additional requirements

#### PL WARSZAW01

- A) All incoming students are obliged to register through the online application system > [www.mobility.uw.edu.pl](http://www.mobility.uw.edu.pl).  
 B) Every incoming student is entitled to courses to maximum 30 ECTS per semester.  
 C) Every incoming student (if accepted) has to be registered for all his/her courses in the University of Warsaw study support system called USOSweb.  
 D) Persons with disabilities are asked to contact the International Relations Office ([www.iro.uw.edu.pl](http://www.iro.uw.edu.pl)) . Then they will be provided assistance by the Office for Persons with Disabilities ([www.bon.uw.edu.pl](http://www.bon.uw.edu.pl) ; <http://www.bon.uw.edu.pl/en/univ4all/index.html> ).

#### I MESSINA01

For more info see:

- o <http://relint.unime.it/en/mobilita-in-entrata/>
- o <http://relint.unime.it/en/mobilita-in-entrata/studio/>

### E. Calendar

Applications/information on nominated students must reach the receiving institution by:

Institution [Erasmus code]	Autumn term [month]	Spring term [month]
PL WARSZAW01	15. May	15. November
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>

#### PL WARSZAW01

**Decision Response:** As receiving institution the University of Warsaw (PL WARSZAW01) will send its decision within 8 weeks.

**Transcripts of Records:** A Transcript of Records will be issued by the University of Warsaw (PL WARSZAW01) no later than five weeks after the assessment period has finished.

**Termination of Agreement:** A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict



## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
PL WARSZAW01	<a href="http://www.iro.uw.edu.pl">http://www.iro.uw.edu.pl</a> ; ECTS is used in all study areas for both incoming and local students.
I MESSINA01	<a href="http://relint.unime.it/en/internazionalizzazione/diploma-supplement/">http://relint.unime.it/en/internazionalizzazione/diploma-supplement/</a> <a href="http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf">http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf</a>

### 2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	PL WARSZAW01
Contact person	Ms. Klementyna KIELAK
Responsibility	Erasmus incoming students
Contact details	Address: International Relations Office, Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 24 070; Fax: +48 22 55 24 011 ; E-mail: <a href="mailto:klementyna.kielak@adm.uw.edu.pl">klementyna.kielak@adm.uw.edu.pl</a>
Website	<a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a>

Institution [Erasmus code]	I MESSINA01
Contact person	
Responsibility	Erasmus incoming students
Contact details	International Relations Office <a href="mailto:relint@unime.it">relint@unime.it</a>
Website	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

### 3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm) .

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	PL WARSZAW01
Contact person	Ms. Klementyna KIELAK
Responsibility	Erasmus incoming students
Contact details	Address: International Relations Office, Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 24 070; Fax: +48 22 55 24 011 ; E-mail: <a href="mailto:klementyna.kielak@adm.uw.edu.pl">klementyna.kielak@adm.uw.edu.pl</a>
Website	<a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a>

Institution [Erasmus code]	I MESSINA01
Contact person	
Responsibility	Erasmus incoming students
Contact details	International Relations Office <a href="mailto:relint@unime.it">relint@unime.it</a>
Website	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Health insurance)

#### 4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	PL WARSZAW01
Contact person	Ms. Angelika DUDEK
Responsibility	Erasmus incoming students
Contact details	Address: International Relations Office, Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland Phone: +48 22 55 24 070; Fax: +48 22 55 24 011 ; E-mail: <a href="mailto:angelika.dudek@adm.uw.edu.pl">angelika.dudek@adm.uw.edu.pl</a>
Website	<a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a>

Institution [Erasmus code]	I MESSINA01
Contact person	
Responsibility	Erasmus incoming students
Contact details	International Relations Office <a href="mailto:relint@unime.it">relint@unime.it</a>
Website	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Accommodation and meals)

#### G. Signatures of legal representatives and seals of the institutions

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup> / seal
University of Warsaw <b>PL WARSZAW01</b>	Sylwia Salamon Erasmus+ Institutional Coordinator	28.01.14	
University of Messina <b>I MESSINA01</b>	Prof. Pietro Navarra Rector	14 GEN. 2014	

<sup>6</sup> Scanned signatures are accepted

