



**Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2017/2018 -2020/2021
between Programme Countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	<u>Institutional Coordinator:</u> Dott. Giuseppe Lucchese International Relations Organisational Unit Piazza S.Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768534 Email:erasmus@unime.it <u>Departmental Coordinator</u> Prof. Grazia Calabrò Department of Economics E-mail: calabrogr@unime.it	http://www.unime.it/ http://relint.unime.it/en/mobilita-in-entrata/ http://www.unime.it/dipartimenti/economia/_offerta
Bucharest University of Economic Studies	RO BUCURES04	<u>Institutional Coordinator:</u> Prof. univ. dr. Marius Proftiroiu Department for International Relations Piata Romana 6 010374 – Bucharest Romania <u>Departmental coordinator</u> Prof. Rodica Pamfilie Faculty of Business and Tourism rodica.pamfilie@com.ase.ro	www.ase.ro www.international.ase.ro

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
I MESSINA01	RO BUCURES04	0311	Economics Management and Administration Finance, Banking and Insurance	1 st , 2 nd , 3 rd	2 x 5 months	2x4 months
		0413			2 x 5 months	
		0412			2 x 5 months	
RO BUCURES04	I MESSINA01	0311	Economics Management and Administration Finance, Banking and Insurance	1 st , 2 nd , 3 rd	4 x 5 months	2 x 4 months
		0413				
		0412				

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I MESSINA01	RO BUCURES04			2x7 days	2x7 days
RO BUCURES04	I MESSINA01			2x7 days	2x7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01		Italian English**	English (teachers / staff)	B1	B2
RO BUCURES04		English	French / German / Romanian	B2	B2+

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

** Some classes are taught in English. Please check at:
<http://www.unime.it/dipartimenti/economia/offerta>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th
RO BUCURES04	Nomination deadline: July 15 th Application Form: July 30 th	Nomination deadline: October 15 th Application Form: October 30 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 8 weeks**.

3. A Transcript of Records will be issued by the receiving institution no later than **8 weeks** after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

I MESSINA01

For more info see:

<http://relint.unime.it/en/mobilita-in-entrata/>

<http://relint.unime.it/en/mobilita-in-entrata/studio/>

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

F. Information

1. Grading systems of the institutions

RO BUCURE04

A scale of 1 (minimum) to 10 (maximum) applies to the marks in the Romanian education system. The final grades are integers, the minimum grade required for passing an exam and obtaining the credits is 5.

Romanian grade	ECTS Grade	% of students who achieve this grade
10	Excellent (A)	10
9	Very good (B)	25
8	Good (B-)	
7	Good (C)	30
6	Satisfactory (D)	25
5	Sufficient (E)	10
1 - 4	Unsatisfactory / Fail (F)	-

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<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules.
RO BUCURES04	erasmus@ase.ro	http://mae.ro/en/node/2035

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the Erasmus Handbook (what to do before leaving home).

RO BUCURES04	erasmus@ase.ro	European Health Insurance Card (EHIC) or equivalent http://ec.europa.eu/social/main.jsp?catId=559
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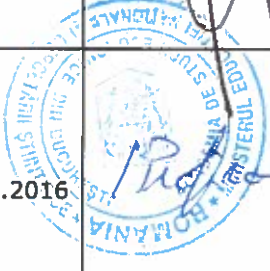
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 e-mail: erasmus@unime.it	http://relint.unime.it/en/mobilita-inentrata/informazioni-utili/ (see Accommodation and meals)
RO BUCURES04	erasmus@ase.ro	www.international.ase.ro/students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
I MESSINA01	Prof. Pietro Navarra Rector of the University of Messina	24/10/2016	
RO BUCURES04	Prof. Nicolae Istudor, PhD. Rector	17.10.2016	

³ Scanned signatures are accepted