



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/2018 – 2020/2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Bogaziçi Üniversitesi	TR ISTANBU 01	Erasmus Institutional Coordinator, Prof. Dr. Naz Zeynep Atay Gök -- Erasmus-info@boun.edu.tr Erasmus Agreements Coordinator Kathryn Izgi Tel. : +90 212 359 74 62 ; erasmus.agreements@boun.edu.tr	Office of International Relations: http://www.intl.boun.edu.tr/ Information for Incoming Students: http://intl.boun.edu.tr/?q=erasmus-program
		Office of International Relations Bogazici University South Campus OFB building PO Box 2, Bebek, Istanbul, Turkey	Course Catalogue: http://registration.boun.edu.tr/ Then click on General Services and select Schedule.
		Department of Translation and Interpretation Studies Departmental Coordinator Dr. Kate Ferguson Kate.ferguson@boun.edu.tr	http://www.transint.boun.edu.tr/

Università degli Studi di Messina	I MESSINA01	Institutional Coordinator: Dott. Giuseppe Lucchese U.O.R. Relazioni Internazionali Piazza S.Pugliatti, 1 98122 Messina Italy Phone: +39 090 6768534 Email: erasmus@unime.it Departmental Coordinator Prof. ssa Stefania Taviaro Dipartimento di Civiltà Antiche e Moderne Email: staviaro@unime.it	www.unime.it https://international.unime.it/ https://www.unime.it/it/dipartimenti/dicam
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student + Mobility y for Studies [numb er of student s/total numbe r of months of the study periods *]	Student Mobility for Traineeshi ps *
TR ISTANBU01	I MESSINA01	2221	Translation Studies	1 st	2 x 6 months each	//
I MESSINA01	TR ISTANBU01	2221	Translation Studies	1 st	2 x 6 months	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

					each	//
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[*Optional: subject area code & name and study cycle are optional.]

Mobility for Teaching

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED)	Subject area name	Number of staff mobility periods Staff Mobility for Teaching (total number of days of teaching periods or average duration ¹)	Staff Mobility for Training ²
TR ISTANBU01	I MESSINA01	2221	Translation Studies	1 x 8 hours	1 x 5 days
I MESSINA01	TR ISTANBU01	2221	Translation Studies	1 x 8 hours	1 x 5 days

C. Recommended language skills²

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ² Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
TR ISTANBU01		English		B2.3 level of English according to CEFR or TOEFL score (550 + TWE 4.5 for paper- based test, 213 + TWE 4.5 for	B2

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				computer-based test, 79 + TWE 24 (internet-based test) or IELTS score (6.5) Proof of proficiency may be required	
I MESSINA01		Italian	English	B1*	B2-

* I MESSINA01: at least with home University declaration

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU01:

- Boğaziçi University sends all exchange applications to academic departments. The departments evaluate each application and give acceptance decisions. The evaluation is based on the background of the student in the selected area and match between this background and the courses to be taken while at Boğaziçi University.
- Boğaziçi University has infrastructure in place for the visually impaired students. Special arrangements must be made at the time of application.

I MESSINA01:

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: <https://www.unime.it/it/ateneo/interventi-specializzati-studenti-diversamente-abili>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
TR ISTANBU01	Nomination: April 1	Nomination: October 1
	Application: April 30	Application: October 15
	June 30th	November 30th

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(* to be adapted in case of a trimester system)

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

TR ISTANBU 01:

All applications should be addressed to erasmus-incoming@boun.edu.tr. Boğaziçi University will send its decision within 4 to 7 weeks. A Transcript of Records will be issued by Boğaziçi University no later than 5 weeks after the assessment period has ended. The transcript will be delivered by regular post and as such the actual date the transcript reaches the participant and/or the home institution may take additional 2 to 4 weeks depending on the postal services. The agreement may be terminated with a notice of at least one academic year.

F. Information

1. Grading systems of the institutions

TR ISTANBU 01:

Boğaziçi University historically uses a credit-hour system in which the credits of a course indicate the weekly contact (lecture, laboratory, problem session) hours. The grading system uses letter grades ranging from the highest grade AA to the failing grade F, with the highest corresponding to 4.0/4.0. More recently the European Credit Transfer System (ECTS) has also been put in use as a parallel system, and the ECTS credits of the courses taken by the students are provided on the transcripts prepared by the Registrar. The grades and symbols that may appear on a transcript are explained in the table below; also provided is the conversion between local and ECTS grades employed by Boğaziçi University:

Grade		Weight		
AA	Excellent	4.00	I	Incomplete
BA	Good-Excellent	3.50	R	Repeat
BB	Good	3.00	W	Withdrawn
CB	Passing-Good	2.50	L	On leave
CC	Passing	2.00	NC	Non-credit
DC	Passing-Poor	1.50	NP	Not-present

Boğaziçi Grade	ECTS Grade
AA	A
BA	B
BB	C
CC	D
DD	E
F	FX

DD	Poor	1,00		
F	Failed	0		
P	Pass			

I MESSINA 01:

Please refer to: <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

TR ISTANBU01

Students with a valid EU Card can enter Turkey with only the EU Card; however, in order to apply for the Residence Permit, students MUST have a passport that is valid for six months after the date of entrance to Turkey. A passport is also needed for registration as a student at Boğaziçi University.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU01	Ceyda Karadağ Tel. : +90 212 359 72 59 erasmus-incoming@boun.edu.tr	http://intl.boun.edu.tr/?q=viza
I MESSINA01	erasmus@unime.it	https://international.unime.it (see "Living in Messina – Residence Permit")

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

TR ISTANBU 01

There is no automatic insurance coverage at Boğaziçi University for visiting students. Basic services at the University Health Center are provided free of charge to all graduate and undergraduate students. When applying for the Residence Permit, students must provide a proof of health insurance document. Students whose countries have a reciprocal health care services agreement with the Republic of Turkey may bring a document from their home country health services provider and register with the Turkish General Health Services (SGK). For students whose countries do not have such an agreement, we recommend the purchase of private, short-term travel insurance once they have arrived in Istanbul.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU01	Ceyda Karadağ Tel. +90 212 359 72 59 E-mail : erasmus-incoming@boun.edu.tr	http://intl.boun.edu.tr/?q=health-insurance-erasmus-exchange-and-special-students
I MESSINA01	erasmus@unime.it	https://international.unime.it (see "Living in Messina – Health Care")

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



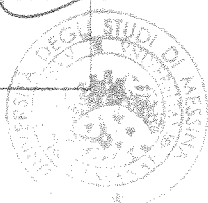
TR ISTANBU 01

The "Superdorm" is the only dormitory for visiting students. Application should be made at the time of application to the university as confirmation of request is determined by the availability of rooms. All communication on housing issues should be carried out directly with the Superdorm management team.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU01	superdorm@boun.edu.tr	http://intl.boun.edu.tr/?q=housing-erasmus-exchange-mevlana-and-special-students
I MESSINA01	erasmus@unime.it	https://international.unime.it (See "Services&Facilities")

G. Signatures of the Institutions (legal representatives)³

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU01	Prof. Dr. Naz Zeynep Atay Gök Erasmus+ Institutional Coordinator	25/01/2019	 Office of International Relations Erasmus+ Institutional Coordinator Bogazici University 99070/10000 00-112 359
I MESSINA01	Prof. Salvatore Cuzzocrea, Rector	25.01. 2019	IL PRORETTORE VICARIO (Prof. Giovanni Marchetti)  

² Scanned signatures are accepted



